



Town of Southamptton Annual Town Report 2007

Photo: John F. O'Donoghue • View from College Highway Bridge Looking Out on the Manhan River & Sheldon's Ice Cream

ANNUAL REPORT



SOUTHAMPTON
MASSACHUSETTS
2007

TABLE OF CONTENTS

Dedication.....	1
Southampton at-a-Glance.....	2
Congressional Delegation.....	4
State Holidays.....	5
Town Officers.....	6
Fee Schedule.....	13
 GENERAL GOVERNMENT	
Board of Selectmen.....	8
Town Clerk.....	8
Minutes	
▪ March 22, 2007 Minutes of the Caucus.....	22
▪ April 24, 2007 Special Town Meeting Minutes.....	27
▪ May 7, 2007 Annual Town Election Minutes.....	31
▪ June 5, 2007 Warrant Articles of Annual Town Meeting.....	33
▪ June 5, 2007 Annual Town Meeting Minutes.....	38
▪ September 10, 2007 Override Election Minutes.....	73
▪ October 30, 2007 Special Town Meeting Minutes.....	73
Vital Statistics	
▪ Marriages.....	76
▪ Births.....	76
▪ Deaths.....	76
▪ Licenses.....	76
Town Moderator.....	103
 FINANCE	
Town Accountant.....	77
Annual Financial Report	
▪ Combined Balance Sheet – All Funds and Account Group.....	78
▪ Combining Statement of Revenues and Expenditures and Changes in Fund Equity-All Governmental and Trust Funds.....	79
▪ Combining Statement of Enterprise Fund Revenues, Expenses and Changes in Retained Earnings.....	80
▪ Statement of Special Revenue Fund Revenues, Expenditures and Changes in Fund Balances.....	81
▪ Statement of General Fund Revenues, Expenditures and Changes in Fund Balances.....	82
▪ Statement of General Fund Revues, Expenditures and Changes in Fund Balance – Budget and Actual.....	83
▪ Detailed Statement of General Fund Expenditures	
Treasurer/Tax Collector.....	83
Board of Assessors.....	88
 LAND USE	
Conservation Commission.....	103
Zoning Board of Appeals.....	105

PUBLIC SAFETY

Building Inspector.....	89
Police Department.....	90

EDUCATION

Superintendent's Report.....	91
------------------------------	----

PUBLIC WORKS

Highway Department.....	92
Water Department.....	94
Cemetery Commission.....	96

CULTURAL & RECREATION AND SPECIAL COMMITTEES

Historical Commission.....	97
Cultural Council.....	98
Parks & Recreation.....	99
Edward's Public Library.....	100
Community Preservation Committee.....	101

MISCELLANEOUS

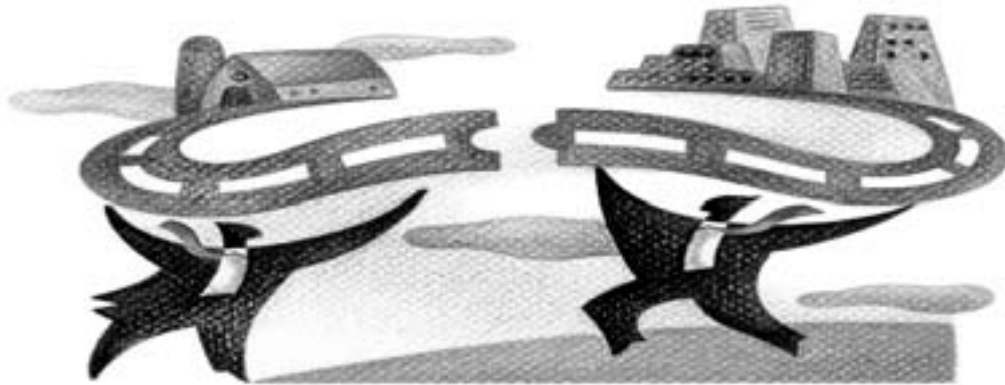
Town Office Directory.....	108
Committee Application.....	112
Annual Schedule of Meetings.....	113



It is our pleasure to dedicate the 2007 Town of Southampton Annual Report to Joseph Muse. Although Joe has lived in Southampton for many years and worked in the Town Hall for ten of those, to say that during that time he has faithfully served would be an understatement. With his thoughtful opinions and sunny disposition, Joe is the heart of the Town Hall. He represents all the wonderful qualities of Southampton itself; its historic value, its beautiful landscape and its ability to grow and change and become more impressive with every year.

Joe, we are proud to have you in Southampton, both as a citizen and an employee. We thank you for your hard work and dedication.

SOUTHAMPTON AT A GLANCE



Incorporated 1775

Population 5,933
Miles of Road 66.47

Land Area 28.58 sq. miles
Elevation 476 Feet

Residential/Commercial Tax Rate	\$11.75 FY08 per \$1,000 Valuation \$11.75 FY07 \$12.68 FY06 \$14.09 FY05
---------------------------------	--

Form of Government	Open Town Meeting Board of Selectmen Town Administrator
--------------------	---

Location:	Lat. 42.22N Long. 72.73W
Northwest Boundary:	Westhampton
Northeast Boundary:	Easthampton
Eastern Boundary:	Holyoke
Southern Boundary:	Westfield
Western Boundary:	Montgomery and Huntington

Democrats	902
Republicans	533
Grn./Lib./3 rd /Reform	21
Un-enrolled	2226
Registered Voters (as of 12/2007)	3682

Churches	Southampton Congregational
----------	----------------------------

SOUTHAMPTON AT A GLANCE

Transportation	FRTA Council on Aging (provides door-to door transportation for seniors at a minimal charge)
Utilities	Holyoke Gas & Electric Western Mass Electric Charter Communications
Library	Edwards Public Library
Cemeteries	Center Cemetery West Part Cemetery Gridley Cemetery (Private)
Public School	William E. Norris Elementary School (K-6) Hampshire Regional High School (Westhampton)
Recreation	Conant Park Hazel Young Memorial Park
Number of Single Family Parcels	1951
Number of Water Customers	1200+

Scenic Roads Voted Year

Voted and accepted the provisions of M.G.L. Chapter 40, Section 15C

1986 Maple Street from College Highway to Crooked Ledge, Fontaine Road from
Maple Street to Crooked Ledge.

1987 Entire length of Manhan Road

2001 Mountain Road

GOVERNOR

Deval Patrick

Boston, MA

Massachusetts State House
Office of Governor
Room 360
Boston, MA 02133

Office: 888-870-7770

Springfield, MA

Western Mass
Office of Governor
436 Dwight St
Suite 300
Springfield, MA 01103
413-784-1200

Washington, DC

Office of Governor
444 N. Capitol Street
Suite 208
Washington, DC 20001

202-624-7713

UNITED STATES CONGRESS CONGRESSIONAL DELEGATION

U.S. SENATORS

Edward M. Kennedy:

<http://kennedy.senate.gov/>

Email: senator@kennedy.senate.gov

317 Russell Senate Ofc Building
Washington, DC 20510-2101
Office: 202-224-4543

2400 John F. Kennedy Federal Bldg
Boston, MA 02203
617-565-3170

John F. Kerry:

<http://kerry.senate.gov/>

Email may be completed by filling out the form on the website

304 Russell Building
Third Floor
Washington, DC 20510
Office: 202-224-2742

Springfield Federal Building
1550 Main Street, Suite 304
Springfield, MA 01103
413-785-4610

U.S. REPRESENTATIVE

John W. Olver

www.house.gov/writerep

1111 Longworth Hse Ofc Building
Washington DC 20515-2101
Office: 202-225-5335

57 Suffolk Street, Suite 310
Holyoke, MA 01040
413-532-6543

STATE SENATOR

Michael R. Knapik:

Email: Michael.knapik@state.ma.us

Room 419 State House
Boston, MA 02133
Office: 617-722-1415

57 North Elm Street
Westfield, MA 01085
413-562-6454

STATE REPRESENTATIVE

Peter Kocot:

Email: Rep.PeterKocot@hou.state.ma.us

Room 473-F State House
Boston, MA 02113
Office: 617-722-2400

District Office 413-582-6111

STATE HOLIDAYS

Legal Holiday	2008	2009
New Year's Day	Jan. 1	Jan. 1
Martin Luther King Day	Jan. 21	Jan. 19
Presidents' Day (Observed)	Feb. 18	Feb. 16
Evacuation Day*	March 17*	March 17*
Patriots' Day	April 21	April 20
Memorial Day	May 26	May 25
Bunker Hill Day*	June 17*	June 17*
Independence Day	July 4	July 4
Labor Day	Sept. 1	Sept. 7
Columbus Day	Oct. 13	Oct. 12
Election Day (non-holiday)	Nov. 4	Nov. 5
Veterans' Day	Nov. 11	Nov. 11
Thanksgiving	Nov. 27	Nov. 26
Christmas	Dec. 25	Dec. 25

Massachusetts General Law (c.4, s.7) designates these days as legal holidays in Massachusetts. If the holiday falls on Saturday, state employees "will be allowed" the Friday before the holiday. If the holiday falls on a Sunday, the following Monday will be the holiday day.

*Observed as a state holiday in Suffolk County only.

Elected Town Officers

BOARD OF SELECTMEN

Jess Dods, Chair	Term expires in May 2009
Michael Phelan, Vice Chair	Term expires in May 2008
David McDougall	Term expires in May 2008
Douglas Blanchard	Term expires in May 2009
Ann Roy, Clerk	Term expires in May 2010

ALMONERS

Elizabeth Stevens	Term expires in May 2008
Kristine E.P. Canton	Term expires in May 2009
MaryAnn Bischoff	Term expires in May 2010
Ruth Bernier	Term expires in May 2011

BOARD OF ASSESSORS

Edward Rubner	Term expires in May 2008
Elizabeth Stevens	Term expires in May 2009
Barbara Laflam	Term expires in May 2010

BOARD OF HEALTH

Jean Pierre Crevier	Term expires in May 2010
Diane Rondeau	Term expires in May 2008
Joseph Slattery	Term expires in May 2009

CEMETERY COMMISSION

Marcella Molitoris	Term expires in May 2008
Robert Molitoris	Term expires in May 2009
Judith Miller-Conlin	Term expires in May 2010

COMMUNITY PRESERVATION COMMITTEE

Virginia Ahart	Term expires in May 2008
Janet Brown	Term expires in May 2008

CONSTABLES

David Silvernail	Term expires in May 2010
Michael Goyette	Term expires in May 2010

COUNTY COMMISSIONER OF HAMPSHIRE COUNCIL OF GOVERNMENT

Joseph Stahl	Term expires in May 2009
Edward Batchelder (Alternate)	

FINANCE COMMITTEE

Timothy Huber	Term expires in May 2008
James Fleming	Term expires in May 2008
Peter Valinski	Term expires in May 2009

Elected Town Officers

FINANCE COMMITTEE

John Fitzpatrick	Term expires in May 2010
John Martin	Term expires in May 2010

HAMPSHIRE REGIONAL SCHOOL DISTRICT COMMITTEE

Paul Bradford Brousseau	Term expires in May 2008
Angela Valinski	Term expires in May 2008
Donald Snyder	Term expires in May 2009
Joseph Moynahan	Term expires in May 2009
Patrick Monahan	Term expires in May 2010

HOUSING AUTHORITY

Karl Kuehner	Term expires in May 2008
Lisa York	Term expires in May 2009
Wayne Theroux	Term expires in May 2010
Hank Barton	Term expires in May 2012

LIBRARY TRUSTEES

Diana Federman	Term expires in May 2010
Norman Smith	Term expires in May 2008
Sarah Mitchell	Term expires in May 2008
Beth Russell-Smith	Term expires in May 2008
Linda Saltmarsh	Term expires in May 2009
Convy Stahl	Term expires in May 2009
Mary Robinson	Term expires in May 2009
Faith Harrison	Term expires in May 2009
Patricia Mari	Term expires in May 2009
Debra Pinsky	Term expires in May 2010
Kathy Kruzel	Term expires in May 2010
Anne Vaillant	Term expires in May 2010

MODERATOR

Robert Floyd	Term expires in May 2008
--------------	--------------------------

LOCAL SCHOOL COMMITTEE

David Giles	Term expires in May 2008
Angela Valinski	Term expires in May 2008
Kimberly Schott	Term expires in May 2008
John Crowley	Term expires in May 2009
Don Abel	Term expires in May 2009

PARK COMMISSION

Ann Trytko, Chair	Term expires in May 2011
Virginia Huntley	Term expires in May 2008

Elected Town Officers

PARK COMMISSION

Kristine Canton	Term expires in May 2009
Patricia Pompei	Term expires in May 2010
Helen Seher	Term expires in May 2012

PERSONNEL POLICIES PROCEDURE BOARD

Joseph Stahl, Chair	Term expires in May 2009
David Silvernail	Term expires in May 2008
Ed Cauley	Term expires in May 2010
Michael Phelan (selectboard rep)	
John Martin (finance committee rep)	

PLANNING BOARD

Mark Girard, Chair	Term expires in May 2010
Stephen Maiorano	Term expires in May 2008
Sarah Izatt	Term expires in May 2008
Barbara LaFlamm	Term expires in May 2011
John Furman	Term expires in May 2012

TOWN CLERK

Eileen Couture	Term expires in May 2009
----------------	--------------------------

TREASURER/COLLECTOR

Kristie-Ann Shea	Term expires in May 2008
------------------	--------------------------

WATER COMMISSIONER

Ed Cauley	Term expires in May 2008
Gregory Kwolek	Term expires in May 2009
Thomas Niell	Term expires in May 2010

BOARD OF SELECTMEN APPOINTMENTS

Agricultural Commission

Kate Miller Carl	Appointment expires in May 2008
Charlie Touchette	Appointment expires in May 2008
Candice Gunn	Appointment expires in May 2009
Tom Bashista	Appointment expires in May 2009
Robert Fletcher	Appointment expires in May 2010

Ambulance Coordinator

Stephen J. Hyde Sr.	Appointment expires in April 2008
---------------------	-----------------------------------

Animal Inspector

Wayne Page	Appointment expires in April 2008
------------	-----------------------------------

BOARD OF SELECTMEN APPOINTMENTS

Board of Registrars

Dorothy McKeague	Appointment expires in April 2008
Kristine Canton	Appointment expires in April 2008
Virginia Huntley	Appointment expires in April 2008
Ann Girouard, Alternate	Appointment expires in April 2008
Eileen Couture, Clerk	Appointment expires in April 2009
Ruth Bernier, Assist. Clerk	Appointment expires in April 2009

Cable Advisory Committee

Jean Pierre Crevier
Edward Rubner
Peter Fern
Stephen Hyde
Patrick Monahan

Capital Improvement Committee

Bruce Coombs, Chair	Appointment expires in May 2010
Tom Whiteley	Appointment expires in May 2009
Tim Huber	Appointment expires in May 2009
Nancy LaBombard	Appointment expires in May 2010
William Kaleta	Appointment expires in May 2010

Civil Defense Deputy Dir

David Silvernail	Appointment expires in May 2008
Stephen J. Hyde Sr.	Appointment expires in May 2008

Community Preservation Committee

Richard Frary (Rep from Historical Com.)
James Flemming (Rep from Fin. Com.)
Barbara Laflam (Rep from Plan. Brd)
Ed Cauley (Rep from Highway)
Robert Floyd (Rep from Con.Com)
Douglas Blanchard (Rep from BOS)

Conservation Commission

Robert Floyd	Appointment expires in May 2008
Richard Thibault	Appointment expires in May 2008
Tom Cross	Appointment expires in May 2008
Glenn Leonard	Appointment expires in May 2008
Charles McDonald	Appointment expires in May 2009
Diane St. Martin	Appointment expires in May 2009
Stacie Hagenbaugh (resigned 8/2007)	Appointment expires in May 2008
Marla Hanc, Clerk	Appointment expires in May 2010
Susan McNamara (Associate Member)	
Ed Nied Jr. (Associate Member)	

BOARD OF SELECTMEN APPOINTMENTS

Council on Aging

Rosemarie Keller	Appointment expires in May 2008
Ann Roy (resigned 9/2007)	
Gladys "Rooke" Phillips	Appointment expires in May 2009
Jennie Gnacek	Appointment expires in May 2009
Rosemarie Osmer	Appointment expires in May 2009
Dorothy Putnam	Appointment expires in May 2010
Theresa St. Martin	

Cultural Council

Jennifer Josiorowski	Appointment expires in May 2008
Elaine Miller	Appointment expires in May 2008
Berkeley McChesney	Appointment expires in May 2008
Jane Rothchild	Appointment expires in May 2009
Jan Lehman	Appointment expires in May 2009
Kate Cooper	Appointment expires in May 2009
Mary Kate Fleming	Appointment expires in May 2009
Gail Annis	Appointment expires in May 2010

Electrical Inspector

James Fischer	Appointment expires in May 2008
---------------	---------------------------------

Emergency Mgmt. Dir.

Edward Cauley, Director	Appointment expires in May 2008
David Silvernail	Appointment expires in May 2008
Stephen J. Hyde Sr.	Appointment expires in May 2008

Acting Fire Chief

Stephen J. Hyde Sr.

Deputy Fire Chief*

William B. Kaleta

Captain*

Steve E. Rubner
James J. Garstka

Lieutenant*

Patrick Eline

*(appointed by Fire Chief)

Volunteer Fire Roster (not appointed positions)

Charles W. Balicki	Richard J. Fasoli	Michael David Griffin
Benjamin J. Hogan	Todd C. Jarosz	James W. Kaleta
Tammy L. Kaleta	Jeremy W. LaRochelle	William D. Mielke
Ralph R. Morton	Christopher M. Potvin	Henry J. Sansouci
Donald G. Snyder	Wayne R. Theoux	

Franklin Regional Transit Authority

Jess Dods (Selectmen)
Diana Schindler Alternate

BOARD OF SELECTMEN APPOINTMENTS

Forest Warden

Stephen Hyde

Appointment expires in May 2008

Gas/Plumbing Inspector

Nelson "Pat" Roberts

Appointment expires in May 2008

Hampshire Regional Emergency Planning

Stephen J. Hyde Sr.

Appointment expires in May 2008

Donald Snyder

Appointment expires in May 2008

Hazardous Waste

Stephen J. Hyde Sr.

Appointment expires in May 2008

Highway Superintendent

Edward Cauley

Appointment expires in May 2008

Historical Commission

Ingrid Warren

Appointment expires in May 2008

Doric Dods

Appointment expires in May 2008

Richard Frary

Appointment expires in May 2008

Kristina Madsen

Appointment expires in May 2008

Richard Ahart

Appointment expires in May 2009

Robert Kozub

Appointment expires in May 2010

William Bray

Appointment expires in May 2010

Insect Pest Control

David Garstka

Appointment expires in May 2008

Inspector Services Dir. Of Bldg/Zoning Enf.

Richard Oleksak

Appointment expires in May 2008

Larrabee Communications Committee

Margaret Walden

Appt. expires upon completion

Jennie Gnacek

Appt. expires upon completion

Nilda Cohen

Appt. expires upon completion

Paula Maak

Appt. expires upon completion

Sarah Izatt

Appt. expires upon completion

Police Chief

David Silvernail

Police Officers* (appointed by Board of Selectmen)

Lt. Michael Goyette

Sgt. Ian Illingsworth

David Neal

Martin Cook

Ryan Holmes

BOARD OF SELECTMEN APPOINTMENTS

Police Officers* (appointed by Board of Selectmen)

Part-time officers

Troy Hackworth
Jim Adamski
Scott Gove
Everett Petterson

David Ramsey
David Dressel
Corey Mackey
Steve Webster

Roberta Sarnacki
Mark Porter
Jim Hallet

Recreational Needs Committee

Douglas Blanchard
Don Abel
Jeff Swanson
Patrick Pompei
Brian Phillips

Appointment expires in May 2008
Appointment expires in May 2009
Appointment expires in May 2010
Appointment expires in May 2010
Appointment expires in May 2011

Town Accountant

David Kielson

Contract expires in May 2009

Town Administrator

Diana Schindler

Contract expires in June 2009

Tree Warden

David Garstka

Appointment expires in April 2008

Veterans Grave Officer

Richard Frary

Appointment expires in May 2008

Veterans Service Dir.

Robert Messier

Appointment expires in May 2008

Zoning Board of Appeals

Kenneth Malo
Ryan Geeleher
Tom Sears
Jess Dods
Michael Phelan
Douglas Blanchard

Appointment expires in May 2008
Appointment expires in May 2009
Appointment expires in May 2010
Appointment expires in May 2008
Appointment expires in May 2008
Appointment expires in May 2008

STATE APPOINTED

Animal Inspector

Wayne Page

Appointment expires in April 2008

Tobacco Agent

Greg Boyce
Dennis Lacourse
Madgiel Villegas

Appt. expires December 31, 2007
Appt. expires December 31, 2008
Appt. expires December 31, 2008

Housing Authority

To be determined

Appointment expires in April

TOWN OF SOUTHAMPTON FEE SCHEDULE

Assessors

Abutters List	\$	10.00
---------------	----	-------

Board of Health

Retail Food Establishments	\$	3.65 /100 sq.ft.
----------------------------	----	------------------

Food Service Establishments

0-15 seats	\$	125.00
------------	----	--------

16-50 Seats	\$	165.00
-------------	----	--------

50 or more seats	\$	250.00
------------------	----	--------

No Food Preparation (service only)	\$	85.00
------------------------------------	----	-------

Temporary Food Establishments (per event)	\$	40.00
---	----	-------

Catering Establishment	\$	85.00
------------------------	----	-------

Mobile Food Units/Pushcarts	\$	85.00
-----------------------------	----	-------

Residential Kitchens	\$	85.00
----------------------	----	-------

Milk License	\$	5.00
--------------	----	------

Bakery Establishment Wholesale	\$	40.00
--------------------------------	----	-------

Ice Cream Stand	\$	165.00
-----------------	----	--------

Frozen Dessert Machine (each machine	\$	25.00
--------------------------------------	----	-------

Nonprofit groups-Lions Club etc.	\$	35.00
----------------------------------	----	-------

Tobacco Permits	\$	165.00
-----------------	----	--------

Swimming/Wading/Special Purpose Pools	\$	85.00
---------------------------------------	----	-------

Camps	\$	15.00
-------	----	-------

Health Establishments-Practice of Massage	\$	150.00
---	----	--------

Tanning Salons	\$	50.00 /tanning bed
----------------	----	--------------------

Sewage Disposal Installer's Permit	\$	165.00
------------------------------------	----	--------

Massage/Vapor Bath Practitioners		state mandated
----------------------------------	--	----------------

Disposal System Construction Permit/New Residential	\$	145.00 2 Inspections
---	----	----------------------

1 Inspection, \$50.00 each
subsequent inspection

Disposal System Construction Permit/New Construction	\$	150.00
--	----	--------

Disposal System Construction Permit/Repair/Residential	\$	145.00
--	----	--------

Disposal System Construction Permit/Repair/Commercial	\$	150.00 2 Inspections
---	----	----------------------

Permit for Installation of Private Well	\$	145.00
---	----	--------

Permit for Monitoring Wells	\$	75.00 per parcel
-----------------------------	----	------------------

Percolation Test Witnessing Fee	\$	135.00
---------------------------------	----	--------

Permit to Remove or Transport, Offal, Garbage, Rubbish and other offensive substances (not sewage)	\$ 250.00	Vehicle
Permit to Remove, Transport, pump contents of cesspools, septic tanks, privies or other offensive substances (not rubbish)	\$ 165.00	Vehicle
Barns and Stables-Private	\$ 85.00	
Barns and Stables -Commercial	\$ 165.00	
Well Permit	\$ 145.00	
Percolation Test	\$ 135.00	
Septic Permit	\$ 145.00	
Board of Selectmen Office		
Liquor License All Alcohol to be drunk on premise	\$ 1,000.00	annual
Liquor License All Alcohol not to be drunk on premise	\$ 1,000.00	annual
Liquor License Wine & Malt to be drunk on premise	\$ 500.00	annual
Liquor License Wine & Malt not to be drunk on premise	\$ 500.00	annual
One Day Beer & Wine Permit	\$ 25.00	
One Day All Alcohol Permit	\$ 35.00	
Automatic Amusement Devices:		
Juke Box	\$ 75.00	each annual
Coin-op Pool Table	\$ 75.00	each annual
Shuffle Board	\$ 75.00	each annual
Simulated Sport Games	\$ 75.00	each annual
Pin Ball	\$ 75.00	each annual
Scippio	\$ 75.00	each annual
Video Games	\$ 75.00	each annual
Other	\$ 75.00	each annual
Live Entertainment	\$ 100.00	annual
Bowling Alley	\$ 100.00	annual
Billiard Room	\$ 50.00	annual
Dealer's License:		
Class I	\$ 100.00	annual
Class II	\$ 100.00	annual
Class III	\$ 100.00	annual
Common Victualers	\$ 25.00	annual

Building Permit Fees

New Single Family Dwelling	\$	0.35	sq.ft.
New Multifamily Dwelling	\$	0.35	sq.ft.
Basement New Dwelling	\$	0.10	sq.ft.
Garage New Dwelling	\$	0.10	sq.ft.
Commercial or Industrial-New or Addition	\$	7.00	per thousand-\$40.00 minimum
Remodel or Addition to Existing Dwelling	\$	7.00	per thousand-\$40.00 minimum
Roof Residential	\$	40.00	
Roof Commercial or Industrial	\$	0.02	sq.ft.-\$100.00 minimum
Siding	\$	40.00	
Replacement Windows	\$	5.00	each-\$25.00 minimum
Decks	\$	7.00	per thousand-\$30.00 minimum
Fence	\$	7.00	per thousand-\$30.00 minimum
Swimming Pool-above ground	\$	40.00	
Swimming Pool-in ground	\$	75.00	
Sheds	\$	0.10	sq.ft.-\$25.00 minimum
Demolition Accessory Building	\$	25.00	
Demolition Principal Building	\$	50.00	
Stove Inspection	\$	25.00	
Reinspections	\$	15.00	
Signs	\$	25.00	
Certificate of Occupancy	\$	40.00	New
Certificate of Occupancy	\$	25.00	Annual

Fees Doubled if Construction is started without a permit

Electrical Permit Schedule*Residential:*

Single Family Dwelling (two insp.)	\$	80.00
Multi Family Dwelling-Each Building by # of units	\$	80.00
New Dwelling Service	\$	40.00
Additions (two insp.)	\$	80.00
Interior Wiring (old work)	\$	40.00
Service Change	\$	40.00
Electric Water Heater	\$	40.00
Electric Range	\$	40.00
Electric Dryer	\$	40.00
Oil Burner	\$	40.00
Dishwasher	\$	40.00
Central Air	\$	40.00

Swimming Pool:

Above Ground \$ 40.00

Below Ground \$ 80.00

Commercial:

New Building Permit \$ 80.00

Plus each Inspection \$ 40.00

Fee for Reinspection \$ 40.00

Fire Department

Oil Burner:

Burner \$ 25.00

275/330 Gallon tank \$ 20.00

Propane inground tank \$ 40.00

Underground Storage Tank Removal \$ 60.00

Cellar Tank 275/330 gallon tank removal \$ 30.00

Tank Truck Inspect fees \$ 40.00

Residential: Carbon Monoxide/Smoke Detector Inspection \$ 40.00

Commercial: Carbon Monoxide/Smoke Detector Inspection * Call Fire Chief for fees

Fire/Ambulance Report Request \$ 10.00

Burning Permit \$ - No fee

Gas Permit Fees

First four (4) gas units \$ 45.00

for each unit there after for any new construction \$ 7.00

One Replacement Unit (boiler, hot water heater) \$ 35.00

Highway Department

Permit to Open Public Way \$ 20.00

Permit for Curb Cut \$ 10.00

Landfill

Stickers Valid from July thru June \$ 70.00

Stickers Valid from July thru June for Seniors aged 65 and over \$ 50.00

For additional stickers same address \$ 25.00

Landfill Trash Bags

20 - 15 gallons bags \$ 10.00

10 - 30 gallon bags \$ 10.00

1- 15 gallon bag	\$	0.50
1- 30 gallon bag	\$	1.00
Washer	\$	5.00
Dryer	\$	5.00
Dishwasher	\$	5.00
Stove	\$	5.00
Microwave	\$	5.00
Refrigerator	\$	20.00
Freezer	\$	20.00
Air conditioner	\$	20.00
Mattress	\$	15.00
Box spring	\$	15.00
Couch	\$	15.00
Chair	\$	5.00
1-yard loose demolition	\$	15.00
1-yard demolition	\$	25.00
Television	\$	8.00
Computer	\$	8.00
Copier	\$	8.00
Large Metal Item	\$	5.00
Hot Water Heater	\$	5.00
Humidifier	\$	5.00
Dehumidifier	\$	5.00
Oil-Over 5 gallons	\$	1.00 gallon
Car Tire	\$	3.00
Truck Tire	\$	8.00

Planning Board

Preliminary Subdivision Plan	\$	750.00	plus \$100 for each lot shown in Plan up to six lots and \$200 for ea add'l lot
Definitive Subdivision Plan	\$	750.00	for initial fee plus add'l costs
Approval Not Required Plans	\$	100.00	per lot
Inspection Fees:			
Roadway:	\$	3.00	per lineal foot
Drainage:	\$	3.00	per lineal foot
Utilites:	\$	2.50	per lineal foot
Any add'l utility in separate trench:	\$	2.50	per lineal foot
Sewer:	\$	3.00	per lineal foot
Water:	\$	2.50	per lineal foot

Plumbing Permit Fees

First eight (8) fixtures	\$	80.00	
per fixture there after for all new construction	\$	6.00	per fixture
Single Replacement Fixture	\$	35.00	
Hot Water Heater	\$	40.00	

Police Department

Tag Sale Permits	\$	2.00	
Firearms Permits	\$	100.00	free 70 & over
Chemical Spray Permit	\$	25.00	mace, pepper spray
Accident Reports	\$	5.00	

Water Department

New Hook up	\$	1,850.00	
Shut off fee	\$	25.00	
Turn on fee	\$	25.00	

Zoning Board of Appeals

RELIEF: from descisions of any administrative officer	\$	100.00	
GENERAL APPLICATION: home, garage, livestock etc.	\$	100.00	
TWO FAMILY DWELLING: owner occupied	\$	125.00	
TWO FAMILY DWELLING: both units for rental	\$	150.00	
HOME OCCUPATION: or accessory activity	\$	125.00	
MULTI FAMILY DWELLING: apartments, condominiums etc.	\$	225.00	
SINGLE COMMERCIAL ESTABLISHMENT: restaurant, office	\$	175.00	
CLUSTER DEVELOPMENT:	\$	225.00	
PLANNED BUSINESS DEVELOPMENT:	\$	225.00	
PLANNED INDUSTRIAL DEVELOPMENT	\$	225.00	
COMPREHENSIVE PERMIT	\$	225.00	

Fees are subject to change

REPORT OF THE BOARD OF SELECTMEN

The year 2007, like the year before, has been one of significant challenges for the Town. However, we are proud of the progress we're making in many areas and strive for further gains to benefit the citizens in our community.

Our Town Administrator, Diana Schindler, is off to an excellent start during her first year in the position. We have seen significant improvements in the day-to-day operations of the Town Hall, interdepartmental communications, town-wide cooperative efforts including collaborative purchasing and changes to the internal structure of town functions, and the budget process. Her continual emphasis on customer service, which we strongly support, is beginning to gain momentum as we continue to identify ways to support Town departments in their efforts to provide the highest level of service delivery, even as our fiscal resources dwindle.

Having an administrator has also afforded the Board the opportunity to actively revisit many projects and reactivate plans that had previously been put aside. Those include:

- Sewer Infrastructure – We renewed our efforts, with assistance from SEA Consultants, to address the possibility of establishing sewer in the Hampton Ponds and College Highway areas. Discussion has centered on tying into Easthampton's wastewater treatment system and we are working collaboratively with the Cities of Easthampton and Holyoke to move this effort along.
- Recreational Needs Committee – The Recreational Needs Committee was reactivated with a mixture of old and new members. The Committee has been meeting monthly both identifying the recreational needs of the community and land areas in town where parks and other recreation areas can be established.
- Capital Improvement Committee – The Capital Improvement Committee was also reactivated with old and new members and the Committee has been preparing a five year capital improvement plan to start in fiscal year 2009. We expect this Capital Improvement Plan will be presented at the 2008 Annual Town Meeting.
- Reuse Plan for the Larrabee Building – In 2007, Berkshire Design Group, Inc. prepared a report in regards to the septic system that identified the maximum sewage generation use constraints and capacity for the site. We were encouraged by the results, which determined that the building could easily be used for town offices, a senior center and mixed office space in accordance with the reuse plan the Town completed in 2006. In addition, the Community Preservation Committee has approved using \$250,000 of its funds to help pay for the project engineering. In light of these developments, we have scheduled a debt exclusion vote for June of 2008, at which time we will ask voters to support the complete funding of this project.
- Department of Public Works – In 1989, MMA Consulting Group, working as a consultant for the Town, developed a plan to consolidate the different areas of public works into a Department of Public Works to be recognized by the State Legislature and

incorporated into the Town's bylaws. In 2007, we met with the various stakeholders of this endeavor, including the elected Water, Park and Cemetery Commissioners, as well as the Highway Department and Tree Warden, to discuss this conversion and to receive feedback. This effort will culminate with an article on the Annual Town Meeting asking the voters to request a Home Rule Petition to the State Legislature to form a recognized Department of Public Works.

- Open Space & Recreation Plan (OSRP) – As this report goes to press, the Open Space and Recreation Plan, which was previously submitted to the Department of Conservation Services and returned with deficiencies to be addressed, is in the final stages of completion. The Town received grant funds under a state initiative relative to expedited permitting and is working with the Pioneer Valley Planning Commission (PVPC) to resubmit the OSRP with the deficiencies addressed.
- Southampton Permitting Guide – Another project on which the Town is working with grant monies through PVPC is the Southampton Permitting Guide. This guide will summarize the various staff persons, departments and boards involved with the development process in the Town of Southampton. The development process requires a number of permits, approvals and licenses be obtained for nearly every development project. We expect the guidebook to be a valuable tool for anyone pursuing residential, commercial or industrial development.
- Town-Owned Land – We reviewed a list of property the Town currently owns and attempted to identify excess land for disposal. This will help generate funds, while putting valuable land back on the tax rolls. We will have an article on the Annual Town Meeting warrant to ask the Town to dispose of some specific parcels of land, as well as allow the Board to dispose of land in the upcoming fiscal year as necessary and as it deems fit. At the same time, we are actively pursuing the acquisition of recreation land for much-needed ball fields in Southampton and hope to acquire property for such purpose in 2008.
- Town Website – We are continuing to support the development of the Town's website. We expect by the writing of our next report, the website will contain more information in regards to a variety of town business and many forms and permits that can be completed and submitted in person or online. Stay tuned.

In closing, we would be remiss by not mentioning the fiscal challenges that continue to plague many communities in Massachusetts, including Southampton. Although an override vote is not planned as part of the FY09 budget process, as we begin reviewing budget requests we are cognizant there is literally not enough money to fund basic department functions. This does not take into consideration increases that will also occur with the Hampshire Regional District assessment and other fixed expenses in the budget such as fuel and insurance, which are increasing at a rate higher than the annual increase available through current taxation. As in years past, we will be forced to cut, instead of extending operations, so we can live "within our means" (increased funding only from new growth of residential and commercial property and a 2½% increase over last years total tax levy).

In promising and rapidly-growing communities expanding services is a must to stay vibrant and retain the distinctive culture that residents expect. Southampton is one of those communities. In the last thirty years, the population has doubled, growing by 10% alone in the last decade. People move here because we have a beautiful elementary school with award-winning teachers, roads that are clean and in good repair, a low crime rate, and we continue to balance the preservation of beautiful landscapes and open space with the amenities of stores, restaurants and other retail options. Unfortunately, those aspects in a community are not free, in fact, they are not even cheap. Yet if one compares the average tax bill of our town to others that do not offer similar advantages or quality of life, you will find you are getting a bargain. However, if we, as the Town fathers, have to balance the budget by cutting school funding, deferring road and bridge maintenance, cutting police officers, ignoring the necessary addition of staff for the stewards of our smart growth planning and open space preservation, the Planning Board and the Conservation Commission, soon we will be living in a community that does not resemble the one we chose, the one we want our kids to have the privilege of growing up in because we believe it truly is an amazing place to live. Open Town Meeting allows citizens a voice in how we spend our money. Proposition 2½ clearly allows you to *choose* to pay more to support the future of your community. We ask you to think about this as we approach Annual Town Meeting – what future do you choose?

As we end 2007, we want to thank our dedicated fellow elected officials, our phenomenal staff and our tireless volunteers, for staying committed to our vision and giving more than we should ever ask while continually amazing us with their tenacity and enthusiasm for an often challenging job. They deserve much credit for their continued interest in town government given its increasing level of difficulty and the daily obstacles encountered.

Finally, thank you, our citizens, for your continued support. Please feel free to stop in to our meetings, every other Tuesday evening at 7 pm in the meeting room at the Town Hall. If you have business for the Selectmen and would like time on the agenda, please call our office at 529-0106 to schedule. As always, we welcome your thoughts, comments, or suggestions.

Respectfully Submitted,

BOARD OF SELECTMEN

Jess Dods, Chair

Michael Phelan, Vice-Chair

David McDougall

Doug Blanchard

Ann Roy, Clerk

MINUTES OF THE MARCH 22, 2007 CAUCUS

Town Clerk, Eileen Couture, called the meeting to order at the Town Hall at 7:00 p.m. A quorum of 32 being present, the Clerk read the call to the meeting and the return of the warrant. Under the first order of business the Clerk called for nominations for a chairman to serve the caucus.

Karl Kuehner, was nominated and seconded to chair the caucus. There being no other nominations the Clerk declared nominations closed. Mr. Kuehner was elected by unanimous vote.

Chairman Kuehner, then called for nominations for a clerk to serve the caucus. Jillian Monahan was nominated and seconded. There being no other nominations to the Chair declared nominations closed. Ms. Monahan was elected by unanimous vote.

The Chairman called for nomination as follows:

Moderator-for one year

Robert Floyd

No further nomination from the floor
Nomination declared closed

Selectman-for three years

Aurele Racicot

Ann Roy

Nomination for Henry Barton was made and seconded
No further nomination from the floor
Nomination declared closed

Assessor-for three years

Vacant

No further nominations from the floor
Nominations declared closed

Assessor-for two years

Nomination for Elizabeth Stevens was made and seconded.
No further nominations from the floor
Nominations declared closed

School Committee-for three years

Vacant

No further nominations from the floor
Nominations declared closed

Hampshire Regional School-for three years

Vacant

No further nominations from the floor
Nominations declared closed

MINUTES OF THE MARCH 22, 2007 CAUCUS

Board of Health-for three years

Nomination for Patrick Monahan was made
and seconded

Nomination for Jean Crevier was made
And seconded

No further nomination from the floor

Nomination declared closed

Library Trustees-for three years

Diana Federman

Debra Pinsky

Kathy Kruzel

Anne Vaillant

No further nomination from the floor

Nomination declared closed

County Councilor-for two years

Joseph Stahl

No further nomination from the floor

Nomination declared closed

Almoner-for four years

Ruth Ann Bernier

No further nomination from the floor

Nomination declared closed

Tree Warden-for one year

David Garstka

No further nomination from the floor

Nomination declared closed

Cemetery Commission-for three years

Judith Miller Conlin

No further nomination from the floor

Nomination declared closed

Park Commission-for five years

Helen Seher

No further nomination from the floor

Nomination declared closed

MINUTES OF THE MARCH 22, 2007 CAUCUS

Housing Authority-for five years

Jillian Monahan

Henry Barton

No further nomination from the floor

Nomination declared closed

Finance Committee-for three years

John O. Martin

John Fitzpatrick

No further nomination from the floor

Nomination declared closed

Water Commissioner-for three years

Thomas Neill

No further nomination from the floor

Nomination declared closed

Personnel Policy Procedure Board-for three years

Edward Cauley

A nomination for Diane Rondeau was made
and seconded

No further nomination from the floor

Nomination declared closed

Planning Board-for five years

A nomination for John Furman was made
and seconded

No further nomination from the floor

Nomination declared closed

The caucus was closed at 9:00 p.m. and the results were announced at 9:05 p.m. as follows:

Moderator-for one year

Robert Floyd

Blanks

Vote 1

18

14

Board of Selectmen-for three years

Aurele Racicot

Ann Roy

Henry Barton*

Blanks

Vote 1

2

15

12

3

MINUTES OF THE MARCH 22, 2007 CAUCUS

Assessors-for three years **Vote 1**

Vacant	
Blanks	32

Assessors-for two years **Vote 1**

Elizabeth Stevens	24
Blanks	8

School Committee-for three years **Vote 1**

Vacant	
Blanks	32

Hampshire Regional-for three years **Vote 1**

Vacant	
Blanks	32

Board of Health-for three years **Vote 1**

Patrick Monahan	12
Jean Crevier	12
Blanks	7

Library Trustees-for three years **Vote 4**

Diana Federman	26
Debra Pinsky	26
Kathry Kruzel	26
Anne Vaillant	26
Blanks	12

Almoner-for four years **Vote 1**

Ruth Ann Bernier	27
Blanks	5

Tree Warden-for one year **Vote 1**

David Garstka	27
Blanks	5

Cemetery Commissioner-for three years **Vote 1**

Judith Miller Conlin	26
Blanks	6

Park commissioner-for five years **Vote 1**

Helen Seher	24
Blanks	8

MINUTES OF THE MARCH 22, 2007 CAUCUS

Housing Authority-for five years **Vote 1**

Jillian Monahan	11
Henry Barton	16
Blanks	7

Finance Committee-for three years **Vote 2**

John O. Martin	25
John Fitzpatrick	24
Blanks	15

Water Commissioner-for three years **Vote 1**

Thomas Neill	20
Blanks	12

Personnel Policy Procedure Board -for three years

Vote 1

Edward Cauley	16
Diane Rondeau*	12
Blanks	4

Planning Board-for five years **Vote 1**

John Furman	21
Blanks	11

County Councilor-for two years **Vote 1**

Joseph Stahl	18
Blanks	14

Constables-for three years **Vote 2**

Michael Goyette	22
David Silvernail	21
Blanks	21

*Henry Barton declined the Selectmen seat.

*Diane Rondeau declined the Personnel Policy Procedure Board seat.

A true copy of the warrant, return of the warrant, and the minutes of the Caucus

Attest:

Eileen Couture, Clerk
Town of Southampton

MINUTES OF SPECIAL TOWN MEETING OF APRIL 24, 2007

Moderator Robert Floyd opened the meeting with the Pledge of Allegiance at 7:00p.m, with a quorum of 75 register voters. Mr. Floyd asked for a moment of silence for Virginia Tec. Mr. Floyd then read the warrant and the return of the warrant.

Diana Schindler, Town Administrator was introduced to the voters.

Under **Article 1** it was moved and seconded that the Town vote to transfer the sum of \$12,000.00 from Town Administrator Salary to be added to the Police Department Wages for the purpose of filling understaffed shifts with part-time officers.

A motion to move the question was made and seconded
Motion passed

A vote on the Article Motion passed

Under **Article 2** it was moved and seconded that the Town vote to transfer the sum of \$4,000.00 from Free Cash to Library Expenses.

A motion to move the question was made and seconded.
Motion passed

A vote on the Article Motion Passed

Under **Article 3** it was moved and seconded that the Town vote to transfer the sum of up to \$7,500.00 from Free Cash to be added to the Road Machinery Expenses Account.

Motion passed

Under **Article 4** it was moved and seconded that the Town vote to transfer the amount of \$18,000.00 from Free Cash to be added to the General Highway Expenses.

Motion passed

Under **Article 5** it was moved and seconded that the Town vote to authorize the Southampton Board of Selectmen and the board of Health to enter into an inter-municipal agreement with one or more other governmental units to provide public health, public works, and general government administration services which the Board of Health, accordance with an Inter Municipal Mutual Aid Agreement to be entered between the Town and various governmental units.

A motion to move the question was made and seconded.
Motion passes

A vote on the Article. Motion passed

MINUTES OF SPECIAL TOWN MEETING OF APRIL 24, 2007

Under **Article 6** it was moved and seconded that the Town vote to approve the Accessory Apartment Zoning bylaw, as written

PROPOSED ACCESSORY APARTMENT ZONING BYLAW

Draft dated 9-5-06

This new bylaw becomes Section XI-K, "Accessory Apartments"

K. Accessory Apartments

1. Special Permit Required

Accessory Apartments shall be permitted only upon issuance of a Special Permit from the Planning Board and in accordance with the additional requirements specified herein.

2. General Description

An accessory apartment shall mean a separate housekeeping unit, complete with its own sleeping, cooking and sanitary facilities, that is substantially contained within the structure of a single-family dwelling, but functions as a separate unit.

3. Purpose

The purpose of the accessory apartment bylaw is to

- (a) Provide older homeowners with a means of obtaining, through tenants in accessory apartments, rental income, companionship, security, and services, and thereby to enable them to stay more comfortably in homes and neighborhoods they might otherwise be forced to leave.
- (b) Add inexpensive rental units to the housing stock to meet the needs of smaller households, both young and old.
- (c) Make housing units available to low and moderate-income households who might otherwise have difficulty finding homes within the Town.
- (d) Protect stability, property values, and the residential character of a neighborhood by ensuring that accessory apartments are installed only in owner-occupied houses and under such additional conditions as may be appropriate to further the purposes of this bylaw, and
- (e) Legalize conversions to encourage compliance with the State Building Code.

4. Accessory Apartment Standards

The Planning Board may authorize a Special Permit for a use known as Accessory Apartment in Owner-Occupied Single-Family Dwelling provided that the following standards and criteria are met

- (a) The apartment will be a complete separate housekeeping unit that functions as a separate unit from the original unit.

MINUTES OF SPECIAL TOWN MEETING OF APRIL 24, 2007

- (b) Only one apartment will be created within a single-family house
- (c) The lot in which the single-family house is located must meet the minimum lot size requirement and must comply with other applicable zoning requirements for its district.
- (d) The owner(s) of the residence in which the accessory apartment is located shall occupy at least one of the dwelling units on the premises.
- (e) The accessory apartment shall be designed so that the appearance of the building remains that of a one-family residence as much as feasibly possible in general, any new entrances shall be located on the side or rear of the building. Any exterior changes made must conform with the single family character of the neighborhood.
- (f) The accessory apartment shall be clearly a subordinate part of the single-family dwelling. It shall be no greater than six hundred (600) square feet nor have more than one (1) bedroom.
- (g) At least two off-street parking spaces per dwelling unit are available for use by the owner-occupant(s) and tenant(s). Parking spaces shall be located to the side or the rear of the structure, to the extent feasible. The Planning Board may reduce the parking requirements if circumstance warrant, and if such reduction will not be inconsistent with the purposes of this bylaw.
- (h) For dwellings to be served by on-site septic system, the owner must obtain a Disposal Works Construction Permit from the Board of Health before a special permit can be obtained. This is to ensure that the existing sewage disposal system is adequate for the proposed accessory apartment.
- (i) The construction of any accessory apartment must be in conformity with the State Building Code requirements.

5. Application Procedure

- (a) The procedure for the submission and approval of a Special Permit for an Accessory Apartment in Owner-Occupied, Single-Family Dwelling shall be the same as prescribed in Section IX-I Special Permits, except it shall include a notarized letter of application from the owner(s) stating that he/she will occupy one of the dwelling units on the premises. A non-refundable fee shall be included with the application for an accessory apartment to cover the cost of processing the application and code inspections. The applicant shall also be responsible for the cost of legal notices. As part of the public hearing process, parties of interest as defined in M.G.L. Chapter 40A Sec. 11 must be notified.
- (b) Upon receiving a special permit, the owner (s) must file on subject property a Declaration of covenants at the County Registry of Deeds. The Declaration shall state that the right to rent a temporary accessory apartment ceases upon transfer of title. A time-stamped copy of the recorded Declaration shall be provided to the Planning Board.

MINUTES OF SPECIAL TOWN MEETING OF APRIL 24, 2007

- (c) In order to provide for the development of housing units for disabled and handicapped individuals, the Planning Board will allow reasonable deviation from the stated conditions where necessary to install features that facilitate access and mobility for disabled persons.
- 6. Transfer of Ownership of a Dwelling with an Accessory Apartment
 - (a) The temporary special permit for an accessory apartment in owner-occupied, single-family dwelling shall terminate upon the sale of property or transfer of title of the dwelling, unless the Planning Board has approved a transfer of the Special Permit to the new owner.
 - (b) The new owner(s) must apply for transfer of a special permit for an accessory apartment in owner –occupied single-family dwelling and shall submit a notarized letter of application stating that he/they will occupy one of the dwelling units on the premises and a written request to the Planning Board stating that conditions at the time of the original application remain unchanged. Minor changes may be approved without a hearing.
 - (c) Upon receiving the transferred special permit, the new owner(s) must file on subject property a Declaration of Covenants at the Count Registry of Deeds. The Declaration shall state that the right to rent a temporary accessory apartment ceases upon transfer of title. A time-stamped copy of the recorded Declaration shall be provided to the Planning Board.
- 7. Accessory Apartments in Existence before the Adoption of an Accessory Apartment Bylaw.
 - (a) Statement of Intent

To ensure that accessory apartments or conversions in existence before the adoption of this Accessory Apartment Bylaw are in compliance with the State Building Code Regulations.
 - (b) Application Procedure

The Planning Board may authorize, under a special permit and in conjunction with the Building Inspector, use known as an Accessory Apartment in an Owner-Occupied, Single-Family Dwelling. The Board will review each existing use on a case-by case basis to determine if the dwelling conforms to State building Code Regulations.

The applicant must follow the same procedure described in this Section including the submission of a notarized letter declaring owner occupancy and a Declaration of Covenants.

A motion was made and seconded to move the question. Motion passed
A vote on Article 6 needed a 2/3 vote. The vote was yes 42 No 17
Motion passed a 2/3 vote.

A true copy of the warrant and return of the warrant, and minutes of the meeting
Attest: Eileen Couture, Clerk

Minutes of the Annual Town Election May 7, 2007

The election was opened by Town Clerk, Eileen Couture, at 12:00 noon. The Checkers were Ann Girouard, Teri Goral, Phyllis Linderme, and Jessica Torrey. Ruth Bernier was the warden. 27 Absentee Ballots were sent out, and 13 casts, total vote casts 403. The results were read at 8:10p.m. as follows:

<u>Almoner 4 yrs</u>	Votes	<u>County Councillor 2 yrs</u>	Votes
Ruth Ann Bernier*	290	Joseph Stahl*	278
Blanks	113	Blanks	125
<u>Assessor 3 yrs</u>	Votes	<u>Finance Committee</u>	Votes
Barbara LaFlam*	2	John Fitzpatrick*	275
Richard Ahart	1	John O. Martin*	264
David Silvernail	1	Blanks	267
Blanks	399		
<u>Assessor 2 yrs</u>	Votes	<u>Hamp. Reg. District School 3y</u>	Votes
Elizabeth Stevens*	270	Patrick Monahan*	2
Blanks	133	Gary Baldwin	1
		Craig Babyak	1
<u>Board of Selectmen</u>	Votes	Nancy Baum	1
Aurele Racicot	105	David Silvernail	1
Ann Roy*	262	Virginia Ahart	1
David Felty	1	Blanks	396
Blanks	35		
<u>Board of Health 3 yrs</u>	Votes	<u>Housing Authority 5 yrs</u>	Votes
Jean Pierre Crevier*	198	Jillian Monahan	186
Patrick Monahan	192	Henry Barton*	191
Blanks	13	Blanks	26
<u>Cemetery Commission for 3 yrs</u>	Votes	<u>Library Trustees</u>	Votes
Judith Miller Conlin*	296	Diana Federman	285
Blanks	107	Debra Pinsky	275
		Kathy Kruzel	272
<u>Constables for 3 yrs</u>	Votes	Anne Vaillant	269
Michael Goyette*	304	Blanks	511
David Silvernail*	288		
Robert Baker	2		
Blanks	212		

**Minutes of the Annual Town Election
May 7, 2007**

<u>Local School Committee</u>	Votes	<u>Tree Warden</u>	Votes
Kimberly Schott*	2	David Garstka*	315
Gary Baldwin	1	Edward Cauley	1
Joseph Moynahan	1	Blanks	87
Tarria Curran	1		
Patrick Monahan	1		
Blanks	397	<u>Water Commissioner</u>	Votes
		Thomas Neill*	285
<u>Moderator 1yr</u>	Votes	Blanks	118
Robert Floyd*	279		
Gary Swanson	3		
Bruce Coombs	1		
Jean Crevier	1		
Blanks	119		
<u>Park Commissioner 5yrs</u>	Votes		
Helen Seher*	292		
Blanks	111		
<u>Personal Policy Procedures Board</u>	Votes		
Edward Cauley*	294		
Barry LaFlam	2		
Geraldine Swanson	1		
Blanks	106		
<u>Planning Board</u>	Votes		
John Furman*	280		
Blanks	123		

*Elected Official

A true copy of the warrant, return of the warrant and the minutes of the Annual Town Election.

Attest: Eileen Couture, Clerk Town of Southampton

TOWN OF SOUTHAMPTON
Commonwealth of Massachusetts

Annual Town Meeting Warrant
Fiscal Year 2008

HAMPSHIRE SS:

To the Constables of the Town of Southampton in the County of Hampshire.

GREETING:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote on Town affairs, to meet at William E. Norris Elementary School, located at 34 Pomeroy Meadow Road, in said Southampton on Tuesday, the fifth day in June next, at seven in the evening, then and there to act on the following articles:

ARTICLE 1: To see if the Town will vote to fix salaries of all elected officials for the fiscal year July 1, 2007-June 30, 2008, and raise and appropriate monies as identified in the Town's omnibus budget, as attached, for such fiscal year; or take any other action relative thereto.

ARTICLE 2: To see if the Town will vote to appropriate the sum of \$231,388.00 for the Landfill Enterprise Fund; amount to be funded from the following sources:

Permits	\$ 74,500.00
Charges (Tipping)	46,500.00
Bag Fees	66,800.00
Recycling	18,019.00
Investment Income	4,000.00
Retained Earnings	10,000.00
WPAT Subsidies	<u>11,569.00</u>
Total:	\$ 231,388.00

Or take any other action relative thereto.

ARTICLE 3: To see if the Town will vote to appropriate the sum of \$562,896.00 for the Water Enterprise Fund; amount to be funded from the following sources:

Water Charges	\$ 437,294.00
Hook-up Charges	48,750.00
Investment Income	4,000.00
WPAT Subsidies	<u>72,852.00</u>
Total:	\$ 562,896.00

Or take any other action relative thereto.

ARTICLE 4: To see if the Town will vote to transfer the sum of \$17,901.00 from the WPAT Loan Repayment Account to fund the amortization of WPAT bonds; or take any other action relative thereto.

ARTICLE 5: To see if the Town will vote to transfer the sum of \$90,854.00 from the Ambulance Fees Account to fund EMS/Ambulance related expenses; or take any other action relative thereto.

ARTICLE 6: To see if the Town will vote to transfer the sum of \$157,584.00 from Free Cash to be used to reduce the FY08 tax rate; or take any other action relative thereto.

ARTICLE 7: To see if the Town will vote to authorize its Treasurer/Collector, with the approval of the Board of Selectmen, to enter into a compensating balance agreement or agreements with one or more banking institutions beginning in Fiscal Year 2008 and extending for as much as three years, pursuant to Chapter 44, Section 53F and subsequent revisions of the General Laws of Massachusetts; or take any other action relative thereto.

ARTICLE 8: To see if the Town will vote pursuant to the provisions of Section 53E ½ of Chapter 44 of the Massachusetts General Laws, to continue the operation of revolving funds for certain town departments for the fiscal year beginning July 1, 2007 with specific receipts credited to each fund, the purposes for which each fund may be spent and the maximum that may be spent from each fund for the fiscal year as follows; or take any other action relative thereto.

<u>Revolving Fund Title</u>	<u>Authorized to Spend Fund</u>	<u>Revenue Source</u>	<u>Use of Fund</u>	<u>FY08 Spending Limit</u>
Building Inspections	Building Inspector	Building Inspection Receipts	Payment for Building Inspection Services	\$35,000
Plumbing Inspections	Plumbing Inspector	Plumbing Inspection Receipts	Payment for Plumbing Inspection Services	\$5,000
Electrical Inspections	Electrical Inspector	Electrical Inspection Receipts	Payment for Electrical Inspection Services	\$7,500
Health Department Inspections	Board of Health	Health Department Inspection Receipts	Payment for Health Inspection Services	\$15,000
Fire Inspections	Fire Chief	Fire Permit Fees and Applications	Payment for Fire Inspection Services	\$10,000
Planning Board	Planning Board	Filing Fees	Administrative Expense	\$10,000

Zoning Board of Appeals	Zoning Board of Appeals	Receipts from Fees	ZBA Expenditures	\$3,000
Council on Aging Van	Council on Aging Director	Receipts from Operation of Van	Payment for Operation of COA Van	\$20,000
Dog Licensing and Control	Town Clerk and Dog Officer	Dog License Fees and Other Related Charges	Expenses Related to Admin. of licenses & Dog Control	\$8,000

ARTICLE 9: To see if the Town will vote to transfer the sum of \$7,500.00 from the Community Preservation Surcharges-Undesignated Account to be used to fund administrative expenses of the Community Preservation Committee; or take any other action relative thereto.

ARTICLE 10: To see if the Town will vote to transfer the sum of \$7,000.00 from the Community Preservation Surcharges-Historical Preservation Account to be used by the Historical Commission to purchase ultra violet ray reduction window treatments for the Old School House and the Clark Chapman House; or take any other action relative thereto.

ARTICLE 11: To see if the Town will vote to transfer the sum of \$150,000.00 from the Ambulance Fund to be used for the purchase of a new ambulance; or take any other action relative thereto.

ARTICLE 12: To see if the Town will vote to transfer from Stabilization Fund, or otherwise provide, the sum of \$13,000.00 to be used by the Fire Department for the purchase of two defibrillators; or take any other action relative thereto.

2/3rds vote required.

ARTICLE 13: To see if the Town will vote to transfer from the Stabilization Fund, or otherwise provide, the sum of \$13,000.00 to be used by the Police Department for the purchase of two defibrillators; or take any other action relative thereto.

2/3rds vote required.

ARTICLE 14: To see if the Town will vote to transfer from the Stabilization Fund, or otherwise provide, the sum of \$31,000.00 to be used by the Police Department for the purchase of a police cruiser and any auxiliary equipment; or take any other action relative thereto.

2/3rds vote required.

ARTICLE 15: To see if the Town will vote to transfer from the Stabilization Fund, or otherwise provide, the sum of \$6,000.00 to be used by the Police Department for the purchase of computer hardware; or take any other action relative thereto.

2/3rds vote required.

ARTICLE 16: To see if the Town will vote to transfer the sum of \$126,918.00 from the Norris School Debt Exclusion Reserve Fund to fund a portion of the Norris School Fiscal 2008 debt service; or take any other action relative thereto.

ARTICLE 17: To see if the Town will vote to authorize the funding of the collective bargaining agreements between the Town of Southamptton and the International Brotherhood of Police Officers Local 404 (Police) and the International Union of Operating Engineers Local 98 (Highway), or take any action relative thereto.

ARTICLE 18: To see if the Town will vote to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain for the purpose of a public playground and park and to be held in the care, custody, management and control of the Board of Park Commissioners, the fee simple interest in a parcel of land described below:

The land situated in Southamptton, Hampshire County, Massachusetts, off College Highway, shown as "Recreational Area = 1.123 Acres" on a plan of land entitled "DEFINITIVE SUBDIVISION PLAN KING OAK ESTATES SOUTHAMPTON, MASSACHUSETTS PREPARED FOR THOMAS M. & FRANCES J. CROSS" dated December 13, 2003, revised August 9, 2004 by Heritage Surveys, Inc. recorded with the Hampshire County Registry of Deeds in Plan Book 201, Page 107-113.

And further that the deed of said real property be accepted by the Town acting by and through its Board of Selectmen under the provisions of G.L. Chapter 45, Sections 3, 4 and 14, and any other relevant authority regarding parks and playgrounds and that the Board of Selectmen is authorized to enter into all agreements and execute any and all instruments as may be necessary on behalf of the Town to effect said acquisition; and further to raise and appropriate or appropriate by transfer or by borrowing the sum of \$1.00 for the acquisition of said real property.

2/3rds vote required.

ARTICLE 19: To see if the Town will vote to amend the By-Laws for the Town of Southamptton by adding Article XXXII, "Illicit Connections and Discharges to the Municipal Storm Drain System By-law" (*as written in attachment*); or take any other action thereto.

ARTICLE 20: To see if the Town will vote to amend the Zoning Bylaws of the Town of Southamptton by adding a section entitled "Erosion and Sediment Control for Stormwater Management" (*as written in attachment*); or take any other action thereto.

2/3rds vote required.

ARTICLE 21: To see if the Town will vote to amend the Zoning Bylaws of the Town of Southamptton by adding a section entitled "Common Driveway By-law" (*as written in attachment*); or take any other action thereto.

2/3rds vote required.

And you are directed to serve this Warrant by posting up attested copies thereof at five usual places in said town, seven days at least, before the time of holding said meeting.

Hereof, fail not, and make due return of this Warrant, with your doings thereon, to the town clerk, at the time and place of meeting, as aforesaid.

Given under our hands this twenty-fourth day of May in the year of our Lord two thousand and seven.

BOARD OF SELECTMEN

Michael Phelan, Chair

Edward Batchelder

David McDougall

Douglas Blanchard

Jess Dods

A true copy

Attest: _____
Constable

Minutes of the Annual Town Meeting June 5, 2007

At 6:30 p.m the Richard E. Allen Scholarships, which is sponsored by the Police Dept. and the Highway Dept. Chief Silvernail and Superintendent Ed Cauley gave out the \$500.00 Scholarships to each of the following students:

Chelsey Burke	Jessica Sweeney	Leanne J Trytko
Lisa Gagnon	Danielle A Parenteau	Anne J Lasek
Cara C McCormack	Andrew C Federman	Elizabeth Ann Bode
Catherine M McGrath		

The Moderator then opened the business meeting with the Pledge Allegiance at 7:05 P.M. with a quorum of 152 Register voters present. The moderator read the warrant and the return of the warrant.

Under Article 1: It was moved and seconded that the Town vote to fix salaries of all elected officials for the fiscal year July 1, 2007 -June 30, 2008, and raise and appropriate monies as identified in the Town's omnibus budget, as follows:

An amendment was made and seconded to have the Omnibus Budget-Fiscal year 2008, Article 1 be divided into the nine separate categories as identified in bold lettering in the warrant attachment.

After a discussion a call to the question was made and seconded.

Motion to call the question unanimous.

Vote on the amendment Motion Fails

An amendment was made and seconded to have the Omnibus Budget-Fiscal year 2008 by striking the figure of \$3,100,000 under Hampshire Regional Education. Regional Schools account number 015330-690 and inserting in its place \$3,205,748.

An amendment to the amendment was made and seconded to restore the original \$3,100,000 and add an additional \$105,748 subject to an override.

Motion to amend the amendment Passes majority

A vote on the amended amendment to have the Omnibus Budget-Fiscal year 2008 amount under Hampshire Regional Education, Regional Schools account number 01533-690 be \$3,100,000 with an additional \$105,748 subject to an override.

Motion Passes unanimously

An amendment was made and seconded to Article 1 to amend the following lines in the Town's Omnibus budget:

Police Salaries and Wages	015210-115	\$464,800	\$425,000
Elementary Schools	015300-700	\$3,679,107	\$3,705,000

Highway Expenses	015422-700	\$117,300	\$90,000
Road Machinery Maint	015422-701	\$63,825	\$52,000
And the amended total		\$13,303,596	

Motion to amend was defeated. 54 yea 68 nay

An amendment was made and seconded to Article 1 Budget Category: Southampton Education, line: Elementary School Account number 015300-700 to be \$3,705,000.00 and further that the amended total for the category be \$4,733,196.00.

Vote on the amendment Passes majority

The Budget as Follows:

ARTICLE 1: OMNIBUS BUDGET - FISCAL YEAR 2008		
Budget Category	Account Number	FY' 2008 Budget Voted at ATM
GENERAL GOVERNMENT		
Moderator Salary	015114-113	0
Moderator Expenses	015114-700	150
Selectmen Salaries	015122-113	0
Selectmen Expenses	015122-700	2,000
CDL Drug Testing	015122-702	400
Annual Internet Service	015122-703	2,000
Webpage Maintenance	015122-704	1,000
Town Administrator Salary	015125-113	60,000
Administrative Secretary Wages	015129-113	24,000
Administration Expenses	015129-700	2,000
Photocopier Lease and Supplies	015129-701	3,000
Finance Committee Expenses	015131-700	250
Reserve Account	015132-780	50,000
Town Accountant Salary	015135-113	26,827
Asst Accountant Wages	015135-114	16,024
Independent Audit	015135-200	0
Accountant Expenses	015135-700	1,410
Accounting Software Support	015135-701	1,642
Assessors Salaries	015141-113	0
Asst. Assessor Wages	015141-114	52,451
Assessor Expenses	015141-700	6,500
Assessors Software Support	015141-701	4,000
Assessor Town Maps	015141-702	1,500
Assessor Consultant	015141-703	15,000
Treasurer/Collector Salary	015145-113	42,756
Treasurer Collector Wages	015145-115	64,103
Treasure Collector Expenses	015145-700	9,200

Treasurer Software Support	015145-701	6,150
Legal	015151-300	20,000
PPPB Expenses	015152-700	1,000
Tax Title	015158-700	5,000
Town Clerk Salary	015161-113	30,406
Town Clerk Asst Wages	015161-114	11,425
Town Clerk Expenses	015161-700	1,300
Election.Registrars Salaries (3 Board of Registrars)	015163-113	600
Election.Registrars Wages (9 Elections Workers)	015163-115	856
Election.Registrars Expenses	015163-700	5,200
Conservation Commission Wages	015171-700	0
Conservation Commission Expenses	015171-115	2,600
Planning Board Expenses	015175-700	1,000
PVPC	015175-701	850
Barnes Aquifer Protection	015175-702	2,100
ZBA Clerical Wages	015176-121	500
ZBA Expenses	015176-700	600
Municipal Building Custodian Wages	015192-117	15,090
Municipal Building Custodian Supplies/Expenses	015192-400	800
Municipal Building Telephone	015192-405	7,800
Postage		8,500
Town Hall - Gas & Electric	015192-410	14,800
Larrabee - Gas & Electric	015192-411	14,700
Town Hall Bldg Expenses	015192-700	9,200
Larrabee Bldg Expenses	015192-701	5,300
Town Clock	015192-705	100
Town Report	015195-700	3,000
Technology - Equipment	015196-700	6,000
Technology - Services	015196-701	2,000
Emergency Management Expenses	015197-701	3,000
TOTAL GENERAL GOVERNMENT		566,090
PROTECTION OF PERSONS AND PROPERTY		
Police Chief's Salary	015210-113	70,450
Police Salaries and Wages	015210-115	464,800
Police Expenses	015210-700	49,960
Police Equipment Maintenance Contract	015210-701	12,000
DARE Program	015210-705	3,000
Regional Lockup Assessment		5,374
Communication Wages	015215-115	136,853
Communcations Expenses	015215-700	6,000
Fire Chief's Salary	015220-113	52,500
Fire Salaries and Wages	015220-115	73,880
Fire Department Expenses	015220-700	25,000
EMT Standby	015232-113	18,000
EMS Training Wages	015232-114	31,734
Ambulance Billing Clerk	015236-115	10,000
EMT Licensing & Certifications	015236-699	4,120

Ambulance/EMS Expenses	015236-700	7,000
Bldg Inspector Salary	015241-113	8,160
Building Inspector Expenses	015241-700	1,200
TOTAL PROTECTION OF PERSONS AND PROPERTY		980,031
SOUTHAMPTON EDUCATION		
Elementary School	015300-700	3,705,000
Local School Transportation	015300-702	268,476
Textbooks	015300-703	18,000
Vocational School Tuition	015320-690	680,000
Vocational Transportation	015320-691	61,720
TOTAL SOUTHAMPTON EDUCATION		4,733,196
HAMPSHIRE REGIONAL EDUCATION		
Regional Schools	015330-690	3,100,000
Debt Service	015330-691	284,103
TOTAL REGIONAL SCHOOL EDUCATION		3,384,103
PUBLIC WORKS AND FACILITIES		
Highway Wages	015422-115	174,000
Highway Expenses	015422-700	117,300
Road Machinery Maintenance	015422-701	63,825
Winter Roads Wages	015423-115	125,000
Winter Roads Expenses	015423-700	60,000
Snow Insurance	015423-701	5,000
Town Lighting	015424-200	19,500
Cemetery Commission	015491-700	7,720
Tree Warden Salary	015294-113	0
Tree Warden Wages	015294-115	2,000
Tree Warden Expenses	015294-700	2,000
TOTAL PUBLIC WORKS AND FACILITIES		576,345
HUMAN SERVICES		
Board of Health Agent	015510-113	6,729
Board of Health Director	015511-113	15,000
Board of Health Expenses	015511-700	2,500
Animal Inspector Salary	015519-115	5,700
Animal Inspector Expenses	015519-700	0
Council on Aging Wages	015541-121	16,286
Council on Aging Expenses	015541-700	1,000
Veterans' Agent Expenses	015543-700	6,400
Veteran's Services Mileage	015543-700	450

Veterans' Benefits	015543-771	18,500
TOTAL HUMAN SERVICES		72,565
CULTURE AND RECREATION		
Library Wages	015610-115	60,425
Library Expenses	015610-700	30,000
Parks Commission Wages	015650-115	4,325
Parks Commission Expenses	015650-700	2,800
Historical Commission Expenses	015660-700	2,900
Old Home Days	015692-700	1,000
Memorial Day	015693-700	500
Holiday Lights	015694-700	100
TOTAL CULTURE AND RECREATION		102,050
DEBT SERVICE		
WPAT Pequot Pond Principal (Last Payment FY2020)	015710-918	14,360
WPAT Pequot Pond Interest	015751-924	11,364
Highway Truck Principal (Last Payment FY2010)	015710-911	22,000
Highway Truck Interest	015751-916	2,508
School Construction Principal (Last Payment FY2014)	015710-909	390,000
School Construction Interest	015751-914	144,875
Library Construction Principal (Last Payment FY2013)	015710-915	45,000
Library Construction Interest	015751-922	14,400
Lawn Mower Principal (Last Payment FY2011)	015710-912	8,440
Lawn Mower Interest	015710-917	1,452
WPAT Bonds - Septic Betterments	015710-919	17,901
Short Term Borrowing	015752-925	4,000
TOTAL DEBT SERVICE		676,300
MISCELLANEOUS EXPENSES		
Hampshire Council of Governments	015820-620	6,037
Retirement Contributory	015911-170	401,181
Retirement Non-Contributory	015911-171	3,981
Workers Compensation	015912-170	35,000
Unemployment Compensation	015913-170	12,000
Group Health Insurance	015914-170	790,340
Medicare/FICA	015914-171	52,000
Group Life Insurance	015914-172	3,600
Insurance General	015945-740	92,000
Prior Year Expenses	015950-900	
Transfer to Stabilization	015950-965	
TOTAL MISCELLANEOUS		1,396,139
GRAND TOTAL - ARTICLE 1		12,486,819

Under Article 2 It was moved and seconded that the Town vote to appropriate the sum of \$231,388.00 for the Landfill Enterprise Fund; amount to be funded from the following sources:

Permits	\$74,500.00
Charges (Tipping)	46,500.00
Bag Fees	66,800.00
Recycling	18,019.00
Investment Income	4,000.00
Retained Earnings	10,000.00
WPAT Subsidies	<u>11,569.00</u>
Total	\$231,388.00

Motion Passes unanimously

Under Article 3 It was moved and seconded that the Town vote to appropriate the sum of \$562,896.00 for the Water Enterprise Fund; amount to be funded from the following sources:

Water Charges	\$437,294.00
Hook-up Charges	48,750.00
Investment Income	4,000.00
WPAT Subsidies	<u>72,852.00</u>
Total	\$562,896.00

Motion Passes unanimously

Under Article 4 it was moved and seconded that the Town vote to transfer the sum of \$17,901.00 from the WPAT Loan Repayment Account to fund the amortization of WPAT Bonds.

Motion Passes unanimously

Under Article 5 it was moved and seconded that the Town vote to transfer the sum of \$90,854.00 from the Ambulance Fees Account to fund EMS/Ambulance related expenses.

Motion Passes unanimously

Under Article 6 it was moved and seconded that the Town vote to transfer the sum of \$157,584.00 from Free Cash to be used to reduce the FY08 tax rate.

Motion Passes unanimously

Under Article 7 it was moved and seconded that the Town vote to authorize its Treasurer/Collector, with the approval of the Board of Selectmen, to enter into a compensating balance agreement or agreements with one or more banking institutions beginning in Fiscal Year 2008 and extending for as much as three years, pursuant to Chapter 44, Section 53F and subsequent revisions of the General Laws of Massachusetts.

Motion Passes unanimously

Under Article 8 it was moved and seconded that the Town vote pursuant to the provisions of Section 53E 1/2 of Chapter 44 of the Massachusetts General Laws, to continue the operation of revolving funds for certain town departments for the fiscal year beginning July 1, 2007 with specific receipts credited to each fund, the purposes for which each fund may be spent and the maximum that may be spent from each fund for the fiscal year as follows

Revolving Fund Title	Authorized To Spend Fund	Revenue Source	Use of Fund	FY08 Spending Limit
Building Inspections	Building Inspector	Building Inspection Receipts	Payment for Building Inspection Services	\$35,000
Plumbing Inspections	Plumbing Inspector	Plumbing Inspection Receipts	Payment for Plumbing Inspection Services	\$5,000
Electrical Inspections	Electrical Inspector	Electrical Inspection Receipts	Payment for Electrical Inspection Services	\$7,500
Health Department Inspections	Board of Health	Health Department Inspection Receipts	Payment for Health Inspection Services	\$15,000
Fire Inspections	Fire Chief	Fire Permit Fees and Applications	Payment for Fire Inspection Serviced	\$10,000
Zoning Board of Appeals	Zoning Board of Appeals	Receipts From Fees	ZBA Expenditures	\$3,000
Planning Board	Planning Board	Filing Fees	Administrative Expense	\$10,000
Council on Aging Van	Council on Aging	Receipt From	Payment for Operation of	\$20,000
Dog Licensing And Control	Town Clerk And Dog Officer	Dog License Fees and Other Related Charges	Expenses Related to Admin. Of Licenses & Dog Control	\$8,000

Motion Passes unanimously

Under Article 9 it was moved and seconded that the Town vote to transfer the sum of \$7,500.00 from the Community Preservation Surcharges-Undesignated Account to be used to fund administrative expenses of the community Preservation Committee.

Motion Passes unanimously

Under Article 10 it was moved and seconded that the Town vote to transfer the sum of \$7,000.00 from the Community Preservation Surcharges-Historical Preservation Account to be used by the Historical Commission to purchase ultra violet ray reduction window treatments for the Old School House and the Clark Chapman House.

Motion Passes unanimously

Under Article 11 it was moved and seconded to pass over the Article

Motion to pass over was unanimous

Under Article 12 it was moved and seconded that the Town vote to transfer from Stabilization Fund the sum of \$13,000.00 to be used by the Fire Department for the purchase of two defibrillators

Motion Passed a 2/3 vote unanimously

Under Article 13 it was moved and seconded that the Town vote to transfer from the stabilization Fund the sum of \$13,000.00 to be used by the Police Department for the purchase of two defibrillators.

Motion Passed a 2/3 vote unanimously

Under Article 14 it was moved and seconded that the Town vote to transfer from the Stabilization Fund the sum of \$31,000.00 to be used by the Police Department for the purpose of a police cruiser and any auxiliary equipment.

Motion passed a 2/3 vote unanimously

Under Article 15 it was moved and seconded that the Town vote to transfer from the Stabilization Fund the sum of \$6,000.00 to be used by the Police Department for the purchase of computer hardware.

Motion passed a 2/3 vote unanimously

Under Article 16 it was moved and seconded that the Town vote to transfer the sum of \$126,918.00 from the Norris School Debt Exclusion Reserve Fund to fund a portion of the Norris School Fiscal 2008 debt service.

Motion passed unanimously

Under Article 17 it was moved and seconded that the Town vote to authorize the funding of the collective bargaining agreements between the Town of Southampton and the International

Brotherhood of Police Officers Local 404 (Police) and the International Union of Operating Engineers Local 98 (Highway).

Motion passed unanimously

Under Article 18 it was moved and seconded that the Town vote to authorize the Board of Selectmen to acquire by purchase for the purpose of a public playground and park and to be held in the care, custody, management and control of the Board of Park Commissioners, the fee simple interest in a parcel of land described below:

The land situated in Southamptn, Hampshire County, Massachusetts, off College Highway, shown as "Recreational Area = 1.123 Acres" on a plan of land entitled "DEFINITIVE SUBDIVISION PLAN KING OAK ESTATES SOUTHAMPTON, MASSACHUSETTS PREPARED FOR THOMAS M. & FRANCES J. CROSS" dated December 13, 2003, revised August 9, 2004 by Heritage Surveys, Inc. recorded with the Hampshire County Registry of Deeds in Plan Book 201, Page 107-113.

And Further that the deed of said real property be accepted by the Town acting by and through its Board of Selectmen under the provisions of G.L. Chapter 45, Sections 3,4 and 14, and any other relevant authority regarding parks and playgrounds and that the Board of Selectmen is authorized to enter into all agreements and execute any and all instruments as may be necessary on behalf of the Town to effect said acquisition; and further to transfer from Stabilization the sum of \$1.00 for the acquisition of said property.

Motion passed a 2/3 vote unanimously

Under Article 19 it was moved and seconded that the Town amend the By-Laws for the Town of Southamptn by adding Article XXX11, "Illicit Connections and Discharges to the Municipal Storm Drain System By-Law".

ARTICLE XXXII

Illicit Connections and Discharges to Municipal Storm Drain System By-law

Sec. 1 Purpose

Regulation of illicit connections and discharges to the municipal storm drain system is necessary for the protection of the Town of Southamptn's water bodies and groundwater, and to safeguard the public health, safety, welfare and the environment. Increased and contaminated stormwater runoff are major causes of:

- (1) impairment of water quality and flow in lakes, ponds, streams, rivers, wetlands and groundwater;
- (2) contamination of drinking water supplies;
- (3) alteration or destruction of aquatic and wildlife habitat; and
- (4) flooding.

The objectives of this by-law are:

- (1) To prevent pollutants from entering the Town of Southampton's municipal separate storm sewer system (MS4);
- (2) To prohibit illicit connections and unauthorized discharges to the MS4;
- (3) To require the removal of all such illicit connections;
- (4) To comply with state and federal statutes and regulations relating to stormwater discharges; and,
- (5) To establish the legal authority to ensure compliance with the provisions of this by-law through inspection, monitoring, and enforcement.

Sec. 2 Definitions

For the purposes of this by-law, the following shall mean:

Authorized Enforcement Agency: The Highway Department, its employees or agents designated to enforce this by-law.

Best Management Practice (BMP): An activity, procedure, restraint, or structural improvement that helps to reduce the quantity or improve the quality of stormwater runoff.

Clean Water Act: The Federal Water Pollution Control Act (33 U.S.C. § 1251 *et seq.*) as hereafter amended

Discharge of Pollutants: The addition from any source of any pollutant or combination of pollutants into the municipal storm drain system or into the waters of the United States or Commonwealth from any source.

Groundwater: All water beneath the surface of the ground.

Illegal Discharge: Any direct or indirect non-stormwater discharge to the municipal storm drain system, except as specifically exempted in Section 7 or permitted pursuant to Section 8 of this by-law. The term does not include a discharge in compliance with an NPDES Storm Water Discharge Permit or resulting from fire fighting activities exempted pursuant to Section 7, subsection 4, of this by-law.

Illicit Connection: Any surface or subsurface drain or conveyance, which allows an illegal discharge into the municipal storm drain system. Illicit connections include conveyances which allow a non-stormwater discharge to the municipal

storm drain system including sewage, process wastewater or wash water and any connections from indoor drains sinks, or toilets, regardless of whether said connection was previously allowed, permitted, or approved before the effective date of this by-law.

Impervious Surface: Any material or structure on or above the ground that prevents water from infiltrating the underlying soil

Municipal separate storm sewer system (MS4) or municipal storm drain system: The system of conveyances designed or used for collecting or conveying stormwater, including any road with a drainage system, street, gutter, curb, inlet, piped storm drain, pumping facility, retention or detention basin, natural or man-made or altered drainage channel, reservoir, and other drainage structure that together comprise the storm drainage system owned or operated by the Town of Southampton.

National Pollutant Discharge Elimination System (NPDES) Storm Water Discharge Permit: A permit issued by United States Environmental Protection Agency or jointly with the State that authorizes the discharge of pollutants to waters of the United States.

Non-Stormwater Discharge: Any discharge to the municipal storm drain system not composed entirely of stormwater.

Person: Any individual, partnership, association, firm, company, trust, corporation, and, any agency, authority, department or political subdivision of the Commonwealth or the federal government, to the extent permitted by law, and any officer, employee, or agent of such person.

Pollutant: Any element or property of sewage, agricultural, industrial or commercial waste, runoff, leachate, heated effluent, or other matter whether originating at a point or nonpoint source, that is or may be introduced into any sewage treatment works or waters of the Commonwealth. Pollutants shall include:

- (1) paints, varnishes, and solvents;
- (2) oil and other automotive fluids;
- (3) liquid and solid wastes and yard wastes;
- (4) refuse, rubbish, garbage, litter, or other discarded or abandoned objects, ordnances, accumulations and floatables;
- (5) pesticides, herbicides, and fertilizers;
- (6) hazardous materials and wastes; sewage, fecal coliform and pathogens;
- (7) dissolved and particulate metals;
- (8) animal wastes;
- (9) rock; sand; salt, soils;
- (10) construction wastes and residues;
- (11) and noxious or offensive matter of any kind.

Process wastewater means any water which, during manufacturing or processing, comes into direct contact with or results from the production or use of any material, intermediate product, finished product, or waste product.

Recharge: The process by which groundwater is replenished by precipitation through the percolation of runoff and surface water through the soil.

Stormwater: Runoff from precipitation or snow melt.

Toxic or Hazardous Material or Waste: Any material, which because of its quantity, concentration, chemical, corrosive, flammable, reactive, toxic, infectious or radioactive characteristics, either separately or in combination with any substance or substances, constitutes a present or potential threat to human health, safety, welfare, or to the environment. Toxic or hazardous materials include any synthetic organic chemical, petroleum product, heavy metal, radioactive or infectious waste, acid and alkali, and any substance defined as Toxic or Hazardous under M.G.L. Ch.21C and Ch.21E, and the regulations at 310 CMR 30.000 and 310 CMR 40.0000.

Watercourses: A natural or man-made channel through which water flows or a stream of water, including a river, brook or underground stream.

Waters of the Commonwealth: all waters within the jurisdiction of the Commonwealth, including, without limitation, rivers, streams, lakes, ponds, springs, impoundments, estuaries, wetlands, costal waters, and groundwater.

Wastewater: any sanitary waste, sludge, or septic tank or cesspool overflow, and water that during manufacturing, cleaning or processing, comes into direct contact with or results from the production or use of any raw material, intermediate product, finished product, byproduct or waste product.

Sec. 3 Applicability

This by-law shall apply to flows entering the municipally owned storm drainage system.

Sec. 4 Responsibility for Administration

The Highway Department shall administer, implement and enforce this by-law. Any powers granted to or duties imposed upon the Highway Department may be delegated in writing by the Highway Department to employees or agents of the Highway Department.

Sec. 5 Regulations

The Highway Department may promulgate rules and regulations to effectuate the purposes of this by-Law. Failure by the Highway Department to promulgate such rules and regulations shall not have the effect of suspending or invalidating this by-law.

Sec. 6 Prohibited Activities

1. Illegal Discharges

No person shall dump, discharge, cause or allow to be discharged any pollutant or non-stormwater discharge into the municipal storm drain system, watercourse, or into the waters of the Commonwealth. Emergency pumping performed by the Fire Department must utilize appropriate best management practices (BMPs) and follow hazardous materials disposal guidelines to prevent contamination of the municipal storm drainage system with hazardous materials. If hazardous materials are observed within the flooded area, or are suspected to be contained within the flooded area, a qualified hazmat technician must be consulted before pumping. If hazardous materials are observed at any point during pumping, cessation of pumping is required until a qualified hazmat technician can be consulted and BMPs put in place to prevent the contamination of nearby water ways and the municipal storm drainage system.

2. Illicit Connections

No person shall construct, use, allow, maintain or continue any illicit connection to the municipal storm drain system, regardless of whether the connection was permissible under applicable law, regulation or custom at the time of connection.

3. Obstruction of Municipal Storm Drain System

No person shall obstruct or interfere with the normal flow of stormwater into or out of the municipal storm drain system without prior approval from the Highway Department.

4. Exemptions

This section shall not apply to any of the following non-stormwater discharges or flows provided that the source is not a significant contributor of a pollutant to the municipal storm drain system.

- (1) Waterline flushing;
- (2) Flows from potable water sources;
- (3) Springs;
- (4) Flows from riparian habitats and wetlands;
- (5) Diverted stream flows;
- (6) Rising groundwaters;
- (7) Uncontaminated groundwater infiltration as defined in 40 CFR 35.2005(20), or uncontaminated pumped groundwater;
- (8) Water from exterior foundation drains, footing drains (not including active groundwater dewatering systems), crawl space pumps, or air conditioning condensation;
- (9) Discharges from landscape irrigation or lawn watering;

- (10) Water from individual residential car washing;
- (11) Discharges from dechlorinated swimming pool water (less than one ppm chlorine) provided it is allowed to stand for one week prior to draining and the pool is drained in such a way as not to cause a nuisance;
- (12) Discharges from street sweeping;
- (13) Discharges or flows resulting from fire fighting activities;
- (14) Dye testing, provided written notification is given to the Highway Department prior to the time of the test;
- (15) Non-stormwater discharges permitted under an NPDES permit, waiver, or waste discharge order administered under the authority of the United States Environmental Protection Agency, provided that the discharge is in full compliance with the requirements of the permit, waiver, or order and applicable laws and regulations; and
- (16) Discharges for which advanced written approval is received from the Highway Department if necessary to protect public health, safety, welfare or the environment.

Sec. 7 Emergency Suspension of Storm Drainage System Access

The Highway Department may suspend municipal storm drain system access to any person or property without prior written notice when such suspension is necessary to stop an actual or threatened illegal discharge that presents or may present imminent risk of harm to the public health, safety, welfare or the environment. In the event any person fails to comply with an emergency suspension order, the Highway Department may take all reasonable steps to prevent or minimize harm to the public health, safety, welfare or the environment.

Sec. 8 Notification of Spills

Notwithstanding any other requirements of local, state or federal law, as soon as any person responsible for a facility or operation, or responsible for emergency response for a facility or operation has information of any known or suspected release of materials at that facility operation which is resulting or may result in illegal discharge of pollutants that person shall take all necessary steps to ensure containment, and cleanup of the release. In the event of a release of oil or hazardous materials, the person shall immediately notify the municipal fire and police departments and the Highway Department. In the event of a release of non-hazardous material, said person shall notify the Highway Department no later than the next business day. Written confirmation of all telephone, facsimile or in person notifications shall be provided to the Highway Department within three business days thereafter. If the discharge of prohibited materials is from a commercial or industrial facility, the facility owner or operator of the facility shall retain on-site a written record of the discharge and the actions taken to prevent its recurrence. Such records shall be retained for at least three years.

Sec. 9 Enforcement

1. Enforcement Agent

The Highway Department or an authorized agent of the Highway Department shall enforce this by-law, and the regulations promulgated thereunder, as well as the terms and conditions of all permits, notices, and orders, and may pursue all civil and criminal remedies for such violations.

2. Orders

The Highway Department may issue a written order to enforce the provisions of this by-law or the regulations thereunder, which may include: (a) elimination of illicit connections or discharges to the storm drainage system; (b) termination of access to the storm drainage system; c) performance of monitoring, analyses, and reporting; (d) cessation of unlawful discharges, practices, or operations; and (e) remediation of contamination in connection therewith. If the Highway Department determines that abatement or remediation of contamination is required, the order shall set forth a deadline for completion of the abatement or remediation. Said order shall further advise that, should the violator or property owner fail to abate or perform remediation within the specified deadline, the Town of Southampton may, at its option, undertake such work, and expenses thereof shall be charged to the violator or property owner.

Within thirty (30) days after completing all measures necessary to abate the violation or to perform remediation, the violator and the property owner will be notified of the costs incurred by the Town of Southampton, including administrative costs. The violator or property owner may file a written protest objecting to the amount or basis of costs with the Highway Department within thirty (30) days of receipt of the notification of the costs incurred. If the amount due is not received by the expiration of the time in which to file a protest or within thirty (30) days following a decision of the Highway Department affirming or reducing the costs, or from a final decision of a court of competent jurisdiction, the costs shall become a special assessment against the property owner and shall constitute a lien on the owner's property for the amount of said costs. Interest shall begin to accrue on any unpaid costs at the statutory rate provided in M.G.L. Ch. 59, § 57 after the thirty-first day at which the costs first become due.

3. Equitable Remedy

If anyone violates the provisions of this by-law, regulations, permit, notice, or order issued thereunder, the Highway Department may seek injunctive relief in a court of competent jurisdiction to restrain the person from activities which would create further violations or compelling the person to abate or remediate the violation.

4. Non-Criminal Disposition

As an alternative to criminal prosecution or civil action, the Town of Southampton may elect to utilize the non-criminal disposition procedure set forth in M.G.L. Ch. 40, §21D. The Highway Department shall be the enforcing person.

The penalty for the 1st violation shall be \$50. The penalty for the 2nd violation shall be \$100. The penalty for the 3rd and subsequent violations shall be \$300.00. Each day or part thereof that such violation occurs or continues shall constitute a separate offense.

5. Right-of-Entry

To the extent permitted by state law, or if authorized by the owner or other party in control of the property, the Highway Department, its agents, officers, and employees may enter upon privately owned property for the purpose of performing their duties under this by-law and regulations and may make or cause to be made such examinations, surveys or sampling as the Highway Department deems reasonably necessary

6. Remedies Not Exclusive

The remedies listed in this by-law are not exclusive of any other remedies available under any applicable federal, state or local law.

Sec. 10 Severability

If any provision, paragraph, sentence, or clause, of this by-law shall be held invalid for any reason, all other provisions shall continue in full force and effect.

Sec. 11 Transitional Provisions

Residential property owners shall have 120 days from the effective date of the by-law to comply with its provisions provided good cause is shown for the failure to comply with the by-law during that period.

Motion Passed unanimously

Under Article 20 it was moved and seconded that the Town vote to amend the Zoning By-laws of the Town of Southampton by adding a section entitled “Erosion and Sediment Control for Storm water Management”

SECTION XIV

EROSION AND SEDIMENT CONTROL FOR STORMWATER MANAGEMENT

A. Purpose and Authority

1. Purpose

a. The purpose of this bylaw is to better manage land development in order to protect, maintain, and enhance the public health, safety, and general welfare of the citizens of Southampton by establishing minimum requirements and procedures to control the adverse impacts associated with stormwater runoff.

- b. The proper management of stormwater runoff will meet the following objectives:
- (1) Reduce the adverse water quality impacts of stormwater discharges to rivers, lakes, reservoirs and streams in order to attain federal water quality standards;
 - (2) Prevent the discharge of pollutants, including hazardous chemicals, into stormwater runoff;
 - (3) Minimize the volume and rate of stormwater which is discharged, to rivers, streams, reservoirs, lakes and combined sewers that flows from any site during and following development;
 - (4) Prevent erosion and sedimentation from land development, and reduce stream channel erosion caused by increased runoff;
 - (5) Provide for the recharge of groundwater aquifers and maintain the base flow of streams;
 - (6) Provide stormwater facilities that are attractive, maintain the natural integrity of the environment, and are designed to protect public safety;
 - (7) Maintain or reduce pre-development runoff characteristics after development to the extent feasible;
 - (8) Minimize damage to public and private property from flooding;
 - (9) Ensure that these management controls are properly maintained.

2. Authority

The Planning Board shall administer, implement and enforce this bylaw. Any powers granted to or duties imposed upon the Planning Board may be delegated in writing by the Planning Board to its employees or agents or to the Highway Department.

B. Definitions

The following definitions describe the meaning of the terms used in this bylaw:

“Authorized Enforcement Agency”: The Planning Board, its employees or agents designated to enforce this bylaw.

"Adverse impact" means any deleterious effect on waters or wetlands, including their quality, quantity, surface area, species composition, aesthetics or usefulness for human or natural uses which are or may potentially be harmful or injurious to human health, welfare, safety or property, to biological productivity, diversity, or stability or which unreasonably interfere with the enjoyment of life or property, including outdoor recreation.

"Best management practices (BMP)" are structural or biological devices that temporarily store or treat stormwater runoff to reduce flooding, remove pollutants, and provide other amenities. They can also be non-structural practices that reduce pollutants at their source. BMPs are described in a stormwater design manual, Stormwater Management, Volume Two: Stormwater Technical Handbook (March, 1997, Mass. Department of Environmental Protection, as updated or amended).

“Construction activity” is disturbance of the ground by removal of vegetative surface cover or topsoil, grading, excavation, clearing or filling.

"Design storm" is a rainfall event of specified size and return frequency that is used to calculate the runoff volume and peak discharge rate to a BMP.

"Detention" is the temporary storage of storm runoff in a BMP, which is used to control the peak discharge rates, and which provides gravity settling of pollutants.

"Disturbance" is any land clearing, grading, bulldozing, digging or similar activities.

"Drainage area" means that area contributing runoff to a single point measured in a horizontal plane, which is enclosed by a ridge line.

"Drywell" is similar to an infiltration trench but smaller with inflow from a pipe; commonly covered with soil and used for drainage areas of less than 1 acre such as roadside inlets and rooftops runoff.

"Easement" means a grant or reservation by the owner of land for the use of such land by others for a specific purpose or purposes, and which must be included in the conveyance of land affected by such easement.

"Flow attenuation" means prolonging the flow time of runoff to reduce the peak discharge.

"Hydrology model" may include one of the following:

- TR-20, a watershed hydrology model developed by the Natural Resources Conservation Service act that is used to route a design storm hydrograph through a pond;
- TR 55, or Technical Release 55, "Urban Hydrology for Small Watersheds" is a publication developed by the Natural Resources Conservation Service to calculate stormwater runoff and an aid in designing detention basins;
- Hydrocad, computer software for modeling stormwater runoff and designing stormwater management systems.

"Impervious surfaces" are areas, such as pavement or rooftops, which prevent the infiltration of water into the soil.

"Infiltration" is the downward movement of water from the surface to the subsoil.

"Infiltration trench" is a stormwater management excavation filled with aggregate, materials used in construction, including , gravel, crushed stone, slag, or recycled crushed concrete, which removes both soluble and particulate pollutants. Trenches are not intended to trap coarse sediments.

"Outfall" is the terminus of a storm drain or other stormwater structure where the contents are released.

"Peak discharge" is the maximum instantaneous rate of flow during a storm, usually in reference to a specific design storm event

"Permeable soils" are soil materials with a sufficiently rapid infiltration rate so as to greatly reduce or eliminate surface and stormwater runoff. These soils are generally classified as NRCS hydrologic soil types A and B.

"Person" is any individual, group of individuals, association, partnership, corporation, company, business, organization, trust, estate, administrative agency, public or quasi-public corporation or body, the Commonwealth or political subdivision thereof.

"Related entities" are any corporation in which the owner is an officer, director or shareholder; a limited partnership in which the owner is a limited partner or general partner; a general partnership in which the owner is a partner; a limited liability company in which the owner is a shareholder or director; a trust in which the owner is a trustee or beneficiary; or any other entity in which the owner has a beneficial interest.

"Retention" is the holding of runoff in a basin without release except by means of evaporation, infiltration, or emergency bypass.

"Start of construction" is the first land-disturbing activity associated with a development, including land preparation such as: clearing, grading and filling; installation of streets and walkways; excavation for basements; footings, piers or foundations; erection of temporary forms; and installation of accessory buildings such as garages.

"Swale" is a natural depression or wide shallow ditch used to temporarily store, route, or filter runoff.

C. Applicability

1. Prior to the issuance of any Special Permit or site plan approval or development permit for any proposed development listed below, a stormwater management permit, or a waiver of the requirement for a stormwater management permit, must be approved by the Planning Board. No person shall, on or after the effective date of the bylaw, initiate any land clearing, land grading, earth moving or development activities without first complying with this bylaw. The following uses and activities shall be required to submit drainage reports, plans, construction drawings, specifications and as-constructed information in conformance with the requirements of this bylaw:

- a. Multi-family residential developments involving four or more units;
- b. Any new commercial, industrial, and institutional structures under the same ownership or owned by related entities with at least 5,000 square feet of gross floor area, 10,000 square feet of impervious surface, or that require 10 or more parking spaces.
- c. Redevelopment or additions to existing commercial, industrial, and institutional uses which result in an additional impervious surface area or gross floor area of greater than 5,000 square feet, or which results in an increase of 10 or more parking spaces.
- d. Subdivisions and construction activities of any kind disturbing greater than 40,000 square feet.
- e. Development or redevelopment involving multiple separate activities in discontinuous locations or on different schedules if the activities are part of a larger common plan of development that all together disturbs one or more acres.

2. The Planning Board may issue a waiver of any or all of the requirements of this bylaw for a project that will, in its judgment, generate minimal stormwater, erosion or sedimentation, and will have minimal impact on the municipal stormwater system.

D. Exemptions

1. To prevent the adverse impacts of stormwater runoff, the Southampton Planning Board has developed a set of performance standards that must be met at new development sites. These standards apply to construction activities as described under Section C-1. The following activities may be exempt from these stormwater performance standards:

- a. Any agricultural activity which is consistent with an approved soil conservation plan prepared or approved by the Natural Resource Conservation Service;
- b. Any logging which is consistent with a timber management plan approved under the Forest Cutting Practices Act by Massachusetts Department of Conservation and Recreation;
- c. Additions or modifications to existing single family structures;
- d. Developments that do not disturb more than 40,000 square feet of land, provided that they are not part of a larger common development plan; and,
- e. Repairs to any stormwater treatment system deemed necessary by the Southampton Planning Board or Highway Department.
- f. Any emergency activity that is immediately necessary for the protection of life, property or the environment, as determined by the Southampton Planning Board or Highway Department.

E. Stormwater Design Manual

1. A stormwater design manual, Stormwater Management, Volume Two: Stormwater Technical Handbook (March, 1997, Mass. Department of Environmental Protection, as updated or amended) is hereby incorporated by reference as part of this ordinance, and shall furnish additional policy, criteria and information including specifications and standards, for the proper implementation of the requirements of this bylaw.

2. This manual includes a list of acceptable stormwater treatment practices, including the specific design criteria for each stormwater practice. The manual may be updated and expanded from time to time, based on improvements in engineering, science, monitoring and local maintenance experience, at the discretion of the Southampton Planning Board or Massachusetts Department of Environmental Protection. Stormwater treatment practices that are designed and constructed in accordance with these design and sizing criteria will be presumed to meet the minimum water quality performance standards.

F. Permit Procedures and Requirements

1. Approval of Stormwater Management Permit Required

No land owner or land operator shall receive any of the building, grading, or other land development permits required for land disturbance activities, and no land owner shall commence land disturbance activities, without approval of a Stormwater Management Permit from the Planning Board and meeting the requirements of this bylaw.

2. Application Requirements

Application for approval of a Stormwater Management Permit shall include the following:

- a.** A stormwater management plan, or an application for waiver, shall be submitted to the Southampton Planning Board for review and approval for any proposed development specified in Section 3.1. Three copies of the application and stormwater management plan shall be submitted, and clearly labeled. The plan shall contain supporting computations, drawings, and sufficient information describing the manner, location, and type of measures in which stormwater runoff will be managed from the entire development. The plan shall serve as the basis for all subsequent construction.
- b.** An erosion and sediment control plan, which shall contain sufficient information to describe the nature and purpose of the proposed development.
- c.** An ongoing maintenance agreement.
- d.** A non-refundable permit review fee. Applicable stormwater permit review fees shall be paid to the Planning Board on submittal of an application. The Planning Board may establish a permit review fee schedule, based on the type and complexity of projects, and may update this fee as needed, to cover the costs of permit administration for Stormwater Management Permits.
- e.** Applicants shall select a consultant engineer from the Planning Board's approved list of peer review consultants, and shall pay for the services of the selected consultant to:
 - (1) complete a review and evaluation of all permit application materials and file a written report with the Planning Board;
 - (2) complete all construction-related inspections required under Section F-6, and file a written report on these inspections with the Planning Board.

The applicant may request, and the Southampton Planning Board may grant, a waiver from any information requirements it judges to be unnecessary to the review of a particular plan, upon the recommendations of the Highway Department or other agent designated by the Planning Board.

3. Procedures for Review and Approval of Stormwater Permits

- a.** The procedures for review and approval of stormwater management plans shall be consistent with the Subdivision Definitive Plan approval process, as appropriate to the use.
- b.** The plan shall be circulated to the Planning Board, Building Inspector, Conservation Commission, Board of Health and Highway Department to determine compliance with the requirements of this Bylaw prior to approval. Said bodies shall submit comments and recommendations to the Planning Board.
- c.** The Planning Board shall hold a public hearing within sixty-five (65) days of the receipt of a complete application and shall take final action within ninety (90) days from the close of the hearing unless such time is extended by agreement between the applicant and the Planning Board. Notice of the public hearing shall be in accordance with the procedures in M.G.L. Chapter 40A, Section 11.

4. Criteria for Review of Stormwater Permits

In addition to other criteria used by the Southampton Planning Board in making permit decisions, for the uses specified in this bylaw, the Planning Board must also find that the Stormwater Management Plan submitted with the permit application meets the following criteria:

- a. the Stormwater Management Plan and the Erosion and Sediment Control Plan are consistent with the Purposes and Objectives of this Bylaw in Section A;
- b. the Stormwater Management Plan meets the Performance Standards described in Section H;
- c. the Erosion and Sediment Control plan must meet the Design Requirements in Section I.

5. Board Action

The Planning Board's action, rendered in writing, shall consist of either:

- a. Approval of the Stormwater Management Permit Application based upon determination that the proposed plan meets the purposes in Section A and the standards in Section H and will adequately protect the water resources of the community and is in compliance with the requirements set forth in this bylaw;
- b. Approval of the Stormwater Management Permit Application subject to any conditions, modifications or restrictions required by the Board which will ensure that the project meets the purposes in Section A and the standards in Section H and adequately protects water resources, set forth in this bylaw;
- c. Disapproval of the Stormwater Management Permit Application based upon a determination that the proposed plan, as submitted, does not meet the purposes in Section A and the standards in Section H or adequately protect water resources, as set forth in this bylaw.

Failure of the Board to take final action upon an Application within the time specified above shall be deemed to be approval of said Application. Upon certification by the Town Clerk that the allowed time has passed without Board action, the Board must issue a Stormwater Management Permit.

6. Inspections

No plan will be approved without adequate provision for inspection of the property before development activity commences. The applicant shall arrange with the Southampton Highway Department or other agents designated by the Planning Board for scheduling the following inspections:

- a. Initial inspection: prior to approval of any plan
- b. Erosion Control Inspections: after site clearing, rough grading and final grading to ensure erosion control practices are in accord with the plan.
- c. Bury inspection: prior to backfilling of any underground drainage or stormwater conveyance structures;
- d. Final Inspection: when all work, including construction of stormwater management facilities and landscaping, have been completed.

The Southampton Highway Department or other agents designated by the Planning Board shall inspect the work and either approve it or notify the applicant in writing in what respects there has been a failure to comply with the requirements of the approved plan. The applicant shall promptly correct any portion of the work which does not comply or the applicant will be subject to the bonding provisions of Section K or the penalty provisions of Section L. The Town may conduct random inspections to ensure effective control of erosion and sedimentation during all phases of construction.

7. Performance Surety

The Southampton Planning Board may require the applicant to post a surety to ensure performance regarding the satisfactory installation of stormwater controls or practices required by the board to ensure compliance with this bylaw.

8. Application Review Fees

The fee for review of any Stormwater Permit application shall be based on the fee structure established by the Planning Board.

G. The Stormwater Management and Erosion Control Plan

1. Contents of the Stormwater Management and Erosion Control Plan

The application for a stormwater management permit shall consist of submittal of a stormwater management and erosion control plan, prepared by a professional engineer licensed by the Commonwealth of Massachusetts, which meets the design requirements provided by this bylaw. The plan shall include sufficient information to evaluate the environmental characteristics of the affected areas, the potential impacts of the proposed development on water resources; and the effectiveness and acceptability of measures proposed for managing stormwater runoff. The Plan must be designed to meet the Massachusetts Stormwater Management Standards as set forth in Section H-2 of this bylaw and the DEP Stormwater Management Handbook Volumes I and II. The applicant shall certify on the drawings that all clearing, grading, drainage, construction, and development shall be conducted in strict accordance with the plan. The minimum information submitted for support of a stormwater management plan shall be as follows:

- a. A locus map;
- b. The existing zoning and land use at the site;
- d. The proposed land use;
- e. The location(s) of existing and proposed easements;
- f. The location of existing and proposed utilities;
- g. The site's existing & proposed topography with contours at 2 foot intervals;
- h. The existing site hydrology;
- i. A description & delineation of existing stormwater conveyances, impoundments, and wetlands on or adjacent to the site or into which storm water flows;
- j. A delineation of 100-year flood plains, if applicable;
- k. Estimated seasonal high groundwater elevation (November to April) in areas to be used for storm water retention, detention, or infiltration;
- l. The existing and proposed vegetation and ground surfaces with runoff coefficient for each;

- m. A drainage area map showing pre and post construction watershed boundaries, drainage area and storm water flow paths;
- n. A description and drawings of all components of the proposed drainage system including:
 - (1) locations, cross sections, and profiles of all brooks, streams, drainage swales and their method of stabilization;
 - (2) all measures for the detention, retention or infiltration of water;
 - (3) all measures for the protection of water quality;
 - (4) the structural details for all components of the proposed drainage systems and storm water management facilities;
 - (5) notes on drawings specifying materials to be used, construction specifications, and typical;
 - (6) expected hydrology with supporting calculations;
 - (7) Proposed improvements including location of buildings or other structures, impervious surfaces, and drainage facilities, if applicable;
 - (8) A description of construction and waste materials expected to be stored on-site, and a description of controls to reduce pollutants from these materials including storage practices to minimize exposure of the materials to storm water, and spill prevention and response;
 - (9) Timing, schedules, and sequence of development including clearing, stripping, rough grading, construction, final grading, and vegetative stabilization;
 - (10) A maintenance schedule for the period of construction.

H. Stormwater Management Performance Standards

1. Minimum Control Requirements

Projects must meet the Standards of the Massachusetts Stormwater Management Policy. These Standards are:

- a. No new stormwater conveyances (e.g. outfalls) may discharge untreated stormwater directly to or cause erosion in wetlands or water of the Commonwealth.
- b. Stormwater management systems must be designed so that post-development peak discharge rates do not exceed pre-development peak discharge rates.
- c. Loss of annual recharge to groundwater should be minimized through the use of infiltration measures to the maximum extent practicable. The annual recharge from the post-development site should approximate the annual recharge rate from the pre-development or existing site conditions, based on soil types.
- d. For new development, stormwater management systems must be designed to remove 80% of the average annual load (post development conditions) of Total Suspended Solids (TSS). It is presumed that this standard is met when:
 - (1) Suitable nonstructural practices for source control and pollution prevention and implemented;
 - (2) Stormwater management best management practices (BMPs) are sized to capture the prescribed runoff volume; and
 - (3) Stormwater management BMPs are maintained as designed.
- e. Stormwater discharges from areas with higher potential pollutant loads require the use of specific stormwater management BMPs (see Stormwater Management Volume I: Stormwater Policy Handbook). The use of infiltration practices without pretreatment is prohibited.

- f. Stormwater discharges to critical areas must utilize certain stormwater management BMPs approved for critical areas (see Stormwater Management Volume I: Stormwater Policy Handbook). Critical areas are Outstanding Resource Waters (ORWs), shellfish beds, swimming beaches, cold water fisheries and recharge areas for public water supplies.
- g. Redevelopment of previously developed sites must meet the Stormwater Management Standards to the maximum extent practicable. However, if it is not practicable to meet all the Standards, new (retrofitted or expanded) stormwater management systems must be designed to improve existing conditions.
- h. Erosion and sediment controls must be implemented to prevent impacts during disturbance and construction activities.
- i. All stormwater management systems must have an operation and maintenance plan to ensure that systems function as designed.

When the proposed discharge may have an impact upon a sensitive receptor, including streams and storm sewers, the Highway Superintendent may require an increase in these minimum requirements, based on existing stormwater system capacity.

2. Stormwater Management Measures

- a. Stormwater management measures shall be required to satisfy the minimum control requirements and shall be according to the following order of preference:
 - (1) Infiltration, flow attenuation, and pollutant removal of runoff on-site to existing areas with grass, trees, and similar vegetation and through the use of open vegetated swales and natural depressions;
 - (2) Use of stormwater on-site to replace water used in industrial processes or for irrigation;
 - (3) Stormwater detention structures for the temporary storage of runoff which is designed so as not to create a permanent pool of water; and
 - (4) Stormwater retention structures for the permanent storage of runoff by means of a permanent pool of water.
 - (5) Retention and evaporation of stormwater on rooftops or in parking lots;
- b. Infiltration practices shall be utilized to reduce runoff volume increases. A combination of successive practices may be used to achieve the applicable minimum control requirements. Justification shall be provided by the applicant for rejecting each practice based on site conditions.
- c. Best Management Practices shall be employed to minimize pollutants in stormwater runoff prior to discharge into a separate storm drainage system or water body.
- d. All stormwater management facilities shall be designed to provide an emergency overflow system, and incorporate measures to provide a non-erosive velocity of flow along its length and at any outfall.
- e. The designed release rate of any stormwater structure shall be modified if any increase in flooding or stream channel erosion would result at a downstream dam, highway, structure, or normal point of restricted stream flow.

3. Specific Design Criteria

Additional policy, criteria, and information including specifications and design standards may be found in the Stormwater Design Manual.

a. Infiltration systems

- (1) Infiltration systems shall be equipped with clean stone and or filter fabric adjacent to the soil or other sediment removal mechanisms;
- (2) Infiltration systems greater than 3 feet deep shall be located at least 10 feet from basement walls;
- (3) Due to the potential for groundwater contamination from dry wells, they shall not be an acceptable method for management runoff containing pollutants;
- (4) Infiltration systems designed to handle runoff from commercial or industrial impervious parking areas shall be a minimum of 100 feet from any drinking water supply well;
- (5) Infiltration systems shall not be used as sediment control basins during construction unless specific plans are included to restore or improve the basin surface;
- (6) Infiltration basins shall be constructed with a three foot minimum separation between the bottom of the structure and the seasonal high groundwater elevation, as determined by a certified soil evaluator; and
- (7) Provisions shall be made for safe overflow passage, in the event of a storm which exceeds the capacity of an infiltration system.

b. Retention and detention ponds shall be designed and constructed in accordance with the criteria of the Stormwater Management, Volume Two: Stormwater Technical Handbook (March, 1997, Mass. Department of Environmental Protection, as updated or amended).

c. The applicant shall give consideration in any plan to incorporating the use of natural topography and land cover such as natural swales, and depressions as they exist prior to development to the degree that they can accommodate the additional flow of water.

d. The Planning Board shall give preference to the use of swales in place of the traditional use of curbs and gutters based on a case by case review of stormwater management plans by the Highway Department.

e. The applicant shall consider public safety in the design of any stormwater facilities. The banks of detention, retention, and infiltration basins shall be sloped at a gentle grade into the water as a safeguard against personal injury, to encourage the growth of vegetation and to allow the alternate flooding and exposure of areas along the shore. Basins shall have a 4:1 slope to a depth two feet below the control elevation. Side slopes must be stabilized and planted with vegetation to prevent erosion and provide pollutant removal. The banks of detention and retention areas shall be designed with sinuous rather than straight shorelines so that the length of the shoreline is maximized, thus offering more space for the growth of vegetation;

- f. Where a stormwater management plan involves direction of some or all runoff off of the site, it shall be the responsibility of the applicant to obtain from adjacent property owners any easements or other necessary property interests concerning flowage of water. Approval of a stormwater management plan does not create or affect any such rights.
- g. All applicants for projects which involve the storage or use of hazardous chemicals shall incorporate handling and storage "best management practices" that prevent such chemicals from contaminating runoff discharged from a site into infiltration systems, receiving water bodies or storm drains, and shall include a list of such chemicals in the application.
- h. Runoff from parking lots shall be treated by oil and water separators or other controls to remove oil and sediment;
- i. The basic design criteria methodologies, and construction specifications, subject to the approval of the Planning Board and Town Engineer, shall be those generally found in the most current edition of the Stormwater Management, Volume Two: Stormwater Technical Handbook (March, 1997, Mass. Department of Environmental Protection, as updated or amended).

I. Design Requirements for Erosion and Sediment Control Plan

1. The design requirements of the Erosion and Sediment Control Plan are:
 - a. Minimize total area of disturbance
 - b. Sequence activities to minimize simultaneous areas of disturbance.
 - c. Minimize peak rate of runoff in accordance with the MA DEP Stormwater Policy.
 - d. Minimize soil erosion and control sedimentation during construction. Prevention of erosion is preferred over sedimentation control.
 - e. Divert uncontaminated water around disturbed areas
 - f. Maximize groundwater recharge.
 - g. Install, and maintain all Erosion and Sediment Control measures in accordance with the manufacturer's specifications and good engineering practices
 - h. Prevent off-site transport of sediment.
 - i. Protect and manage on and off-site material storage areas (overburden and stockpiles of dirt, borrow areas, or other areas used solely by the permitted project are considered a part of the project).
 - j. Comply with applicable Federal, State and local laws and regulations including waste disposal, sanitary sewer or septic system regulations, and air quality requirements, including dust control
 - k. Prevent adverse impact from the proposed activities to habitats mapped by the Massachusetts Natural Heritage & Endangered Species Program as Endangered, Threatened or of Special concern, Estimated Habitats of Rare Wildlife and Certified Vernal Pools, and Priority Habitats of Rare Species.
 - l. Institute interim and permanent stabilization measures. The measures shall be instituted on a disturbed area as soon as practicable but no more than 14 days after construction activity has temporarily or permanently ceased on that portion of the site.

- m. Properly manage on-site construction and waste materials.
- n. Prevent off-site vehicle tracking of sediments.

J. Maintenance

1. Operation, Maintenance and Inspection Agreement

- a. Prior to issuance of any building permit for which stormwater management is required, the Planning Board shall require the applicant or owner to execute an operation, maintenance and inspection agreement binding on all subsequent owners of land served by the private stormwater management facility. The agreement shall be designed to ensure that water quality standards are met in all seasons and throughout the life of the system. Such agreement shall provide for access to the facility at reasonable times for regular inspections by the Town or its authorized representative and for regular or special assessments of property owners to ensure that the facility is maintained in proper working condition to meet design standards and any provision established. The agreement shall include:
 - (1) The name(s) of the owner(s) for all components of the system.
 - (2) Maintenance agreements that specify:
 - (a) The names and addresses of the person(s) responsible for operation and maintenance.
 - (b) The person(s) responsible for financing maintenance and emergency repairs.
 - (c) A Maintenance Schedule for all drainage structures, including swales and ponds.
 - (d) A list of easements with the purpose and location of each.
 - (e) The signature(s) of the owner(s).
 - (3) Stormwater management easements as necessary for:
 - (a) Access for facility inspections and maintenance.
 - (b) Preservation of stormwater runoff conveyance, infiltration, and detention areas and facilities, including flood routes for the 100-year storm event.
 - (c) Direct maintenance access by heavy equipment to structures requiring regular cleanout.
 - (4) Stormwater management easement requirements:
 - (a) The purpose of each easement shall be specified in the maintenance agreement signed by the property owner.
 - (b) Stormwater management easements are required for all areas used for off-site stormwater control, unless a waiver is granted by the Town.
 - (c) Easements shall be recorded with the Registry of Deeds prior to issuance of a Certificate of Completion.
 - (5) Changes to Operation and Maintenance Plans
 - (a) The owner(s) of the stormwater management system must notify the Planning Board of changes in ownership or assignment of financial responsibility.
 - (b) The maintenance schedule in the Maintenance Agreement may be amended to achieve the purposes of this by-law by mutual agreement of the Planning Board and the Responsible Parties. Amendments must be in writing and signed by all Responsible Parties. Responsible Parties must include owner(s), persons with

financial responsibility, and persons with operational responsibility.

- b. The agreement shall be recorded by the applicant and/or owner in the land records of the Registry of Deeds.
- c. The agreement shall also provide that, if after notice by the Highway Superintendent to correct a violation requiring maintenance work, satisfactory corrections are not made by the owner(s) within thirty days, the Planning Board may perform all necessary work to place the facility in proper working condition. The owner(s) of the facility shall be assessed the cost of the work and any penalties.

2. Maintenance Responsibility

- a. The owner of the property on which work has been done pursuant to this Bylaw for private stormwater management facilities, or any other person or agent in control of such property, shall maintain in good condition and promptly repair and restore all grade surfaces, walls, drains, dams and structures, vegetation, erosion and sediment control measures and other protective devices. Such repairs or restoration and maintenance shall be in accordance with approved plans.
- b. A maintenance schedule shall be developed for the life of any stormwater management facility and shall state the maintenance to be completed, the time period for completion, and who shall be legally responsible to perform the maintenance. This maintenance schedule shall be printed on the stormwater management plan.
- c. Records of installation and maintenance
- d. Failure to maintain practices

K. Performance Bond

The Planning Board shall require from the developer a surety or cash bond, irrevocable letter of credit, or other means of security acceptable to the Planning Board prior to the issuance of any building permit for the construction of a development requiring a stormwater management facility. The amount of the security shall not be less than the total estimated construction cost of the stormwater management facility. The bond so required in this section shall include provisions relative to forfeiture for failure to complete work specified in the approved stormwater management plan, compliance with all of the provisions of this Bylaw and other applicable laws and regulations, and any time limitations. The bond shall not be fully released without a final inspection of the completed work by the Highway Department, submission of "As-built" plans, and certification of completion by the Planning Board of the stormwater management facilities being in compliance with the approved plan and the provisions of this bylaw.

L. Enforcement and Penalties

1. Violations

Any development activity that has commenced or is conducted contrary to this bylaw may be restrained by injunction or otherwise abated in a manner provided by law.

2. Notice of Violation

When the Southampton Planning Board determines that an activity is not being carried out in accordance with the requirements of this bylaw, it shall issue a written notice of violation to the owner of the property. The notice of violation shall contain:

- a. the name and address of the owner applicant;

- b. the address when available or the description of the building, structure, or land upon which the violation is occurring;
- c. a statement specifying the nature of the violation;
- d. a description of the remedial measures necessary to bring the development activity into compliance with this Bylaw and a time schedule for the completion of such remedial action;
- e. a statement of the penalty or penalties that shall or may be assessed against the person to whom the notice of violation is directed;
- f. a statement that the determination of violation may be appealed to the municipality by filing a written notice of appeal within fifteen (15) days of service of notice of violation.

3. Stop Work Orders

Persons receiving a notice of violations will be required to halt all construction activities. This “stop work order” will be in effect until the Southampton Planning Board confirms that the development activity is in compliance and the violation has been satisfactorily addressed. Failure to address a notice of violation in a timely manner can result in civil, criminal, or monetary penalties in accordance with the enforcement measures authorized in this Ordinance.

4. Criminal and Civil Penalties

Any person who violates any provision of this ordinance, valid regulation, or the terms or conditions in any permit or order prescribed or issued there under, shall be subject to a fine not to exceed \$300.00 for each day such violation occurs or continues or subject to a civil penalty, which may be assessed in an action brought on behalf of the Town in any court of competent jurisdiction.

5. Non-Criminal Disposition

As an alternative to criminal prosecution or civil action, the Town of Southampton may elect to utilize the non-criminal disposition procedure set forth in Southampton’s town bylaws. The Planning Board shall be the enforcing entity. The penalty for the 1st violation shall be up to \$100. The penalty for the 2nd violation shall be up to \$200. The penalty for the 3rd and subsequent violations shall be \$ 300.00. Each day or part thereof that such violation occurs or continues shall constitute a separate offense.

6. Restoration of Lands

Any violator may be required to restore land to its undisturbed condition. In the event that restoration is not undertaken within a reasonable time after notice, the Southampton Planning Board may take necessary corrective action.

M. Severability

The invalidity of any section or provision of this Bylaw shall not invalidate any other section or provision thereof.

Motion Passed a 2/3 vote unanimously

Under Article 21 it was moved and seconded that the Town vote to amend the Zoning Bylaws of the Town of Southampton by adding a section entitled “Common Driveway By-law.

A motion to make an amendment was made and seconded. No. 1: In -02 Definition, delete the words “but not more than four (4) residential” in the third sentence and the last sentence which reads “The drive way shall lie entirely within the lots being served”.

Vote on amendment 1 Amendment Fails

A motion to make an amendment was made and seconded. No. 2: In -04, A., (1), delete the words: “a minimum of thirty five (35) feet” and replace it with “adequate to allow necessary road maintenance and/or repair operations, access to and from any common driveway abutters residence property for themselves, their invited guests and service providers”.

In-04, A., (2), delete the words “a minimum of eighteen (18) feet” and replace it with; “adequate to allow two way vehicular traffic and pedestrian traffic at the same time”,
Delete-04, A, (5) and (10) in their entirety.

Vote on amendment 2 Amendment Fails

A motion to make an amendment was made and seconded. No. 3: Delete-04,B., (1) in it’s entirety.

In-04.,B, (2) Delete everything after the first two lines and leaving only “For applicants having special circumstances or short length designs the Planning Board may allow an alternative construction standard.”

Vote on amendment 3 Amendment Fails

A call to the question to vote on original motion Passed majority

Vote taken on Motion

Article 21 passed with a 2/3 vote needed Yes 70 No 7

COMMON DRIVEWAY BY-LAW; Submitted (5-23-07)

XI-K-00 COMMON DRIVEWAYS

-01 Purpose

The purpose of this by-law is to:

- A. Enhance the safety and welfare of residents served by common driveways.
- B. Clarify the rights and responsibilities of builders and residents of common driveways and of the Town of Southampton; and
- C. Provide access to lots over a common driveway, rather than by individual driveways on each lot.
- D. Enhance public safety by reducing the number and frequency of points at which vehicles may enter upon ways used public ways, particularly primary streets as defined in the Subdivision Rules and Regulations of Southampton, Ma.
- E. Preserve, protect and enhance environmentally sensitive land that might otherwise be cleared, excavated, filled and/or covered with impervious surface; and
- F. Encourage the protection and preservation of significant natural and roadside vistas

-02 Definition

Common driveway- A form of access, which is not a street, but extends from a street serving to provide common vehicular access to more than one (1) but not more than four (4) residential lots, built in accordance with standards set forth in this by-law, and allowed only by Special Permit. The driveway shall lie entirely within the lots being served.

-03 Scope

Common driveways may be allowed, by means of Special Permitting and plan approval of the Planning Board, for residential uses. All lots associated with the use of a common driveway must provide off-street parking in accordance with the Town of Southampton criteria. The Town of Southampton shall not be required to provide construction, reconstruction, maintenance, snow plowing, school bus pick-up, or police patrols along a common driveway.

-04 Common Driveway Standards

The Planning Board may authorize the use of common driveways to provide access through the issuance of a Special Permit. The following conditions must be met and shall be shown on the plan submitted (for approval). Additional conditions may be required, by the Board, based on site configuration(s).

A. Dimensions:

- (1) The width of the right of way shall be a minimum of thirty-five (35) feet.
- (2) The width of the common driveway surface shall be eighteen (18) feet, except where the drive serves only two lots; the width may be reduced to 16' feet.
- (3) The common drive shall have three(3) feet gravel shoulders on each side.
- (4) The common driveway shall not exceed 800 ft. in length to the last lot line.
- (5) The slope or grade of a common drive shall in no place exceed 8% if unpaved or 10% if paved.
- (6) The common drive shall intersect a public way at an angle of not less than 80 degrees.
- (7) Alignment and sight distances should be sufficient to support a designed speed of fifteen (15) mph and the minimum roadway curvature at the point of the driveway intersection shall be sufficient for an emergency vehicle to negotiate, generally no less than a radius of fifty (50) feet.
- (8) In areas where Town water is available, a fire hydrant shall be required if the terminus of the common driveway is greater than 500 feet from an existing hydrant on a public way or a connection is available on such a way.
- (9) The common driveway shall be capable of providing access for emergency vehicles (w/50'wb).
- (10) The common driveway shall lie entirely within the lots being served.

B Construction:

- (1) A common driveway shall be constructed and paved as current sub-division standards require. Inspections and approvals (at accepted construction stages) shall be completed in accordance with an approved plan design.
- (2) For applicants having special circumstances or short length designs the Planning Board may allow an alternative construction standard consisting of a minimum twelve (12) inch gravel base with a one (1) inch oil chip-seal (trap rock) top layer; The base will consist of three successive layers of 3/4" crushed trap-rock stone, 1/2" crushed trap-rock stone and 1/4" trap-rock stone, with a crown sufficient for drainage. Trap rock finish shall be at least 4" thick, compacted measure.
- (3) Drainage shall be adequate to dispose of surface runoff. Culverts shall be installed if deemed necessary by the Planning Board.
- (4) Any additional storm drainage generated by the new driveway shall not run on to any adjacent property and to the extent possible shall be recharged on-site
- (5) Any utility extensions contained within the common driveway shall be considered privately owned and maintained.
- (6) Certain construction standards may be waived if, in the opinion of the Planning Board, such action is in the public interest and not inconsistent with the purpose and intent of the Zoning Bylaw.

C. Alignment and Design

- (1) The common driveway, at its intersection with the street, must provide a leveling –off area with a slope no greater than 2% for the first 20 feet and a slope no greater than 5% for the next 30 feet.
- (2) There shall be a minimum of two hundred (200) feet between entrances of any two common driveways onto any road.
- (3) The common driveway shall enter a roadway at a point separated by at least one hundred (100) feet from an intersection. On a state highway, the common driveway shall enter the roadway at a point separated by at least one hundred (100) feet from any other driveway, curb cut or intersection, except when Mass. Highway requirements are more stringent.
- (4) The common driveway shall have adequate sight distance at its intersection with the public roadway and shall not create traffic (or pedestrian) safety hazards to its users or the public.
- (5) The common driveway shall access the property over the frontage of at least one of the lots being served by the driveway.
- (6) The common driveway shall provide the only vehicular egress/ access to the lots being serviced by it, and this shall be so stated in the deeds to the subject lots.
- (7) Street Numbers and Identification- Permanent signage, sufficiently readable from the road to serve the purpose of emergency identification, indicating the street number address assigned to each lot served by the common driveway shall be installed within 10 feet of the

intersection of the common driveway to the roadway, as well as within 10 feet of the intersection of an individual lot (drive) to the common driveway. This requirement is in addition to those for individual homes or businesses and may be expanded upon the request of the fire chief, police chief and/or the highway superintendent.

- (8) Common driveway design shall, to the greatest extent possible, minimize adverse impact to wetlands, farmland, or other natural resources; allow reasonable, safe, and less environmentally damaging access to lots characterized by slopes or ledges; and result in the preservation of rural character through reduction of allowable access ways; and retain existing vegetation and topography.
 - (9) A neighborhood collection (NDBC) unit, located in a pull-off area within the right-of-way, shall be constructed to the satisfaction of the US Postal Service and shown on the application plans.
- D. These standards may be modified or waived when, in the opinion of the Planning Board, such action is in the public interest and not inconsistent with the purpose(s) and intent of the Zoning By-Law.
 - E. No common driveway shall be extended or connected to any other way other than the approved point of intersection with the street providing frontage to the development.
 - F. All lots to be served by a common driveway must meet the requirements of a lot, and dimensional requirements, as defined in the Zoning Bylaws, including but not limited to, set back, dimensions of front, side, and rear yards, as measured in relation to the street (serving as the legal frontage for the lots), and shall be the same as would be required for those lots had they not shared a common driveway.
 - G. Each residential lot having access from an approved common driveway may be improved with no more than two (2) dwelling units and related accessory buildings and uses.
 - H. The landowners of all residences served by a common driveway shall be granted a right-of-way. Such right-of way shall be recorded at the Registry of Deeds within thirty (30) days of approval by the Planning Board, together with a statement of covenants as follows:
 - (1) Common driveways shall at no time be used to satisfy zoning frontage requirements. Each lot served shall have lot frontage on a street which serves to satisfy lot frontage requirements.
 - (2) The common driveway shall at no time become the responsibility of the Town of Southampton.
 - (3) Each landowner served by the common driveway shall be jointly and severally responsible and liable for the repair and maintenance of all portions of the common driveway, and utilities contained within, to which more than one landowner holds a Right-of Way. Specific responsibilities

shall be stipulated in a covenant included in the deed for each property served by the driveway.

- (4) A covenant shall be entered into between the owner or developer the utility company(s) and the Town in a form acceptable to the Planning Board, which binds current and future owners of each lot served by the common driveway, prohibiting the sale of lots and erection of buildings except for lots approved and/or prior to the adaptation of this by-law, until such time as the common driveway has been constructed and inspected at accepted construction stages in accordance with an approved plan design. A draft covenant shall be submitted for approval with the special permit application and shall include but not be limited to specific standards for maintenance and repair of the driveway and drainage system, provision for allocating financial responsibility, and a procedure for resolution of disagreements. If the permit is granted, said covenant shall be recorded at the Registry of Deeds and shall be made part of every deed to each lot served by the common driveway.

- (5) A common driveway shall not be approved until the utility design approval(s) and agreement(s), a declaration of covenants, easements and restrictions (for the use and maintenance of the common driveway) has been approved by Town Counsel.

- I. Performance Guarantee- The Planning Board may require a performance bond or other security for the completion of the common driveway. Such security shall be posted prior to construction of the driveway. The driveway shall be completed, inspected by the Planning Board or its designee, and the security released prior to the issuance of occupancy permits for the lots served by the common driveway.

- J. The Planning Board shall follow the procedural requirements for Special Permits as per Massachusetts General Law, Chapter 40A.

A motion was made and seconded to adjourn at 10:05p.m.

A true copy of the warrant, and the return of the warrant, and the minutes of the meeting

Attest:

Eileen Couture, Clerk
Town of Southampton

MINUTES OF THE OVERRIDE ELECTION OF SEPTEMBER 10, 2007

The Town Clerk, Eileen Couture opened the Election reading the warrant and the return of the warrant at 12:00p.m (noon).The Poll workers were Virginia Huntley, Warden; Ruth Bernier, Clerk; Phyllis Linderm, Evelyn Barcomb, Ann Girouard, and Teri Goral, Checkers. With 3,779 voters only six hundred and seventy (670) ballots were casts, twenty-one of those ballots were absentee. The clerk read the results at around 8:10p.m. as follows:

Question 1 Shall the Town of Southampton be allowed to assess an additional \$91,772.00 in real estate and personal property taxes for the purpose of funding the Hampshire Regional School District assessment for an amount over the Annual Town Meeting appropriation for the fiscal year beginning July first, two thousand and seven?

Yes 300

No 370

A true copy of the warrant, return of the warrant, and the minutes of the Election

Attest:

Eileen Couture, Clerk
Town of Southampton

MINUTES OF SPECIAL TOWN MEETING OF OCTOBER 30, 2007

The moderator opened the Special Town Meeting with the Pledge to allegiance, at 7:03p.m. Moderator read the Warrant and the return of the warrant. Ninety-one (91) register voters were present. Ruth Bernier and Virginia Huntley were the checkers for the evening.

The minutes of the meeting as follows:

Under **Article 1** it was moved and seconded that the Town vote to amend the Town's omnibus budget, for the 2008 fiscal year.

Motion passed unanimously

Under **Article 2** it was moved and seconded that the Town vote to transfer the sum of \$62,415.00 from Free Cash to be used to reduce the FY08 tax rate.

Motion passed unanimously

Under **Article 3** it was moved and seconded that the Town vote to transfer the sum of \$3,000.00 from the Community Preservation Surcharges-Historical Preservation Account to be used by the Historical Commission to purchase ultra violet ray reduction window treatments for the Old North School House in Conant Park.

Motion passed unanimously

Under **Article 4** it was moved and seconded that the Town vote to transfer the sum of \$4,000.00 from the Community Preservation Surcharges-Historical Preservation Account to be used by the Southampton Historical Society to purchase ultra violet ray reduction window treatments for the Clark Chapman House.

Motion passed unanimously

Under **Article 5** it was moved and seconded that the Town vote to transfer the sum of \$3,500.00 from the Community Preservation Surcharges-Historical Preservation Account to be used by the Historical Commission to obtain consulting services for the purpose of extending the Town's Historical District (to include the Center Cemetery, Cedarhurst and additional properties along High Street and College Highway, which are adjacent to the existing center Historical District).

Motion passed unanimously

Under **Article 6** it was moved and seconded that the Town vote to transfer the sum of \$150,000.00 from the Ambulance Fund to be used for the purchase of a new ambulance to replace the 1999 ambulance.

Motion passed unanimously

Under **Article 7** it was moved and seconded that the Town vote to transfer the sum of \$4,300.00 from the Stabilization Fund to be used by the Treasurer for the purchase of Tax Title computer software.

Motion passed a 2/3 vote yes 78 no 1

Under **Article 8** it was moved and seconded that the Town vote that the Treasurer be authorized with the approval of the Board of Selectmen to borrow the sum of \$200,000 and issue bonds or notes therefore under G.L. c 111,s. 127B ½ and/or Chapter 29C of the General Laws for the purpose of financing the following water pollution abatement facilities project; the repair replacement and/or update of septic systems pursuant to agreements between the Board of Health and residential property owners, including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws; that project and financing costs shall be repaid by the property owners, in accordance with those agreements, but such bonds or notes shall be general obligations of the Town; that the Treasurer with the approval of the Board of Selectmen is authorized to borrow all or a portion of such Amount from the Massachusetts Water Pollution Abatement Trust established pursuant to Chapter 29C and in connection therewith to enter into a loan agreement and/or security agreement with the Trust and otherwise contract with the Trust and Department of Environmental Protection with respect to such a Loan and for any federal or state aid available for the projects or for the financing thereof; and that the Board of Selectmen, or other appropriate local body or official is authorized to enter into a project regulatory agreement with the Department of Environmental Protection to expend all funds available for the projects and to take any other action necessary to carry out the project.

Motion passed a 2/3 paper ballot vote Yes 85 No 1

Under **Article 9** it was moved and seconded that the Town vote to allow the Board of Selectmen, per Massachusetts General Laws, Chapter 30B, §12, to enter into a five-year lease agreement to replace the main copy machine located in Town Hall.

Motion passed unanimously

Under **Article 10** it was moved and seconded that the Town vote to accept Golden Circle as a public way as shown on a plan dated January 10, 2001.

Motion passed a majority vote

Under **Article 11** it was moved and seconded that the Town vote to amend Article 1, Section 1 of the "Bylaws for the Town of Southampton, which currently reads:

The Annual Election of Town Officers shall be held on the first Monday of May of each year and the Annual Town Meeting for the transaction of business shall be held on the first Saturday of June of each year, commencing at 10:00 a.m. and not continuing past 4:00 p.m. which may require continuance on successive evenings from 7:30p.m until 10:00p.m until its conclusion, excluding Sundays and Holidays.

And amending to read:

The Annual Election of Town Officers shall be held on the first Monday of May of each year. The annual meeting of the Town shall be held on the third Tuesday in May, commencing at 7:00p.m. in the evening, and if not completed in a reasonable time period prescribed by the Moderator, shall continue on successive evenings beginning at 7:00p.m. until its conclusion, excluding Sundays and Holidays.

Motion passed a majority vote.

A true copy of the Warrant, return of the warrant, and the minutes of the meeting

Attest:

Eileen Couture, Clerk
Town of Southampton

**TOWN OF SOUTHAMPTON
REPORT OF TOWN CLERK
2007**

	AMOUNT	SOLD	TOTAL
F1 RESIDENT FISHING	\$ 27.50	49	\$ 1,347.50
F2 RESIDENT MINOR(15-17	\$ 11.50	2	\$ 23.00
F3 RESIDENT FISHING(65-69	\$ 16.25	8	\$ 130.00
F4 RESIDENT FISHING 70 OR OVER, PARAPLEGIC,BLIND, MENTALLY RETARDED	FREE	14	\$ -
F6 NON-RESIDENT FISHING	\$ 37.50	1	\$ 37.50
T1 RESIDENT TRAPPING	\$ 35.50	1	\$ 35.50
H1 RESIDEN CITIZEN HUNTING	\$ 27.50	11	\$ 302.50
H3 RESIDENT HUNTING, PARAPLEGIC	FREE	1	\$ -
H8 RESIDENT MINOR HUNTING(AGE 15-17)	\$ 11.50	1	\$ 11.50
S1 RESIDENT SPORTING	\$ 45.00	39	\$ 1,755.00
S2 RESIDENT SPORTING(AGE 65-69)	\$ 25.00	9	\$ 225.00
S3 RESIDENT SPORTING(AGE 70 OR OVER)	FREE	19	\$ -
DF DUPLICATE FISHING	\$ 2.50	0	\$ -
M1 ARCHERY STAMP	\$ 5.10	17	\$ 86.70
M2 WATERFOWL STAMP	\$ 5.00	6	\$ 30.00
M3 PRIMITIVE FIREARMS STAMP	\$ 5.10	24	\$ 122.40

TOTAL		202	\$ 4,106.60
--------------	--	------------	--------------------

DOG LICENSES

SPRAYED OR NEUTERED	\$ 6.25	519	\$ 3,243.75
NOT ALTERED	\$ 10.25	68	\$ 697.00
KENNEL	\$ 50.00	1	\$ 50.00
KENNEL	\$ 10.00	1	\$ 10.00
KENNEL	\$ 25.00	1	\$ 25.00
KENNEL	\$ 10.00	1	\$ 10.00

TOTAL		591	\$ 4,035.75
--------------	--	------------	--------------------

VITAL STATISTICS

BIRTHS	MARRIAGES	DEATHS
49	13	35

ANNUAL REPORT OF TOWN ACCOUNTANT

The following is a listing of the general purpose financial statements of the Town of Southampton at June 30, 2007 and for the year then ended:

- Combined Balance Sheet – All Funds and Account Groups
- Combined Statement of Revenues, Expenditures and Changes in Fund Balances – All Governmental and Trust Funds
- Statement of Special Revenue Fund Revenues, Expenditures and Changes in Fund Balances
- Combined Statement of Enterprise Fund Revenues, Expenses and Changes in Retained Earnings
- Statement of Trust Fund Revenues, Expenditures and Changes in Fund Balances
- Statement of General Fund Revenues, Expenditures and Changes in Fund Balance – Budget and Actual
- Detailed Statement of General Fund Expenditures

Respectfully submitted,

David B. Kielson
Town Accountant

Town of Southampton
Combined Balance Sheet - All Funds and Account Groups
June 30, 2007

	Governmental Funds				Enterprise Funds			Fiduciary Funds	Account Group	Total
	General	Special Revenue	Community Preservation	Capital Projects	Water	Transfer Station	Trust and Agency	Long-Term Debt		
Assets										
Cash	\$ 1,485,349	\$ 826,504	\$ 810,038	\$ 108,203	\$ 136,681	\$ 60,114	\$ 857,071	\$ -	\$ 4,283,960	
Investments	-	-	-	-	-	-	26,600	-	26,600	
Taxes Receivable:										
Real property	73,811								73,811	
Personal property	364								364	
Tax liens	218,626	-			-				218,626	
Tax possessions	14,094								14,094	
	306,895	-	-	-	-	-	-	-	306,895	
Allowance for abatements and exemptions	13,662	-	-	-	-	-	-	-	13,662	
	293,233	-	-	-	-	-	-	-	293,233	
Other Receivables:										
Motor vehicle and other excise	65,991								65,991	
Unapportioned betterments		120,161							120,161	
CPA surcharges		-	1,260						1,260	
State and federal	3,272	183,908		-	-				187,180	
Departmental		53,328			91,918				145,246	
	69,263	357,397	1,260	-	91,918	-	-	-	519,838	
Amounts to be Provided for Retirement of Long-Term Debt	-	-	-	-	-	-	-	-	6,416,842	
Total Assets	\$ 1,847,845	\$ 1,183,901	\$ 811,298	\$ 108,203	\$ 228,599	\$ 60,114	\$ 883,671	\$ 6,416,842	\$ 11,540,473	

Town of Southampton
Combined Balance Sheet - All Funds and Account Groups
June 30, 2007

	<u>Governmental Funds</u>			<u>Enterprise Funds</u>		<u>Fiduciary Funds</u>	<u>Account Group</u>	
	<u>General</u>	<u>Special Revenue</u>	<u>Community Preservation</u>	<u>Capital Projects</u>	<u>Water</u>	<u>Transfer Station</u>	<u>Trust and Agency</u>	<u>Long-Term Debt</u>
<u>Liabilities and Fund Equity</u>								<u>Total</u>
<u>Liabilities:</u>								
Accounts payable	\$ 431,893	\$ 42,403	\$ 11,924	\$ 13,050	\$ 8,534	\$ 14,527	\$ 30,799	\$ -
Accrued payroll	268,178	39,124			1,934	917		
Deferred revenue	359,224	173,489	1,260					
Notes payable		88,059						
Long-term debt								88,059
								6,416,842
Total Liabilities	1,059,295	343,075	13,184	13,050	10,468	15,444	30,799	6,416,842
								7,902,157
<u>Fund Equity:</u>								
Retained Earnings:								
Reserved for expenditures								10,000
Unreserved					218,131	34,670		252,801
Fund Balances:								
Reserved:								
Encumbrances and continuing appropriations	21,419							21,419
Expenditures	284,502							284,502
Debt service	305,558							305,558
Capital expenditures				95,153				95,153
Endowments							225,863	225,863
Unreserved:								
Designated		840,826	202,862				627,009	1,670,697
Undesignated	177,071		595,252					772,323
Total Fund Equity	788,550	840,826	798,114	95,153	218,131	44,670	852,872	-
								3,638,316
Total Liabilities and Fund Equity	\$ 1,847,845	\$ 1,183,901	\$ 811,298	\$ 108,203	\$ 228,599	\$ 60,114	\$ 883,671	\$ 11,540,473

Town of Southampton
Enterprise Funds
Statement of Revenues, Expenses and Changes in Retained Earnings
For the Year Ended June 30, 2007

<u>Revenues</u>	<u>Water</u>	Transfer <u>Station</u>	<u>Totals</u>
User charges	\$ 424,488	\$ 177,965	\$ 602,453
Hook-up fees	102,446		102,446
Recycling		19,875	19,875
WPAT debt subsidies	74,034	11,754	85,788
Earnings on invested funds	4,459	4,315	8,774
	<u>605,427</u>	<u>213,909</u>	<u>819,336</u>
Total Revenues			
<u>Expenses</u>			
Payroll	87,668	42,799	130,467
Other operating expenses	111,717	152,056	263,773
Debt service	292,790	24,806	317,596
Capital outlay	50,288		50,288
	<u>542,463</u>	<u>219,661</u>	<u>762,124</u>
Total Expenses			
Excess of Revenues Over Expenses	62,964	(5,752)	57,212
<u>Other Financing Uses</u>			
Transfers to other funds - indirect costs	35,802	20,000	55,802
	<u>35,802</u>	<u>20,000</u>	<u>55,802</u>
Excess (Deficiency) of Revenues Over Expenses and Other Uses	27,162	(25,752)	1,410
Retained Earnings - Beginning of Year	99,051	70,423	169,474
	<u>99,051</u>	<u>70,423</u>	<u>169,474</u>
Retained Earnings - End of Year	<u>\$ 126,213</u>	<u>\$ 44,671</u>	<u>\$ 170,884</u>

Town of Southampton
Special Revenue Funds
Statement of Revenues, Expenditures and Changes in Fund Balances
For the Year Ended June 30, 2007

	Fund Balance <u>Beginning</u>	<u>Revenues</u>	Total <u>Available</u>	<u>Expenditures</u>	Fund Balance <u>Ending</u>
<u>School Funds</u>					
School Lunch	\$ -	\$ 200,843	\$ 200,843	\$ 194,651	\$ 6,192
Pre-School Program	27,523	134,743	162,266	116,537	45,729
Special Education 94-142	-	45,000	45,000	45,000	-
Kindergarten Enhancement	-	41,472	41,472	41,472	-
Title I	3,808	13,500	17,308	13,800	3,508
School REAP Grant	6,450	40,000	46,450	39,927	6,523
Early Literacy Grant	-	18,647	18,647	12,697	5,950
Foundation Reserve Grant	13	-	13	13	-
School Choice	19,696	167,956	187,652	144,487	43,165
Student Activities Fund	13,739	24,349	38,088	25,329	12,759
Norris Revolving Fund	16,395	600	16,995	1,530	15,465
Norris Gift Fund	2,892	10,503	13,395	3,889	9,506
Other	6,004	14,983	20,987	13,967	7,020
Total School Funds	96,520	712,596	809,116	653,299	155,817
<u>Revolving Funds</u>					
Police Outside Detail	3,861	89,535	93,396	87,663	5,733
Inspections	9,010	65,685	74,695	71,710	2,985
Norris Renovation Fund	46,796	-	46,796	20,000	26,796
Dog Control	19,052	4,343	23,395	2,457	20,938
Council on Aging Van	1,866	18,311	20,177	18,218	1,959
Board of Health	14,878	9,448	24,326	19,764	4,562
Highway Mowing	-	19,703	19,703	19,174	529
Other	4,650	8,275	12,925	5,761	7,164
Total Revolving Funds	100,113	215,300	315,413	244,747	70,666
<u>Other Special Revenues</u>					
Road Construction	-	255,817	255,817	255,817	-
April 2007 Nor'easter	-	50,525	50,525	20,917	29,608
Ambulance Fees	154,502	147,111	301,613	76,165	225,448
Septic Betterments	(6,957)	50,000	43,043	4,610	38,433
WPAT Loan Repayment	189,586	40,750	230,336	17,901	212,435
Sale of Cemetery Lots	31,750	1,425	33,175	-	33,175
DHCD Ready Resource Grant	-	-	-	-	-
Police Grants	2,094	20,629	22,723	8,197	14,526
Council on Aging	2,055	9,450	11,505	10,914	591
Cultural Council	4,676	4,210	8,886	3,816	5,070
Library Grants	6,935	8,889	15,824	6,363	9,461

Town of Southampton
Special Revenue Funds
Statement of Revenues, Expenditures and Changes in Fund Balances
For the Year Ended June 30, 2007

	Fund Balance <u>Beginning</u>	<u>Revenues</u>	Total <u>Available</u>	<u>Expenditures</u>	Fund Balance <u>Ending</u>
Wetlands Protection	\$ 2,846	\$ 1,192	\$ 4,038	\$ 350	\$ 3,688
Community Preservation Fund:	577,510	272,783	850,293	52,179	798,114
Gift Funds	26,276	3,530	29,806	1,992	27,814
Other	7,778	12,111	19,889	5,795	14,094
Total Other Special Revenue	999,051	878,422	1,877,473	465,016	1,412,457
Total Special Revenue Funds	\$ 1,195,684	\$ 1,806,318	\$ 3,002,002	\$ 1,363,062	\$ 1,638,940

Town of Southampton
Statement of Revenues, Expenditures and Changes in Fund Balances
General Fund - Budget and Actual
For the Year Ended June 30, 2007

	<u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
<u>Revenues</u>			
Taxes:			
Real estate	\$ 6,974,260	\$ 7,012,454	\$ 38,194
Personal property	74,840	77,886	3,046
Motor vehicle and other excise	698,600	673,644	(24,956)
Penalties and interest	40,000	59,192	19,192
Payments in lieu of taxes	35,000	34,018	(982)
State aid	3,648,386	3,819,645	171,259
Departmental revenues	104,745	116,435	11,690
Earnings on invested funds	30,000	89,953	59,953
Court fines	10,000	11,787	1,787
Insurance Recoveries	7,495	7,495	-
Miscellaneous	-	4,449	4,449
Total Revenues	<u>11,623,326</u>	<u>11,906,958</u>	<u>283,632</u>
<u>Expenditures</u>			
General government	565,095	509,787	55,308
Protection of persons and property	960,111	901,689	58,422
Education	7,893,748	7,878,174	15,574
Public works and facilities	550,250	532,038	18,212
Human services	80,923	64,198	16,725
Culture and recreation	109,830	107,937	1,893
Debt service	697,207	695,586	1,621
Intergovernmental expenses	14,474	16,974	(2,500)
Miscellaneous	1,275,884	1,273,384	2,500
Total Expenditures	<u>12,147,522</u>	<u>11,979,767</u>	<u>167,755</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>(524,196)</u>	<u>(72,809)</u>	<u>451,387</u>
<u>Other Financing Sources (Uses)</u>			
Transfers from other funds	163,425	123,899	(39,526)
Transfers to other funds	(106,499)	(106,499)	-
Total Other Financing Sources (Uses)	<u>56,926</u>	<u>17,400</u>	<u>(39,526)</u>
Excess (Deficiency) of Revenues and Other Sources Over Expenditures and Other Uses	<u>\$ (467,270)</u>	<u>(55,409)</u>	<u>\$ 411,861</u>
Fund Balance - Beginning of Year		<u>843,959</u>	
Fund Balance - End of Year		<u>\$ 788,550</u>	

**Town of Southampton
Trust Funds**

**Statement of Revenues, Expenditures and Changes in Fund Balances
For the Year Ended June 30, 2007**

	<u>Fund Balance Beginning</u>	<u>Revenues</u>	<u>Transfers from Other Funds</u>	<u>Total Available</u>	<u>Expenditures</u>	<u>Transfers to Other Funds</u>	<u>Fund Balance Ending</u>
Non-Expendable Trusts							
Cemetery Perpetual Care	\$ 85,036	\$ 275	-	\$ 85,311	\$ -	-	\$ 85,311
Almoners	20,848	-	-	20,848	-	-	20,848
Library	29,873	-	-	29,873	-	-	29,873
Park	50,664	-	-	50,664	-	-	50,664
Wildlife	35,167	-	-	35,167	-	-	35,167
School	4,000	-	-	4,000	-	-	4,000
Total Non-Expendable Trusts	225,588	275	-	225,863	-	-	225,863
Expendable Trusts							
Stabilization	479,136	18,765	100,000	597,901	-	145,400	452,501
Cemetery Perpetual Care	7,559	4,442	-	12,001	-	-	12,001
Almoners	4,681	943	-	5,624	600	-	5,024
Library	23,022	1,810	-	24,832	903	-	23,929
Park	24,642	2,713	-	27,355	-	-	27,355
Wildlife	60,625	3,353	-	63,978	500	-	63,478
School	6,280	346	-	6,626	-	-	6,626
Conservation	37,671	1,264	-	38,935	2,840	-	36,095
Total Expendable Trusts	643,616	33,636	100,000	777,252	4,843	145,400	627,009
Totals - All Trusts	\$ 869,204	\$ 33,911	\$ 100,000	\$ 1,003,115	\$ 4,843	\$ 145,400	\$ 852,872

Report of the Treasurer Fiscal 2007

Pooled Cash Accounts

Bank of Western Mass - Payroll	\$	268,176.97
Bank of Western Mass - Vendor	\$	1,417,619.61
Bank of Western Mass - MMA	\$	1,279,595.94
Unibank	\$	117,449.25
Citizens	\$	108,040.96
Balance as of June 30, 2007	\$	3,190,882.73

Stabilization Acct. Fiscal 2007

Balance into Fiscal 2007	\$	99,486.27
Interest for Fiscal year 2007	\$	4,206.97
Balance as of June 30, 2007	\$	103,693.24

CPA Account - Fiscal 2007

Balance into Fiscal 2007	\$	374,348.09
Int. & Dep. For Fiscal Year 2007	\$	222,011.13
Balance as of June 30, 2007	\$	596,359.22

Trust Fund Balances as of June 30, 2007

Cemetery Trust Funds	\$	97,769.58
Conservation Trust Funds	\$	126,095.69
Library Trust Funds	\$	54,705.21
Miscellaneous Trust Funds	\$	86,374.33
School/Scholarship Trust Funds	\$	10,626.21
Grand total of all Trust Funds	\$	375,571.02

Tax Collector Report for Fiscal 2007

<u>Real Estate Taxes</u>	<u>Outstanding as of 07/01/06</u>	<u>Committed</u>	<u>Collected</u>	<u>Abatements</u>	<u>Exempt.</u>	<u>Refunds</u>	<u>Sub. Taxes Tax Title</u>	<u>Water Lien or adjusts</u>	<u>6/30/2007 Out. Balance</u>
Fiscal Year 2007	\$ -	\$ 6,997,239.67	\$ 6,862,108.56	\$ 9,861.95	\$36,875.00	\$18,310.84	\$32,193.88	\$ -	\$ 74,511.12
<u>Supplemental</u>									
Fiscal Year 2007	\$ -	\$ 23,584.94	\$ 23,584.94	\$ 1,038.71	\$ -	\$ 1,038.71	\$ -	\$ -	\$ -
Fiscal Year 2006	\$ 110,786.05	\$ 25.50	\$ 87,724.62	\$ 1,287.02	\$ -	\$ 443.80	\$20,812.04	\$ -	\$ 1,431.67
<u>Supplemental</u>									
Fiscal Year 2006	\$ (1,302.33)	\$ -	\$ 27.49	\$ 251.78	\$ -	\$ 1,581.60	\$ -	\$ -	\$ -
Fiscal Year 2005	\$ 14,145.58	\$ -	\$ 10,476.52	\$ 219.92	\$ -	\$ -	\$ 3,449.14	\$ -	\$ (0.00)
<u>Septic Betterments</u>									
Fiscal Year 2007	\$ -	\$ 24,849.99	\$ 24,849.99	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<u>Personal Property</u>									
Fiscal Year 2007	\$ -	\$ 74,840.70	\$ 77,509.10	\$ 23.31	\$ -	\$ 3,055.49	\$ -	\$ -	\$ 363.78
Fiscal Year 2006	\$ 377.34	\$ -	\$ 377.34	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<u>Water Liens</u>									
Fiscal Year 2006	\$ 750.75	\$ -	\$ 750.75	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<u>CPA Account</u>									
Fiscal Year 2007	\$ -	\$ 130,811.28	\$ 128,358.82	\$ 1,262.32	\$ -	\$ 458.34	\$ 403.88	\$ -	\$ 1,244.60
<u>Supplemental</u>									
Fiscal Year 2007	\$ -	\$ 424.10	\$ 424.10	\$ 31.16	\$ -	\$ 31.16	\$ -	\$ -	\$ -
Fiscal Year 2006	\$ (28.36)	\$ -	\$ -	\$ 7.56	\$ -	\$ 35.92	\$ -	\$ -	\$ -

Tax Collector Report for Fiscal 2007

	<u>Outstanding as of 07/01/06</u>	<u>Committed</u>	<u>Collected</u>	<u>Abatements</u>	<u>Exempt.</u>	<u>Refunds</u>	<u>Sub. Taxes Tax Title</u>	<u>Water Lien or adjusts</u>	<u>6/30/2007 Out. Balance</u>
<u>Supplemental</u>									
Fiscal Year 2005	\$ -	\$ 55.71	\$ 55.71	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<u>Tax Title Account</u>									
Fiscal Year 2007	\$ 191,687.54	\$ 63,958.61	\$ 39,741.77	\$ -	\$ -	\$ -	\$ -	\$ 2,720.94	\$ 218,625.72
<u>Motor Vehicle Excise</u>									
		<u>Outstanding as of 07/01/06</u>	<u>Committed</u>	<u>Collected</u>	<u>Refunds</u>	<u>adj.</u>	<u>Abatements</u>		<u>6/30/2007 Out. Balance</u>
Fiscal Year 2007	\$ -	\$ -	\$ 622,467.06	\$ 585,521.65	\$ 3,661.49	\$ (2,209.13)	\$ 15,387.06	\$ -	\$ 27,428.97
Fiscal Year 2006	\$ 21,331.64	\$ 77,119.04	\$ 87,778.49	\$ 5,282.59	\$ -	\$ -	\$ 10,636.53	\$ -	\$ 5,618.15
Fiscal Year 2005	\$ 6,623.32	\$ 91.25	\$ 2,753.14	\$ 341.10	\$ -	\$ (1.15)	\$ 455.00	\$ -	\$ 3,847.68
Fiscal Year 2004	\$ 5,507.81	\$ 60.63	\$ 2,556.25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,012.19
Fiscal Year 2003	\$ 3,812.50	\$ -	\$ 487.81	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,324.69
Fiscal Year 2002	\$ 2,123.03	\$ -	\$ 543.75	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,579.28
Fiscal Year 2001	\$ 1,761.88	\$ -	\$ 69.69	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,692.19
Fiscal Year 2000	\$ 3,513.96	\$ -	\$ 26.25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,487.71
Fiscal Year 1999	\$ 2,343.53	\$ -	\$ 17.19	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,326.34
Fiscal Year 1998	\$ 925.32	\$ -	\$ 30.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 895.32
Fiscal Year 1997	\$ 1,035.94	\$ -	\$ 30.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,005.94

REPORT OF THE BOARD OF ASSESSORS

The office of the Board of Assessors is responsible for assessing property taxes, which is the major source of revenue for Southampton, as well as excise taxes in lieu of personal property taxes, such as the motor vehicle, boat and farm animal excises.

Currently, the board of assessors consists of Barbara Laflam, Chairperson, Edward Rubner, and Elizabeth Stevens. Board members and office staff have continued their education offered by DOR and MAAO in order to be better equipped in assessing the Town fairly and equitably.

Ed Rubner invited the Department of Local Assessment to conduct a follow-up review on the progress made in this office since the original report completed in March of 2005. Overall, it concluded that “the assessing department has made measurable strides forward, and they commend the board of assessors and the town for the progress made.”

The State-mandated Triennial Certification has been completed, in which the whole town was reassessed and certified by the Department of Revenue. Property values in town have increased while the tax rate stayed the same at \$11.75 per thousand. We are currently in the process of making information regarding property values available on the town web-site.

CLASSIFICATION

FY 2008 Assessed Valuation \$623,663,374

FY 2007 Assessed Valuation \$601,878,618

	FY 2008	FY 2007
I. Residential	\$586,609,390.00	\$565,567,615.00
II. Open Space	0	0
III. Commercial	\$24,155,410.00	\$24,071,985.00
IV. Industrial	\$5,576,600.00	\$5,869,600.00
V. Personal Property	\$7,321,974.00	\$6,639,418.00
Total Taxes Levied	\$7,328,044.64	\$7,072,073.76
Real Estate	\$7,242,011.45	\$6,997,233.10
Personal Property	\$86,033.19	\$74,840.66
Number of Parcels Assessed	2,855	2,775

Respectfully submitted,

YOUR ELECTED BOARD OF ASSESSORS

Barbara Laflam, Chairperson
Edward Rubner, Assessor
Elizabeth Stevens, Assessor

OFFICE STAFF

Lori Stewart, Assistant Assessor
Janine Domina, Admin.Asst.Assessr

REPORT OF THE BUILDING INSPECTOR

During the calendar year 2007 the Building Department issued 207 permits, with a construction value of \$13,248,870.00.

The following is a breakdown of some of the permits issued:

New Houses	37
Accessory Buildings	13
Barns	6
Decks	7
Additions	20
Windows	11
Roofs	25
Pools	11
Renovations	16
Signs	2
Demolitions	5
Chimneys	7
Siding	6

A building permit is required by the State Building Code to construct, alter, repair, remove, or demolish a building or structure, or to change the occupancy of a building or structure. If you are not sure whether your project will require a building permit, please call before you begin construction.

Permit applications may be picked up at the Town Hall during regular office hours. The Building Inspectors office is open Tuesdays between 6p.m. and 8p.m. If you need help filling out your forms please stop by or call 529-1007.

Respectfully submitted,
Richard Oleksak
Southampton Building Commissioner

REPORT OF THE POLICE DEPARTMENT

Staffing continues to be the priority issue facing the police department. As the town continues to grow and mandates require the officers to do more, the demands have had an effect on the department's efficiency. Reports have been delayed while investigations are prioritized causing some officers to be back logged for several weeks on some cases, reports and related paper work. While the town added one full time position during 2007 which covered shortages on the night shifts, shortages are still occurring during the day shifts sometime resulting in no police coverage in town during certain time periods. I have discussed these shortages at length with the finance committee and selectboard over the past few years.

Scott Gove is the full time officer that was added this year. Scott has served the town as a part time police officer for the past several years was selected for the full time position. Scott is also a certified D.A.R.E. instructor and taught the program at the Norris School this year after an absence of the program for two years. Scott is currently attending the mandatory full time Police Academy and will graduate in April 2008.

The need has existed to update and replace the radios and console in the dispatch center. The dispatch center serves the police, fire and highway departments and handled 6,184 calls for service this past year and logged 33,826 log entries. During this time period we have experienced a number of breakdowns in this equipment which is over 20 years old, including a time period in excess of one month that we were down to only one radio console while the secondary back up console was out for repair.

An updated E911 system that is unrelated to the radio consoles was updated at no cost to the town through state funding. This new E911 equipment allows for GPS locating and visual map displays of 911 call locations.

The Police department once again obtained grants through the Governor's Highway Safety bureau the for children's bicycle helmets which were distributed at the Norris school during the annual ice cream social event. Other grants paid for officer safety enforcement including the Click it or ticket, DWI and road rage mobilizations. This means we were able to provide extra enforcement and coverage at no additional cost to the town. The officer Phil safety program was held again and I would like to that those businesses that made generous donations to make this program possible.

During the year 2007 there were 160 traffic tickets issued with an average speed of 20 miles over the limit and 185 warnings issued. Officers responded to 75 serious motor vehicle accidents, 279 alarm calls, brought 172 criminal cases to court including arrests and addressed 6,184 calls requiring police interaction.

Respectfully submitted, David G. Silvernail Chief of Police

REPORT OF THE HAMPSHIRE REGIONAL SCHOOL COMMITTEE

The Hampshire Regional School Committee which serves the five town regional secondary school district has had a busy and productive 2007. The District, which includes the towns of Chesterfield, Goshen, Southampton, Westhampton and Williamsburg, has completed two and a half years under the leadership of Superintendent Barbara Ripa. As required, our superintendent was evaluated in December 2007 by the chairs of school committees she serves in our five towns. She has met and exceeded our expectations and continues her efforts to insure quality education to the children of our communities. We are pleased to work with her to meet the educational needs of all students in the Hampshire Regional School District.

Setting the Regional budget for fiscal '08 (July 1, 2007 to June 30, 2008) required cooperation between the Regional School Committee and elected officials of our communities. While State Chapter 70 and transportation funding increased from fiscal '07, each of our district towns faced financial difficulties to meet our budget request. Hampshire Regional continued sharing of District financial data with the towns to help local officials understand our financial situation and needs. The five towns continued to face their own budget problems and assistance was most difficult in Southampton and again in Williamsburg and Westhampton. The Regional School Committee adopted and the towns supported a final '08 budget of \$10,528,948 for the Regional School District which represented a 7.1% increase over the District's Fiscal '07 budget. This budget increase was driven by increased health insurance, energy and transportation costs. The continued increase in health care costs is a problem that extends beyond our District, but, we continue to seek ways to reduce increases in the future. The FY '08 budget permitted the hiring of a part-time language arts teacher to help improve the school's academic program. Planning for necessary educational change is difficult without resources. Our District is in competition with surrounding districts and area charter schools and must continue to find ways to reach for and maintain excellence in education if we are to meet the needs of our communities.

Hampshire Regional Principal Jim Connolly has continued to engage the community with issues concerning the future of education at Hampshire Regional. His vision encompasses the changing face of education in the early twenty-first century and the need to provide means to assist students with a greater variety of educational interests and a greater number of resources. In September 2007, Hampshire Regional began an advanced placement course in biology and strengthened the internship program for students to merge work and academics with businesses in the greater community. The 24th annual History Day fair involved students in depth in research and presentation of information. The science fair stressed the scientific method with research on a hypothesis and an explanation of results. The Parent Teacher Student Organization (PTSO) begun in 2006-2007 at Hampshire Regional has started to expand upon its role in linking families to life at Hampshire Regional with a Coffee House in May and a Potluck Social for seventh graders and their parents last fall. The Visual and Performing Arts Department continued to entertain parents, students and the public through its band, chorus and drama groups with a series of concerts and theater productions. Hampshire Regional continues

to search for ways to use the internet to expand our student's education. The Laptops Enhancing Education Program (LEEPS) formally began in the fall of 2007 with 120 laptop computers purchased or leased by Hampshire families. This helps the school to better integrate technology into the classroom. The School Council, working with Dr. Connolly, surveyed the students in 2007. Overall, students reported being very pleased with course offerings and staff at Hampshire.

Our Hampshire Regional sports teams achieved further success on the field and in the gym. Both Boys and Girls basketball teams won their league titles. The Boys played for the Western

Massachusetts Championship at the Cage at UMass coming just short of a victory. The Girls won their fifth straight Western Massachusetts Championship and played in the State Championship game for the fifth consecutive year. We thank Coach Jay Fortier and his student athletes for their hard work during this extended period of Girls' basketball success. Our Cheerleading squad was first in Western Massachusetts. Our Golf team was undefeated and league champion for the third year in a row. The Hampshire's Girls Soccer team was league champion and the State Sportsmanship award winner. Hampshire's Boys Soccer Team was undefeated winning both Western Massachusetts and Division II State Championships. It was the Boys second State Soccer Championship.

The activities noted above and many other activities at Hampshire Regional helped the school to meet its mission to develop our student's knowledge and skills to enable them to be life-long learners and responsible citizens.

Hampshire's results on the state's MCAS examination continued to remain steady. While the results are generally very good, the school must meet the needs of all its students. Wherever students are identified as needing improvement, Hampshire through tutoring and additional academic efforts works to help them meet the MCAS requirements. The School Committee has continued its commitment to maintaining our school's mission of a balanced, broad and humane education for every student

The year 2007 was a time of continued challenge for Hampshire Regional and your School Committee. The Committee continues to work to provide our children with the best education we can in difficult economic times. We value the excellent work of the Regional School staff and administration. Our teachers and counselors, nurse, aides, custodians, cafeteria staff, coaches and other support personnel and our administrators, at Hampshire and in the Superintendent's Office, are our partners and colleagues in the success of our school. We continue our work with them and with the students, parents and residents of the five towns to meet the challenges of 2008.

Respectfully submitted,
Brad Brousseau, Chair,
Hampshire Regional School Committee

ANNUAL REPORT OF THE HIGHWAY DEPARTMENT

The Southampton Highway Department has continued to make adjustments to an operational budget due to reductions in funding. The loss of funding, inflation, and cost increases to material has greatly affected our ability to make permanent repairs and upgrades to streets and infrastructure.

In storm related work, the department cut and removed many trees, branches, and debris from several spring and winter storms. Dirt roads needed to be upgraded several times this past year, with additional gravel brought to these roads. Due to heavy rains, trenches and drainage areas needed to be cleaned out and reshaped, due to being filled with silt and sand. Several areas of the town had major washouts that were repaired. The Department applied for, and received \$52,000.00 in aid from F.E.M.A. (Federal Emergency Management Agency).

In general highway work, all streets and roads have been swept. Dirt roads were graded and cleaned. Catch basins have been cleaned in several areas of town; 24 of them have been repaired. Approximately 60 street signs have been replaced due to age, vandalism, and car accidents. Brush and tree trimming is done on a weekly basis throughout town.

This past year, the highway department had one of its hardest winters in several years. We plowed 18 times, sanded and salted all streets and town property 36 times.

The Highway Department has continued to work with the Water Commission to install water mains, hydrants, and service connections.

The Highway Department continues to operate and maintain the transfer station on Moosebrook Road. We have a high recycling rate of approximately 68%.

This past year, Crooked Ledge Road Phase II, Strong Road Phase II, Gunn Road Ext., and Pinewood Drive were newly paved. This coming year, Strong Road Phase III, Pequot Road, Crooked Ledge Road Phase III, Brickyard Road, and Valley Road, (800 feet) will be paved. The Department will apply for a grant of \$500,000 to do major upgrades in drainage and paving to Fomer Road and Russellville Road. This job, if approved will be carried out by personnel of the Highway Department. If additional funding is available, we will upgrade Camp Jahn Road, Bluemer Road, and Maple Street.

The following two projects are under design:

- East Street Reconstruction (Footprint) – This project involves work on East Street from approximately College Highway (RT 10) to County Road, a distance of 2.6 miles. The project will improve the failing pavement surface with a combination of rehabilitation, reclamation and resurfacing of the existing roadway surface as outlined in the footprint roads application. The proposed scope of work included minor widening, drainage improvement, drainage swales, highway guardrails installation, replacement of the bridge railing over the Manhan River, construction of sidewalks along the northerly side throughout the project limits and the southerly side from the Town Center to the Public Library, new signs and pavement markings, landscaping and other incidental work – Estimated cost \$3,700,000.
- Road Reconstruction, Glendale Road (Phase II) – Project starts at Pomeroy Meadow Road and runs east for approximately 0.55 miles ending at Route 10. Proposed work items include: full depth roadway reconstruction and widening; horizontal and vertical alignment improvements;

installation of a closed drainage system to address roadway drainage problems; and other associated work – Estimated cost \$1,800,000.

Edward J. Cauley,
Highway Superintendent

ANNUAL REPORT OF THE WATER DEPARTMENT

The Southamptton Water Department continued improving the Town's water system in 2007.

The water department has improved drinking water safety, quality, demand, and dependability standards by replacing old pipe. Much of the 70 year old cast iron pipe was replaced by modern PVC pipe. That work has greatly improved the water quality and reduced the need to flush the sediment from the water mains so often.

Hopefully most of our water customers notice the great quality water we had coming out of our faucets for the entire year. It was entirely well water, and was only chlorinated briefly. We are very proud of this accomplishment. We now supply better quality water from the tap than most bottled waters you can buy in the market. The new Glendale well triples our previous supply of well water and we will only have to chlorinate water regularly when we have to bring the Holyoke reservoir water into the system during the hot weather periods of extremely high water demand.

We are proud to say that the Southamptton Water Department was awarded the 2007 "best tasting water" contest for Western Massachusetts.

Since the town has been charging customers for metered water usage over the past few years, we have made major strides in water conservation. Furthermore, about 2/3 of the water customers' annual water cost was reduced, since the majority of water users are no longer subsidizing the heavy water users.

We are also making long-range plans to construct another large water standpipe; this one on Whiteloaf Mountain; to upgrade backup water storage and fire water supply to the new "ponds" area of the water system; including a possible new pipeline connection via middle and valley roads. In response to private well water salt contamination at the college highway from valley road to the Westfield line, we have offered to the city of Westfield to extend our water pipeline down to the rte. 202 intersection.

We are also working on emergency preparedness, and updating the computer modeling of the water distribution system. Discussions are also underway with the City of Westfield to provide

emergency backup service which would actually link emergency water service all the way from Southwick to the City of Northampton through Westfield and Southampton.

There are also discussions underway with the Western Massachusetts Waterworks Association and the Mass. Rural Water Assoc. for mutual aid between the communities to assist during disaster and emergency conditions.

The total water consumption for the year was 114 million gallons. With an average daily usage of 312,000 gallons; an increase of 16% from last year's rate of water usage. The increase was due to new homes and services in Southampton, and a drier summer, resulting in a high rate of lawn watering. All of the water was pumped from the Glendale well field.

Once again, the Water Department reminds you that any water which remains in the household piping without being used for a number of hours dissolves a small amount of lead and copper from the plumbing which accumulates in the water. Once again we remind you that everyone, whether using public water or private wells, should run the water first thing in the morning for about a half minute before using for drinking or cooking purposes (making coffee, etc.) after it has been allowed to sit in the plumbing for long periods of time like overnight. It is good and safe practice to do this for any water supply and wastes very little water. This should be standard practice for every household even with the Water Department corrosion control program in place.

We continue to make significant improvements in the water system with the backing, understanding, patience, and support of our water customers. We are very proud of these accomplishments. Given continued Town support we will go on to provide even better quality town water as time goes by.

Respectfully submitted,
Southampton Board of Water Commissioners

Gregory J Kwolek, Chairman
Edward J Cauley, Clerk
Thomas E Niell, member

Joseph F Slattery, Dept. Supt.

ANNUAL REPORT OF THE CEMETERY COMMISSION

Three potential plans for the cemetery expansion were created and presented at public meetings. Mollie Babize of Walter Cudnohovsky Associates presented maps, photos, and graphics as she answered questions and explained the issues and complications involved with each plan. The challenges of terrain, site access, and future funding were recognized as the major hurdles to be deal with as the town faces the challenge of proceeding with the needed expansion of our cemetery space.

The rail fence at the rear of the Center Cemetery was replaced and the damaged woven metal fencing along High Street was repaired. The Dickinson Stone (which has been knocked off its foundation by a vehicle) was reset on its footings. Many hours were spent cutting and removing overgrown bushes and bittersweet. The commissioners wish to reiterate that such plantings are no longer permitted, although annual and perennial flowers are welcomed. The extensive pruning of the hydrangeas in the Center Cemetery which was undertaken in 2006 resulted in a beautiful display of blossoms for 2007. Sale of the blossoms benefits the stone repair and restoration fund.

In September 2007 the Commission presented a talk at the town's West Part Cemetery as part of the Southampton Historical Society's lecture series. The presentation covered stories of life in the village of Fomer during its heyday, and personal histories of a number of people who are buried at the West Part Cemetery. The talk celebrated the recent work at the cemetery, which included cleaning, resetting, repair and preservation of many of the markers, as well as extensive clearing of brush and removal of limbs and trees that had endangered the gravestones. The West Part Cemetery stone restoration and tree clearing project was funded by a grant from Southampton's Community Preservation Act Committee.

Respectfully submitted
Judith Miller Conlin, Chairperson

2007-2008 Cemetery Commissioners
Marcella Molitoris
Robert Molitoris
Judith Miller Conlin

ANNUAL REPORT OF THE HISTORICAL COMMISSION

This year two of our long time leaders of the Commission chose not to be reappointed; Bob Emerson, our comptroller and Nancy Rice, our secretary. Both devoted many hours of service to the Town of Southampton. Doric Dods agreed to assume the comptroller duties and Ingrid Warren the secretarial position. Bill Bray and Bob Kozub are new members.

We continued the usual activities this past year. The open house at the Old School House Sunday afternoons was hosted by Linda Emerson or members of the Commission. The visit to the Old School House by the second grade classes took place under the direction of teacher Shirley Anop and with the help of volunteer Virginia Ahart. The free family pass to Historic Deerfield was once again available through the Edwards Library.

Our projects for this past year included the installation of UV filter window inserts for protection of the collection at the Old School House. Community Preservation Act funds paid for this. The old bent flag pole has been removed and a new one donated by Kristina Madsen will soon be installed by Doric Dods. Doric also moved the damaged street sign in front of the School, providing new posts and a safer location for the sign.

Window sashes, which were rotting because of weathering, were repaired and repainted. With CPA funds, we contracted with a consultant to facilitate the expansion of the Center District of the National Registry of Historic Places to include the Center Cemetery and Kinsley House (Kozub).

We are reviewing the Town Inventory of Historic Buildings and Sites which was compiled in the late 1970s for omissions or additions. This needs to be completed to be able to develop a demolition delay by-law. Bill Bray and Bob Kozub are taking the lead in this project.

Dick Ahart and Dick Frary represent Southampton on the five town working group for the recognition of the New Haven-Northampton Canal on the National Registry. The group is waiting for a report on the pilot project conducted by the Rhode Island firm hired by Massachusetts Historic Commission.

The Historical Commission thanks Terry Barton and her volunteers for the beautiful flowers along College Highway in front of the Old School House and Conant Park. They greatly enhance the charm of the School, the Park and the Town. All Commission members are thanked for their dedication and support this past year. We especially want to recognize Bob Emerson and Nancy Rice for their many years.

Richard Ahart, Chairperson

William Bray, Member of the Five Town Canal group

Doric Dods, Comptroller

Richard Frary, Vice Chair, Representative to Community Preservation Committee

Robert Kozub

Kristina Madsen

Ingrid Warren, Secretary

ANNUAL REPORT OF THE CULTURAL COUNCIL

The Southampton Cultural Council is a group of interested residents whose purpose is to support community-based projects and activities in the arts, humanities, and interpretive sciences to benefit the residents of Southampton. The Council is appointed by the Board of Selectmen to dispense public funding allocated by the Massachusetts Cultural Council. Cultural Councils exist in virtually every community in the Commonwealth.

The Southampton Council receives many grant requests each year. However, when possible, preference is given to local applicants.

In fiscal 2007 the Council was allocated \$4000. Among the local and near-local recipients were:
John Sheehan for a series of writing workshops held at the Edwards Library.
Hampshire Regional PTO for a production of Fiddler on the Roof.
Southampton Community Chorus for concerts in December and May.

Norris Elementary School received two grants. Pati Mari invited local author Carol Weiss to work with 6th graders to create a picture book which was then shared with grades 1 and 2. Leslie DeCurcio's grant facilitated visits by noted nature illustrator Bob Marshall. He presented several workshops for 3rd graders on observational skills and the creation of non-fiction.

Additionally, the Edwards Public Library received funding for a pass to the Springfield Museums.

The full list of grant recipients, along with brief descriptions of their projects may be found at: www.massculturalcouncil.org.

The members of the Southampton Cultural Council for the 2007 grant cycle were:

Jennifer Jasiorkowski, Chair
Kate Cooper
Jan Lehman
Berkeley McChesney
Elaine Miller

Submitted by:

Elaine Miller, Chair
March 27, 2008

ANNUAL REPORT OF THE PARK COMMISSION

The Park Commission continues to oversee the day to day operation of Conant Park. Thanks to the diligence and hard work of the Highway Department, under the supervision of Mr. Ed Cauley, the Park remains an attractive feature of the Town of Southampton.

We are fortunate to have a facility, such as the Pavilion at the Park, which provides visitors and groups a place to gather for social events. Despite the lull in the economy, reservations for use of the Pavilion continue to be steady. Commissioner Helen Seher has been responsible for maintaining the reservation records and we thank her for the wonderful job she does!

For many months during the year, there is a beautiful display of flowers lining the Park near College Highway. We thank Mr. And Mrs. Barton for the generous donation of their time keeping this area so pristine and to the many volunteers, including the Women's Club, who share in the responsibility of the day to day care of the flowers and plants.

The Park also sees seasonal use of the athletic facilities and fields at the Park. We hope this area remains an attraction to our citizens of all ages. For those of you who might be new to our town, besides the Pavilion for special events, there are tennis and basketball courts, a playground and ball fields. It always exciting to see the action on a busy summer day! We encourage you to take advantage of this fine venue!

Respectfully Submitted,
Members of the Park Commission:
Ann Trytko, Chairperson
Virginia Huntley, Clerk
Helen Seher, Reservations
Kristine Canon
Pat Pompei

ANNUAL REPORT OF EDWARDS PUBLIC LIBRARY
July 1, 2006-June 30, 2007

“Strong libraries are essential to education and lifelong learning, to economic development, to strong communities and a strong democracy.” -Massachusetts Board of Library Commissioners

FY07 saw more residents of Southamptton using their library services than ever before. With 3,000 registered borrowers, nearly 40,000 books, movies, cd's, audio books, magazines, and computer games were circulated! That's an average of 13 items per person. Southamptton residents also enjoy the borrowing privileges that they have within the Western Massachusetts Regional Library system. Our residents borrowed nearly 5,000 items from libraries across the state. These items come to Southamptton through delivery services 3 days a week. Southamptton, in turn, loaned 4,000 of our items to residents in other towns across the state. Circulation, visits, delivery of materials, online visits and searches were all up from one year ago.

The library qualified for much needed state aid funds in FY07. These funds helped to cover our Western Massachusetts library network membership as well as purchase books and supplies for the library.

Passes to area museums such as the Eric Carle Museum, the Holyoke Children's Museum, the Springfield Museums, and Historic Deerfield were provided by the Friends of the Library, the Cultural Council, and the Southamptton Historical Commission. A day pass to Massachusetts State Parks was also available for check out to our patrons. Programs for the summer reading program were funded by the Southamptton Women's Club, the Lions' Club and the Mother's Club. Children's story and craft time was a popular Wednesday morning activity with Kathy Marks and Berkeley McChesney, funded by the Friends of the library group. 75 programs were held throughout the year for children, and 57 programs involved our Young Adult (ages 13-18) and adult population. These programs included the preschool story hours, summer reading program activities, teen writer's group, a creative club for kids in grades 4-6, a Birthday Party for Dr. Seuss, a Doll Tea Party, a Pirate party, Chinese New Year celebrations, and other special programs during school vacations.

Our community room continues to be a busy place with many town clubs and organizations using it over 250 times last year for their meetings and events.

In November 2006, the library celebrated its 10th anniversary in the current building with a party and dedication of the Dorothy B. Frary Community Room.

Over 30 volunteers spent their time on a regular basis helping to keep the library in good working order, and dozens of high school students worked off their community service hours during fy07 at the library. In addition, the library provides an avenue for those who qualify for the tax abatement program to perform tasks that benefit the day to day activities of the library and bring much needed tax relief to those who need it the most.

Fund raising efforts by the Friends of the Edwards Public Library have yielded generous gifts and we are fortunate to have such an active group supporting our efforts to serve the information

needs of this community. Monetary gifts and donations of books continue to strengthen our collections, and we are grateful to all our enthusiastic library supporters for their contributions!

Respectfully submitted,
Karen Kappenman, Director

Library Staff

Karen Kappenman, Library Director
Berkeley McChesney, Children's Librarian
Carol Goulet, Technical Services
Kate Cooper, Library Assistant
Keith Kleeberg, Custodian

Library Trustees

Faith Harrison, Chair
Debra Pinsky, Secretary
Diana Federman
Kathy Kruzel
Sarah Mitchell
Mary Robinson
Linda Saltmarsh
Beth Russell-Smith
Norman Smith
Convy Stahl
Anne Vaillant

REPORT OF COMMUNITY PRESERVATION COMMITTEE

As the Committee began the year there were a few small projects that were presented. Two came from the Historical Commission. One was for window treatments at the Clerk Chapman House and the Old School House. To reduce damage to the historical collections at both locations, the existing windows could be treated with UV film. The second request was to fund a consultant to help with the expansion of the Historical District. Two ongoing concerns were the need for recreational land for playing fields and the renovation the Larrabee Building. Several pieces of property were discussed, even inquired of by committee members only to find that land sales had taken place, or the price was beyond the range of CPA funding. As to the Larrabee Building, the committee was waiting action of the Board of Selectmen.

The date of October 22, 2007 was set for a public meeting to receive proposals. Letters were sent to other Boards Commissions, and town groups. That evening a number of projects were presented to the Committee. Our November and December meetings were devoted to reviewing these and placing them in categories. A plan for the Community Preservation Committee for the

Calendar Year 2008 was presented to the town at a well attending meeting at the Norris School on January 14, 2008.

With information gathered from the people of the town, the Committee voted to present a number of these proposals to the Board of Selectmen for inclusion on the warrant of a future town meeting. Some projects were held for more information or for funding costs. Presently, some are being prepared for inclusion at the Annual Town Meeting in May. The sponsors of three have indicated they would like to wait till a future town meeting when more specific information will be available. Copies of this report are available at Town Hall.

To return to the two concerns which have been discussed repeatedly: land for recreational needs and the Larrabee Building. The warrant for our Annual Town Meeting will have an article for the use of CPA funds to buy a parcel of land. One of the three items held for a future Special Town Meeting is the funding to begin the process of renovating the Larrabee Building.

As chairperson of the committee I would like to thank all of the members for work done this year. Each contributed hours beyond our regular and special meetings. Barbara Laflam and Doug Blanchard looked into pieces of property for sale that might work for recreational land, including speaking with some of the owners. Dick Frary was the contact for the window treatment project. Janet Brown acted as secretary for the Committee, keeping excellent minutes and making careful revisions when necessary. Special thanks go to Robert Floyd, the representative from the Conservation Commission for several years who is leaving the Committee in April. He will be missed.

Virginia H Ahart, Chairperson
Douglas Blanchard, Representative Board of Selectmen
Janet Brown, Secretary
Ed Cauley, Representative Parks Commission
Jim Fleming, Representative Finance Committee
Robert Floyd, Representative Conservation commission
Richard Frary, Representative Historical Commission
Barbara LaFlam, Representative Planning Board
Wayne Theroux, Representative Housing Authority

REPORT OF TOWN MODERATOR

It has been a continued pleasure facilitating our Town Meetings since the May 3, 2005 Special Town Meeting. This year's Annual Town Meeting and the Special Town Meetings were all conducted in an open, fair and respectful forum where discussions were allowed for ALL our Townspeople. Each Meeting was preceded by a citizen leading us in the Pledge of Allegiance. This is voluntary and everyone was welcomed to participate. This continues to receive wide support. Discretion was exercised to allow debates on each and every article to continue so all sides had a chance to be heard. The information for the 2007 Town Meetings are found elsewhere in this Annual Report.

Some Southampton residents have been receiving Town information emails, for nearly three years now, directly from the Town Moderator, Robert Floyd. Everyone's privacy is respected and you for you to receive email notices of future Southampton Town Meetings, Southampton Town Elections and Southampton Open Meeting Hearings and presentations, simply send a request to townmoderator@charter.net Your email address will only be used for Southampton Town business/news sent out by the Southampton Town Moderator.

Thank you for all your continued support!

Respectfully submitted,

Robert Floyd

Southampton Town Moderator

ANNUAL REPORT OF CONSERVATION COMMISSION

The Commission continues to grow strong and broaden its education and continue to preserve the Town's natural resources. Stacey Hagenbaugh and John O'Leary chose not to renew their terms for the three year period commencing in June. They served the Commission and the Town extremely well in and out of meetings. Their presence is missed by their fellow Commissioners. Diane St. Martin, Marla Hanc and Tom Cross joined the Conservation Commission in 2007.

The Conservation Commission ensures compliance with the Commonwealth's Wetlands Protection Act and River Protection Act. The Commission was very busy this year with many RDA meetings, NOI hearings and Enforcement Orders. Site Visits were conducted for each. The many Building Permit Applications keeps Commissioners active with site visits nearly weekly.

- This past year's third annual Commonwealth's Biodiversity Day celebration in Southampton, held at Roundhill Orchards, was successful. Participants experience nature in a way they may have never before, learn something new, and discover how interconnected are our natural resources. It offers the townspeople bird walks, nature hikes and vernal pool observation visits among a growing list of involvement with the townspeople to increase awareness of Southampton's natural communities. We welcome your ideas and input for future events.

- The ConCom donated \$300, again, to the Norris School for a vernal pool specialist to teach the Norris School third grade class with a day-long lesson on vernal pools and for some necessary supplies. This is the fourth year the ConCom has made this donation for the third grade class.

- Hank Barton, Planning Board Chair, addressed the ConCom with a concept for the Commission and Planning Board to share a full time, 40 hour/week Land Use Planner. Lots of work needs to be done now

by both boards. The ConCom realizes the scope for each board is different and two individuals with a 20 hour/week workload now is the goal. A Conservation Agent with a wetland science background with working knowledge of wetland delineations is needed by the ConCom.

- The Commission needs to look for continuity in its handling of existing Conservation lands and future Conservation land acquisitions. The Commission realizes it has lots of work ahead in adopting a Stewardship Plan for the Town's conservation lands and this would be a part of the Conservation Agent's responsibilities. The ConCom agreed to print a property map in 2008.

- The policy of the Conservation Commission is to procure the services of specialists to confirm the wetland information presented by applicants. Since the Conservation Commission is comprised of volunteer citizens who have no expertise in these matters, this policy is employed consistently to any project that involves wetlands to ensure the timeliness and accuracy of the information received for approval. The Commission's hiring a temporary Conservation Agent has uncovered several discrepancies and errors in applicants' submissions. Working together, agent and applicant have streamlined the process and further continue to protect the Town's valuable natural resources. Also, it is the Commission's policy to hire a temporary Conservation Agent to review all Forest Cutting Plans to ensure continued protection of the Plan's wetlands.

- Work progresses with the Szczypa Barn and the Hazel Young Trail restorations. Volunteers?

- Anne Bussler/Clarke family donated 11 wetland acres/ riverfront (Riverdale Road) to the Town for conservation property. They requested it be named the "Anne Bussler Environmental Center." Ms. Bussler, NSF teacher, intends to teach natural science using the property as an environmental lab for the local school children. The CPC offered approximately \$12,000 for it several years ago.

- The ConCom continues to maintain a strong working relation with the MA DEP, EOEA, EPA, Division of Fisheries and Wildlife's Natural Heritage Endangered Species Program and various other commissions and state boards to expand our knowledge and gain strength in enforcing our responsibility to the Act. The MA DEP Wetlands Circuit Rider program provides us weekly support in guiding the Commission's efforts in the administration of the Wetlands Protection Act.

- The Commission continues to support and recommend the Southampton Greenway/Rail Trail including it in the Southampton Open Space Plan Revision.

- The ConCom continues to reach out to the public with its website. Ed Nied, Jr. maintains the website and its link on the Town's website: <http://herper.tripod.com/southamptonconscom/>

The public is invited to hike the many Southampton Conservation properties and participate in all our meetings, typically held twice a month (usually third Monday and first Wednesday), 7:00 p.m. in the Larrabee Building. The ConCom added the second monthly meeting (WED) for all Conservation property stewardship issues and not any RDA meetings /NOI hearings.

Respectfully submitted,

Robert Floyd, Chairman
(ConCom's representative to the
Community Preservation Committee)
Tom Cross
Marla Hanc, Clerk (ConCom's
the Agricultural Commission)

Glenn Leonard
Charles McDonald, Treasurer
Susan McNamara, Associate Commissioner
Ed Nied, Jr., Associate Commissioner
Diane St. Martin, Vice Chairman representative to
Rick Thibault

ONE YEAR OF FILED ZONING BOARD OF APPEALS DECISIONS

Official decisions of all Town Boards are filed with the Town Clerk's Office

Applicant Name		Decision	Location
Diane & Alan St. Martin 12/19/2006 Request kennel license	Owner 4/19/2007	GRANTED WITH CONDITION	13 Pleasant St

*no more than twelve (12) dogs older than six (6) months of age at kennel at any given time; *kennel can support up to two (2) additional dogs considered boarders.

Bill Poehlman 4/23/2007 request variance to construct four (4) season room and desk on rear of house	Owner 5/16/2007	GRANTED WITH CONDITION	44 Montgomery Rd
--	--------------------	------------------------	------------------

*applicant must obtain a permit for shed and shed shall remain in compliance with the fifty foot (50 ft) set back.

Edward Gwinner Jr 6/5/2007 seeks variance to allow lots 1-12 to be serviced common driveway for access to each lot.	Owner 7/18/2007	GRANTED WITH CONDITION	Lots on Gilbert Rd
---	--------------------	------------------------	--------------------

*homeowners association shall be formed; *common driveway shall remain the property of homeowners association; *no add'l lots other than those lots referred to in application shall be accessed by common driveway; *homeowner association will hold harmless the Town & maintain appropriate liability insurance; *applicant shall interact with Barnes Aquifer & maintain appropriate safe guards; *applicant shall seek advice from Southampton Highway Dept. regarding construction standards of common driveway; *homeowners association shall own and maintain fire hydrants; *deeds shall contain appropriate language to describe condition;

Robert & Nancy Carrier 5/24/2007 request variance to build barn to store hay and house cows, chickens and horses.	Owner		16 David St
---	-------	--	-------------

David G Smith Jr 6/4/2007 request special permit to construct two family dwelling	Owner		25 Valley Rd
---	-------	--	--------------

The O'Leary Company Inc. 6/13/2007 Request special permit for addition on existing manufacturing facility located in IP (Industrial Park Zone)	General Contractor Owner's Representative 7/17/2007 WITHDRAWN		107 Valley Rd
--	---	--	---------------

Withdrawn due to decision of April 5, 2001

ONE YEAR OF FILED ZONING BOARD OF APPEALS DECISIONS

Official decisions of all Town Boards are filed with the Town Clerk's Office

Applicant Name		Decision	Location
Mark Friese	Owner		69 Whiteloaf Rd
7/2/2007	8/27/2007	GRANTED	
Request a variance to build a horse barn 24'x36' with a New England roof with 12'x12' pitch with a lantern with weathervane with ridgeline not more than 24' height, a lantern of not more than 33' height more than 37' height.			
Cynthia Peyman	Owner		249 College Highway
8/13/2007	9/17/2007	GRANTED	
Request a variance to build a ten foot deck off bedroom, seven feet from northern property abutting CITGO station			
Michael Bane	Prospective Buyer		114 County Rd
James Haller	Owner		
8/28/2007		WITHDRAWN	
Request a special permit for non commercial kennel license			
Withdrawn due to low appraisal 9/25/07			
Peter Z Scoble	Owner		142 Brickyard Rd
Sarah B Bisailon	Owner		
8/29/2007	10/9/2007	GRANTED WITH CONDITION	
Request a five foot variance on north easterly side of property for family room/garage addition			
*That property structure is not less than fifteen feet from property line.			
Gary Chagnon-Builder	Louis Lawrence		113 Crooked Ledge Rd
	Owner	GRANTED	
9/17/2007	11/8/2007		
Request a variance for side line setback from 30' to 11' to build a 14'x18' two story addition			
Autumn Properties	David Boyle		Coleman Rd
	Owner		
9/20/2007	11/29/2007	GRANTED WITH CONDITION	
Request a special permit to build a 6,000 sq. ft. building for uses allowed in the commercial highway zone.			
*Applicant agrees to incorporate a right turn lane towards down town Easthampton on Coleman Rd provided Easthampton town engineer does not oppose it, *Signage meets Southampton Zoning Bylaws, *Operations shall be prohibited between 12 midnight - 6am.			
Margaret Harak	Owner		6 Geryk Ct
10/15/2007	12/10/2007	WITHDRAWN	
Request special permit for two alpaca in backyard			

ONE YEAR OF FILED ZONING BOARD OF APPEALS DECISIONS

Official decisions of all Town Boards are filed with the Town Clerk's Office

Applicant Name		Decision	Location
Yevgeniy Gorobinskiy	Prospective Buyer		114 County Rd
James Haller	Owner		
10/29/2007	12/10/2007	GRANTED WITH CONDITION	
Request a variance to construct a single family home instead of renovating existing home on property			

*It meets the minimum set back requirements, *For proposed one new single family home and removal of existing 2 structures prior to construction

Jane Begala	Owner		3 Becarri Lane
10/18/2007			
Request a variance for six foot fence			

*Hearing of December 10, 2007 was continued to January 3, 2008 after site visit of December 21, 2007.

*Hearing of January 3, 2008 was continued to March 6, 2008 due to amount of snow still on ground and the ability to complete site visit. *Hearing of March 6, 2008-due to the lack of quorum the Board was unable to open, vote or continue hearing to future date. *March 12, 2008 applicant filed "constructive approval" letter with Town Clerk.

**TOWN OF SOUTHAMPTON, MASSACHUSETTS
BOARDS & COMMISSIONS
ADDRESS & TELEPHONE LIST
ANNUAL SCHEDULE OF MEETINGS HOURS**

**EMERGENCY (AMBULANCE, FIRE, POLICE).....911
24 HOUR DISPATCH.....527-1120**

Department	Address	Phone	Hours	Email
Board of Selectmen	8 East St. Town Hall Mailing Address P.O. Box 397	529-0106 FAX 529-1006	M-Th 8:30am-4:00pm Closed Fridays See Annual Schedule of Meetings	selectmen@town.southampton.ma.us
Animal Inspector	Mailing Address P.O. Box 397	529-1722		
Board of Assessors	8 East St. Town Hall Mailing Address P.O. Box 188	527-4741	M-Th 8:30am-4:00pm Closed Fridays See Annual Schedule of Meetings	assessors@town.southampton.ma.us
Board of Health	8 East St. Town Hall Mailing Address P.O. Box 35	529-1003 FAX 529-6847	Call for office hours Closed Fridays See Annual Schedule of Meetings	boardofhealth@town.southampton.ma.us
Capital Improvement Committee	Mailing Address P.O. Box 397		See Annual Schedule of Meetings	
Cemetery Commission	Mailing Address P.O. Box 397	562-9478	See Annual Schedule of Meetings	
Conservation Comm.	Mailing Address P.O. Box 34	529-2635	See Annual Schedule of Meetings	rphoto1@earthlink.net

**TOWN OF SOUTHAMPTON, MASSACHUSETTS
BOARDS & COMMISSIONS
ADDRESS & TELEPHONE LIST
ANNUAL SCHEDULE OF MEETINGS HOURS**

Department	Address	Phone	Hours	Email
Council on Aging	210 College Hwy Mailing Address P.O. Box 102	529-2105 FAX	See Annual Schedule of Meetings	councilonaging@town.southampton.ma.us
Cultural Council	Mailing Address P.O. Box 314	527-0640	See Annual Schedule of Meetings	culturalcouncil@town.southampton.ma.us
Finance Comm.	Mailing Address P.O. Box 393	FAX 529-1006	See Annual Schedule of Meetings	finance@town.southampton.ma.us
Fire Department	204 College Hwy Mailing Address P.O. Box 428	527-1700 Fire Dispatch 527-1717 FAX 529-2320		
Hampshire Regional School Comm.	19 Stage Road Westhampton	527-7200	See Annual Schedule of Meetings	
Highway Dept.	8 Fomer Rd Mailing Address P.O. Box 379	527-3666 FAX 529-0929	April-Nov M-Th 7am-3pm Fridays 7am-11am Nov-April M-F 7am-3pm	
Inspector Services Dir. of Bldg/Zoning Enf.	8 East St. Town Hall Mailing Address P.O. Box 397	529-1007	Call for hours See Annual Schedule of Meetings	buildinginspector@town.southampton.ma.us

**TOWN OF SOUTHAMPTON, MASSACHUSETTS
BOARDS & COMMISSIONS
ADDRESS & TELEPHONE LIST
ANNUAL SCHEDULE OF MEETINGS HOURS**

Department	Address	Phone	Hours	Email
Library Edwards	30 East St.	527-9480	Closed – Mondays T&Th – 2pm-8pm W – 10am-4pm Fridays – 1pm-5pm Sat – 10a-1pm	www.southamptonlibrary.org
Local School Comm.	William E. Norris Elementary School 34 Pomeroy Meadow Rd.	527-0811 NURSE 527-1535		
Planning Board	Mailing Address P.O. Box 397		See Annual Schedule of Meetings	
Police Department	8 East St. Town Hall Mailing Address P.O. Box 239	527-1120 Non Emergency		chiefsilvermail@southamptonpolice.com
Recreational Needs Committee	Mailing Address P.O. Box 397		See Annual Schedule of Meetings	
Town Accountant	8 East St. Town Hall Mailing Address P.O. Box 439	529-1000 FAX 529-1006	M-Th 8:30am-4:00pm Closed Fridays	townaccountant@town.southampton.ma.us
Town Administrator	8 East St. Town Hall Mailing Address	529-0106 FAX 529-1006	M-Th 8:30am-4:00pm Fridays Call for hours P.O. Box 397	townadministrator@town.southampton.ma.us

**TOWN OF SOUTHAMPTON, MASSACHUSETTS
BOARDS & COMMISSIONS
ADDRESS & TELEPHONE LIST
ANNUAL SCHEDULE OF MEETINGS HOURS**

Department	Address	Phone	Hours	Email
Town Clerk	8 East St. Town Hall Mailing Address P.O. Box 276	527-8392 FAX 527-8392	M-Th 8:30a-4:00p Closed Fridays See Annual Schedule of Meetings	townclerk@town.southampton.ma.us
Transfer Station	Moose Brook Rd	527-3666 529-2352	Sat 7am-5pm Wed 7am-5pm Thurs 7am-5pm	
Treasurer/Collector	8 East St. Town Hall Mailing Address P.O. Box 157	527-4920 FAX 529-1001	M-Th 8:30am-4:00pm Closed Fridays See Annual Schedule of Meetings	treasurercollector@town.southampton.ma.us
Veterans Agent	Mailing Address P.O. Box 397	527-6294	Tues & Thurs 9 am – 1 pm Larrabee School Building	veteransagent@town.southampton.ma.us
Water Department	Mailing Address P.O. Box 379	527-3666 527-8392 FAX	See Annual Schedule of Meetings	

NOTES

**SERVE YOUR COMMUNITY
TOWN OF SOUTHAMPTON
COMMITTEE APPLICATION**

Town government needs citizens who are willing to give time in the service of their community. Committee Application files are being updated to include categories consistent with the changing needs of the Town. Indicate your order of preference and return the form below to:

Board of Selectmen
PO Box 397
Southampton, MA 01073
selectmen@town.southampton.ma.us

Name: _____
Address: _____
Telephone: _____ Email Address: _____
Have you previously served on a Town Committee? ☐ YES ☐ NO
If so when? _____ Which Committee(s)? _____
Work experience: _____
Educational Background: _____
What are your community interests? _____
Are you available on a year-round basis? ☐ YES ☐ NO
I believe I could contribute _____ hours per month

I would like to serve Southampton and might be interested in volunteering on the following Appointed Committees. If more than one please indicate preference, 1, 2, 3, etc.

_____ Agricultural Committee	_____ Cultural Council
_____ Cable Advisory Committee	_____ Historical Commission
_____ Capital Improvement Comm.	_____ Recreational Needs Committee
_____ Conservation Committee	_____ Zoning Board of Appeals
_____ Council on Aging	_____ Other

I would like to serve Southampton and might be interested in volunteering on the following Elected Committees*.

_____ Almoners	_____ Finance Committee
_____ Board of Assessors	_____ Hampshire Reg. School Comm.
_____ Board of Health	_____ Housing Authority
_____ Board of Selectmen	_____ Park Commission
_____ Cemetery Commission	_____ Planning Board
_____ Community Preservation Comm.	_____ Water Commission

*If you wish to run for any elected position call Town Clerk's office 527-8392 or email townclerk@town.southampton.ma.us for any available positions up for election.

**TOWN OF SOUTHAMPTON
BOARDS/COMMISSIONS/DEPARTMENTS
ANNUAL SCHEDULE OF MEETINGS**

Meetings subject to change please check Town Hall or call Town Clerk for meeting postings

BOARD/COMMISSION	SCHEDULE	TIME	LOCATION
Board of Selectmen	Every other Tuesday	7:00pm	Town Hall Meeting Room
Board of Assessors	Every other Tuesday	6:00pm	Town Hall Assessor's Office
Board of Health	Every other Tuesday	6:00pm	Town Hall BOH office
Building Inspector	Every Tuesday	6:00pm	Town Hall Bldg. Insp. Office
Capital Improvement	3rd Thursday of Month	5:15 p.m.	Town Hall Meeting Room
Cemetery Commission	As needed		
Community Preservation Committee	1st Wednesday of Month	5:15pm	Town Hall Meeting Room
Conservation Commission	3rd Monday of Month	7:00pm	
Council on Aging	1st Wednesday of Month	9:00am	Senior Center at Larrabee School
Cultural Council	As needed		
Finance Committee	Every other Tuesday	7:00pm	Edwards Library
Hampshire Regional School Committee	1st Monday of Month	7:00pm	HRHS Library
Historical Commission	4th Thursday of Month	5:30pm	Call Town Clerk for location
Housing Authority	As needed		
Larrabee Communications Committee	As needed		
Library Trustees	2nd Tuesday of Month	7:00pm	Edwards Library

BOARD/COMMISSION	SCHEDULE	TIME	LOCATION
Local School Committee	Last Wednesday of Month	6:30pm	Norris School Library
Park Commission	As needed		
Planning Board	1st & 3rd week Wednesday	7:00pm	Larrabee School
Policy Procedure Personnel Board	1st Wednesday of Month	6:00pm	Town Hall Meeting Room
Recreational Needs Committee	2nd Monday of Month	5:15pm	Town Hall Meeting Room
Town Clerk	Every other Tuesday	6:00pm	Town Hall Town Clerk Office
Treasurer/Collector	Every other Tuesday	6:00pm	Town Hall Treas./Coll. Office
Water Commissioners	As needed		
Zoning Board of Appeals	As needed		